

## DRAFT

### ADDISON COUNTY REGIONAL PLANNING COMMISSION EXECUTIVE BOARD MEETING

*Wednesday, April 25, 2001*

The Addison County Regional Planning Commission Executive Board's April 25th, 2001 meeting was held at the regional planning commission's office in Middlebury with Thea Gaudette presiding.

#### ROLL CALL:

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<i>Bristol</i>	Bill Sayre
<i>Monkton</i>	Thea Gaudette
<i>New Haven</i>	Harvey Smith
<i>Waltham</i>	Tom Yager
<i>Whiting</i>	Ellen Kurrelmeyer

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STAFF:  
Adam Lougee

#### BUSINESS MEETING:

The Executive Board convened its regular meeting at 7:10p.m.

#### APPROVAL OF MINUTES:

**Ellen moved to accept the minutes of the March meeting. Bill seconded the motion, which passed unanimously.**

Harvey Smith joined the meeting and chaired the remainder of the meeting.

#### TREASURER'S REPORT:

Adam explained the Treasurer's Report. Cash flow is positive and the commission is in good financial shape. We have receivables equaling 86% of the budget and expenses totaling 70% of that budget.

**Bill moved to accept the treasurer's report. Ellen seconded the motion, which passed unanimously.**

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## COMMITTEE REPORTS:

ACT 250: Adam noted that we had received an Act 250 application from the Dupoise property in New Haven to build a storage shed.

Transportation Advisory Committee: Tom noted that the TAC had revised its study plans for this year to expand the design charrette for traffic studies in the Vergennes/Panton/Ferrisburgh area and a study of the alternatives created at the charrette for transportation around that area. Adam noted that Garrett had finished the draft RFP for the change and distributed it to the TAC.

Local Government Committee: Thea reported the Local Government Committee had set a hearing in Middlebury for May 16<sup>th</sup>.

Housing Committee: Adam reported that the Housing committee had been set up, and held its first meeting. Peter Grant is the chair.

## OLD BUSINESS:

VAPDA Minutes: Adam distributed the VAPDA “Vermont Association of Planning and Development Agencies” (Executive Directors of the RPCs) minutes. He noted that ANR has a number of water-based initiatives currently underway including basin planning, stormwater, and onsite rules. All may have significant impacts on local planning and development.

Nominating Committee: Ed Payne reported that the committee had not received any nominations other than the slate it nominated.

Workplan and Budget: Adam handed out a Workplan and budget. He noted that he had highlighted the changes from last year and from that which he had distributed at the full commission meeting. The main change Adam proposes increased the salaries and related lines of the budget. In addition to cost of living increases to the staff, Adam proposes to add a half time person to work on planning and all the water based initiatives occurring in the county. These include the basin planning process, the proposed changes to the onsite rules, and the proposed stormwater rules. Tom noted that it might be valuable to us to have some one in that position. Bill noted that given the sensitive nature of the discussion, we must be careful in selecting the proper person to fill the position. The Executive Board also expressed interest in reinstating the testing the Commission had financed on the alternative septic systems that the Commission helped to build in Addison County. Bill noted that given the discussions occurring at the statehouse, it is important that we have good local data on how several of these systems function within Vermont. The Executive Board requested that Adam adjust the budget to find a way to finance that program. **Thea moved to recommend the Workplan and Budget as amended to include further explanation regarding the salary figures and to include money to restart a testing program for the alternative septic systems that the regional planning commission had sponsored for installation within the county. Tom seconded the motion, which passed unanimously.**

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Annual Meeting: Adam noted that due to scheduling difficulties with the Champlain Flyer several freight trains and a lack of manpower at the railroad, he was unable to secure the Champlain Flyer for a trip into Addison County. However, Harvey had saved the day and arranged for a very interesting program with the Commissioner of the Department of Agriculture, Food and Markets, Leon Graves. Commissioner Graves will speak about agricultural transportation issues, wetlands, planning and zoning, and bio-security. Adam noted the meeting is scheduled for May 9<sup>th</sup>, beginning at 5:30 with a reception, dinner at 6:30, the program and meeting starting at 7:30.

Comprehensive Economic Development Strategy: The executive board prepared for it's meeting with the Executive Boards of the other organizations to craft Guiding Principles for the CEDS. It noted that it intended to support economic development within the county, but the principles governing how we plan for economic development should be clear. Adam passed out the "Guiding Principles" that Thea had developed from the drafts she had received and that Ken and Jamie had developed. The Executive board held a lengthy discussion regarding the principles they felt were essential and those on which it could compromise. It re-crafted the principles accordingly. Harvey would lead the discussion in the morning.

Other: None.

## **NEW BUSINESS:**

Other: None.

## **MEMBERS' CONCERNS/INFORMATION:**

**ADJOURNMENT:** There being no further business, Thea moved to adjourn the meeting. Tom seconded the motion and it was approved unanimously. The meeting adjourned at 10:40 p.m.

Submitted by: Adam G. Lougee