

## DRAFT

### ADDISON COUNTY REGIONAL PLANNING COMMISSION EXECUTIVE BOARD MEETING

*Wednesday, May 30, 2001*

The Addison County Regional Planning Commission Executive Board's May 30th, 2001 meeting was held at the regional planning commission's office in Middlebury with Harvey Smith presiding.

#### ROLL CALL:

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<i>Bridport</i>	Ed Payne
<i>Bristol</i>	Bill Sayre
<i>Monkton</i>	Thea Gaudette
<i>New Haven</i>	Harvey Smith
<i>Waltham</i>	Tom Yager
<i>Whiting</i>	Ellen Kurrelmeyer

Member elect: Don Shall, Cornwall

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#### STAFF:

Adam Lougee  
Tim Bouton

#### BUSINESS MEETING:

The Executive Board convened its regular meeting at 7:20 p.m.

#### APPROVAL OF MINUTES:

**Thea moved to accept the minutes of the March meeting. Ed seconded the motion, which passed unanimously.**

#### TREASURER'S REPORT:

Adam explained the Treasurer's Report. Cash flow is positive and the commission is in good financial shape. We have receivables equaling 90% of the budget and expenses totaling 77% of that budget. **Ellen moved to accept the treasurer's report. Ed seconded the motion, which passed unanimously.**

#### COMMITTEE REPORTS:

ACT 250: Adam noted that we had not received an Act 250 application since the annual meeting. Ellen noted that the Committee had met and reviewed the applications announced at the annual meeting and chosen not to Act unless requested by one of the Towns involved.

# DRAFT

Transportation Advisory Committee: Tom noted that the TAC had received a response from Dufresne-Henry for the Vergennes Design Charrette.

Housing Committee: Adam reported that the Housing committee had been set up, and held its first meeting. Peter Grant is the chair. Brandy has re-drafted the first portion of the plan and sent it out for the committee to review at its next meeting June 13<sup>th</sup>.

Local Government Committee: Thea noted that the local Government Committee had held its Middlebury public hearing and will vote it out favorably at the next meeting.

## OLD BUSINESS:

VAPDA Minutes: Adam distributed the VAPDA “Vermont Association of Planning and Development Agencies” (Executive Directors of the RPCs) minutes and answered those questions which the Executive Board raised concerning the VAPDA meeting. He also noted that a Commissioner is invited to attend a meeting on a quarterly basis and that currently no one from the Full Commission fills that position. Harvey noted that he might like to attend the next VAPDA Meeting to which Commissioners are invited.

Annual Meeting: All agreed that the weather and dinner were delightful (The weather may have been to good for attendances sake.) and that they enjoyed the speakers. They instructed Adam to thank both Deputy Commissioner Calderwell and Phil Benedict.

Comprehensive Economic Development Strategy: Adam reported that he had sent around the memo from Ken reporting the results of an RFP for hiring of an economist to perform some statistical analysis for the region. Adam reported that he had replied to Jamie endorsing their recommendation. Adam requested direction from the Executive Board. Thea suggested that we appoint our members of the Steering Committee and notify the other partners of our selections. Thea also requested that we get a copy of the signed guiding principles and send a note to Jamie requesting information regarding the timeline and the appointment of the Steering Committee.

**Adam will call Don and bring him up to speed on the CEDS.**

Other: None.

## NEW BUSINESS:

Project Impact Proposed Mitigation Projects: Tim Bouton explained the evaluation criteria for choosing the Project Impact projects. He thanked Lucky Diamond, Suzzanne Leavitt, Ed Payne and Brad Clark for their participation and help. He passed out the results of projects funded and briefly explained each and responded to the questions of the Executive Board regarding the projects, how each will be implemented and what financial safeguards the Commission will require. Bill requested that projects impacting landowners require that landowners be consulted and give permission prior to starting. Harvey suggested using the landowner compensation form that the ACRPC developed. Adam asked the Executive Board to endorse the projects selected for presentation to the full commission. **Ed moved to present the projects to the full commission and as a draft to FEMA, Thea seconded the motion, which passed unanimously.**

Watershed/Stormwater/Onsite issues:

Watersheds: Tim explained that the local watershed groups are working on various projects in the county. The Middlebury River Group is conducting more intensive monitoring programs on an impaired reach of the river to try to locate non-point sources of pollution. Lewis Creek is working on a stream morphology program. New Haven River Anglers and Otter Creek Conservation District are also monitoring for water quality.

Tim also reported the State framework committee has been developing a framework for basin plans statewide. Harvey wanted to make sure that all of the work we had put into the regional plan over the years were absolutely included in the watershed planning process within Addison County.

Ed reported that he was at the last framework meeting and that the reception AIV had received concerning the proposed guidelines they presented was not favorable.

**Harvey requested that we write a letter espousing the principles in the Addison County Regional Plan's Natural Resource section. Adam and Tim will write the letter with Harvey.**

Harvey noted that the amended Stormwater Rules are on hold currently because the Agency of Natural Resources went way beyond what the legislature had intended. Harvey expects that it will stay on hold for at least a year.

Similarly, the House Natural Resource Committee has agreed that they will work on the onsite rules this summer so he did not expect any onsite legislation to pass this session.

Joint Partners Workplan: Adam distributed the Joint Partners Workplan and reviewed the joint projects that the Regional Planning Commission was working on with its partners. Adam noted that all of them were included in our Workplan, which had been previously passed and is incorporated in the Joint Partners Plan. Thea requested that we review the Joint Partners Workplan and discuss it for next meeting.

Director's Contract: Adam noted that his contract expired next month. Harvey requested that Adam e-mail evaluation form to all Executive Board members. They will return the evaluations to Harvey within 2 weeks. Using the evaluations, Harvey will renegotiate a contract and present it to the Executive Board next month.

Other: None.

**MEMBERS' CONCERNS/INFORMATION:** Harvey asked Adam to prepare a list of organizations to which we belong. He also requested a list of newsletters we received for the Executive Board to review next meeting. Ed noted that Tim mentioned that some one from the Agriculture Department should be actively involved in the Basin Planning Process.

**ADJOURNMENT:** There being no further business, Thea moved to adjourn the meeting. Tom seconded the motion and it was approved unanimously. The meeting adjourned at 10:00 p.m.

Submitted by: Adam G. Lougee

