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ADDISON COUNTY REGIONAL PLANNING COMMISSION EXECUTIVE BOARD MEETING

Wednesday, August 29, 2001

The Addison County Regional Planning Commission Executive Board's August 29th, 2001 meeting was held at the regional planning commission's office in Middlebury with Harvey Smith presiding.

ROLL CALL:

<i>Middlebury</i>	Karl Neuse
<i>Monkton</i>	Thea Gaudette
<i>New Haven</i>	Harvey Smith
<i>Whiting</i>	Ellen Kurrelmeyer

STAFF:
Adam Lougee

BUSINESS MEETING:

The Executive Board convened its regular meeting at 7:10 p.m.

APPROVAL OF MINUTES:

Ellen moved to accept the minutes of the July meeting. Thea seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Adam explained the Treasurer's Report. Cash flow is positive and the commission is in good financial shape. Adam explained that we had received the DCA contribution for the first half of the year, explaining the increased account balances. Adam also noted that the financial details constituted an unaudited year-end report. Before depreciation and other auditing adjustments, the commission had receivables of equaling 94% of the budget and expenses totaling 87.5% of that budget. **Karl moved to accept the treasurer's report. Ellen seconded the motion, which passed unanimously.**

COMMITTEE REPORTS:

ACT 250: Ellen reported that the Act 250 Committee had met and reviewed several applications for their regional impact including the hotel proposed on Route 7 south of Middlebury, the new College Library, the Fletcher Field house replacement, the Recycling Center. All either had no regional significance or were voted favorably.

Transportation Advisory Committee: Adam noted that the Vergennes Traffic Study Charrette was moving along pretty well. He expected to have good representation from all involved towns and AOT and is looking forward to the workshop. Adam also reported that he had received what he believes will be a final draft of the Bike/Ped Plan, which Garrett will present to the TAC next month.

Housing Committee: Carl reported that the Housing committee had received a draft of the proposed Housing and Population Section of the Regional Plan, had met once earlier this month and would be meeting again shortly to discuss the draft.

Local Government Committee: Thea noted that the local Government Committee has two meetings scheduled for September Whiting and Orwell. The Committee may have others depending upon the activity in several other towns in the region.

OLD BUSINESS:

Comprehensive Economic Development Strategy: Harvey noted that the Steering Committee would be meeting for the first time on September 11, 2001 at 7:30 a.m. The Economic consultant who was hired has started work.

VAPDA Minutes: Adam distributed the minutes from the last VAPDA meeting. Karl asked about the Chapter 117 Summer Study Committee. He stated he would be interested in being on it.

Joint Partners Year-end Report: Adam noted that the Joint Partners report was distributed with the package for the Executive Board's information. It provides a good summary of the activities the staff has undertaken on behalf of the commission.

TMDL Public Hearing: Adam reminded the Executive Board that we are cosponsoring a public Hearing on the Phosphorus TMDL on September 11, 2001 at 7:00 at the Kirk Alumni Center at Middlebury College.

Executive Director Contract: The Executive Board approved a new contract for the Executive Director.

Employee Benefits: At the last meeting Adam had discussed the fact that at the last VAPDA retreat it had come to his attention that although the benefits offered by ACRPC are generally very good, the retirement benefits appear to be significantly less than those provided by the majority of the other commissions. Thea had expressed her willingness to discuss benefits as an entirety, but not merely one benefit and suggested that Adam prepare a comparative breakdown of all benefits. Adam announced that he had chosen to not to do the research required for this task at this time. However, he noted that he would bring it up again when creating the budget for next year.

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Kayhart Large Farm Hearing: The Executive Board reviewed a letter copied to the RPC expressing concerns regarding the Kayhart Farm Operation. After a lengthy discussion regarding difficulties facing the agriculture community, the Executive Board recommended that Adam respond to this letter expressing the support for the Large Farm Permit Process.

Other: None

NEW BUSINESS:

Committee Appointments: The Executive Board expressed its disappointment in the results the survey Adam sent had produced. They instructed Adam to give every one a committee assignment who had responded that they were willing to serve. They also instructed Adam to call those members who had not responded and discuss a committee assignment with them. Adam should discuss the results of his conversations with Harvey prior to next meeting when the Committee assignments will be presented.

Other: None

MEMBERS' CONCERNS/INFORMATION:

ADJOURNMENT: There being no further business, **Thea moved to adjourn the meeting. Ellen seconded the motion and it was approved unanimously.** The meeting adjourned at 9:30 p.m.

Submitted by: Adam G. Lougee