

## DRAFT

### ADDISON COUNTY REGIONAL PLANNING COMMISSION EXECUTIVE BOARD MEETING

*Wednesday, June 26th, 2002*

The Addison County Regional Planning Commission Executive Board's June 26th, 2002 meeting was held at the regional planning commission's office in Middlebury with Harvey Smith presiding.

#### ROLL CALL:

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*Bristol*

*Cornwall* Don Shall

*Middlebury* Karl Neuse

*Monkton* Thea Gaudette

*New Haven* Harvey Smith, Chair

*Waltham*

*Whiting* Ellen Kurrelmeyer

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STAFF:

Adam Lougee

#### BUSINESS MEETING:

The Executive Board convened its regular meeting at 7:15 p.m.

#### APPROVAL OF MINUTES:

**Don moved to accept the minutes of the June meeting. Ellen requested that the minutes be amended to reflect that her statement on page 3, under "Water issues" be changed to read, "Ellen expressed concern that this would be extremely prohibitive "for farmers" in Whiting." Ellen seconded the motion to adopt the minutes, as amended, which passed with none opposed.**

#### TREASURER'S REPORT:

The treasurer's report was reviewed. Adam noted that the Commission remained in good financial shape as we moved toward the end of the year. He noted that our main inconsistency with the projections stemmed from Project Impact. He further explained that Tim has been working to finish the VDRI Generator project, which is now complete and the All Hazard Planning Process, which will include a draft plan by June 30<sup>th</sup>. Adam noted that our partners for Project Impact have not drawn money as quickly as we expected. That process should speed up in the new fiscal year. **Ellen moved to accept the treasurer's report. Thea seconded the motion, which passed unanimously.**

## COMMITTEE REPORTS:

ACT 250: Adam noted that the permit extending the construction date for Route 7 in Charlotte was extended.

Transportation Advisory Committee: Adam noted that the TAC had held its last meeting in conjunction with a public meeting concerning the proposed improvements to the hanger for the Middlebury Airport. The States consultant reported that those improvements should be started this summer and completed by October/November of this year. The TAC also discussed project applications for planning studies for the next federal fiscal year beginning October 1, 2002. Garrett had solicited ideas from selectboards and others in the area regarding necessary transportation studies. The TAC will complete that work at its next meeting July 17<sup>th</sup>.

Housing Committee: No action.

Local Government Committee: No action.

Natural Resources Committee: The Natural Resources Committee will hold another meeting on July 8, 2002 to discuss (approve?) our planning outline for our watershed planning initiative.

## OLD BUSINESS:

VAPDA Minutes: Adam distributed the May VAPDA minutes. The Executive Board asked questions about Bill Bartlett's (the Executive Director of the Water Resources Board) presentation to VAPDA.

VELCO: Adam distributed a letter from VELCO summarizing their activity over the next several months. VELCO's letter explain that they were currently conducting a study to determine what improvements they should make to ensure the reliability of the electrical system and that the study should be completed in the fall. Adam noted that he has tentatively scheduled to invite VELCO back to the Full Commission's October Meeting to present their study. Thea asked that we get notification of the study findings as early as possible, summarize them for the Commissioner's and make the study available to the full commission prior to October's meeting.

Joint Partners Workplan: Adam distributed the proposed Joint Partners Workplan in the same form it had been distributed at the last Full Commission meeting. He explained that the activities were within the Workplan passed by the Commission. After a brief discussion, **Thea moved that the Executive Board recommend the plan to the Full Commission for adoption. Don seconded the motion, which passed unanimously.**

Other: Thea expressed concern regarding having a member walk out on one of our meetings. Although she felt that the Executive Board had acted within its authority, she wanted to make certain that the Executive Board make sure that the Commission feels empowered to act and that if the Executive Board feels it must act in between Full Commission meetings, its minutes clearly explain the reason for the decision to act.

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## **NEW BUSINESS:**

Executive Directors Contract: The Executive Board discussed the Executive Directors Contract and reviewed the Executive Directors Performance. They gave Adam a favorable review and committed to a new year's contract. Adam thanked the Executive Board, stated that he enjoyed working with the Commission and that he looked forward to the coming year.

Other items: Karl brought up S27 and said that it would be interesting moving forward.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 9:15 p.m.

Submitted by: Adam Lougee