

DRAFT

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
July 30, 2003

The Addison County Regional Planning Commission's Executive Board meeting was held at Harvey Smith's house in New Haven with Don Shall presiding.

ROLL CALL

Orwell

<i>Cornwall</i>	Don Shall, Chair
<i>Middlebury</i>	Karl Neuse
<i>Monkton</i>	Thea Gaudette,
<i>New Haven</i>	Harvey Smith
<i>Waltham</i>	Tom Yager
<i>Whiting</i>	Ellen Kurrelmeyer

STAFF

Adam Lougee

BUSINESS MEETING:

The Executive Board convened its regular meeting at 7:15 p.m.

APPROVAL OF MINUTES:

Ellen moved to accept the June minutes and Thea seconded the motion, All voted in favor.

TREASURER'S REPORT:

The board reviewed the treasurer's report. Adam noted that our accounts are high because we have received the first half of our payment from ACCD. Adam provided the board with a list of all our accounts, the interest being paid on each (approximately 1%) and the FDIC insurance covering some and not others. After a brief discussion of accounts and options, the Board advised Adam to keep the money in the Bank Money Market account. Adam then presented the unadjusted year-end report and noted that we had hired Miller Deverill to audit the books. Adam expects that they will have the audit complete by the end of September. Adam then noted that at year-end, the unadjusted revenues came in about \$7,000 greater than expenses and answered specific questions. **Thea moved to accept the report and Ellen seconded the motion. All approved.**

COMMITTEE REPORTS:

Local Government Committee: Thea noted that the committee would review the plans for the Towns of Cornwall and Salisbury within the next month or so.

ACT 250: Karl noted that he felt that the Act 250 Committee should meet concerning the State Police Application for New Haven. He also suggested that he had concerns about how we review the State Police Application in light of the regional plan.

Adam noted that he had attended the VELCO Pre-hearing conference. He noted that the Public Service Board wanted to move the process through in one year to make sure that the line could be built by 2007, if that is the outcome of the process. He noted that the rest of the discussion focused on parties and notice. A lot of those issues were resolved when VELCO agreed to provide notice to every person adjoining the transmission lines.

Economic Development: Harvey noted that at the last Executive Board meeting we discussed re-invigorating that committee with some new appointees so it can get back up and running.

Natural Resources: Harvey noted that he attended a sparsely attended meeting in June with Nell. At the meeting, they discussed potential outside funding sources for Nell's position, which both Harvey and Adam had encouraged Nell to pursue. The rest of the board concurred. Harvey noted that they had also discussed the Memorandum that Nell had created reviewing the potential regulatory impacts of the Basin Plan for the White River. Adam noted that he thought the memo was well written and informative and suggested sharing it with the full commission in September. All agreed.

Transportation Advisory Committee: The TAC met to discuss how it would allocate the \$50,000 in funds that the Regional Planning Commission allocates to transportation studies each year. The TAC awarded the \$50,000 as follows: 1. To the Town of Middlebury to study the intersection of Route 7 and Exchange Street; 2. to continue the culvert inventory work and maintain that which has already been done; and 3. to the Town of Orwell to plan for some sidewalk extensions and creating a path from the school to the playing fields.

Additionally, Don noted that he had spoken with John Emerson concerning getting together to discuss the TAC Bylaws. Don, Thea, John and Adam will get together on a Monday morning to discuss the bylaws.

Utilities and Facilities: Ellen noted that the committee had met and started their discussion of the goals and objectives for the health and human services portion of the plan. She noted that they hoped to finish those goals next meeting, were about halfway done, and hoped to bring the entire section to the full commission for approval at the annual meeting next year.

OLD BUSINESS

VAPDA minutes: None available.

Review of Executive Director: The board moved into executive session to discuss the performance of the Executive Director. The board moved out of Executive Session. It voted unanimously to give the director a favorable review and to adjust his pay accordingly.

Other Old Business: Adam announced to the board that the Commission had not received the grant that it had applied for regarding access management on Route 7.

NEW BUSINESS

Committee Assignments: After discussion regarding the process, **Karl moved to appoint the new committee members to those committees that they had signed up for and to extend another offer to those that failed to request a committee assignment. A copy of the approved Committee assignment list is attached to these minutes and incorporated herein. Ellen seconded the motion, which passed unanimously.** The Executive Board requested that Adam notify the Commissioners of their assignments immediately so that they could participate in ongoing committee work. Thea specifically requested that the new appointees to the Local Government Committee receive the Salisbury and Cornwall mailings and an explanation of the local government committee review process.

Review of Year-end Report to be sent to the Department of Housing and Community affairs (“DHCA”): Adam handed out a draft of the year-end report that the regional planning commission, the economic development corporation and the Chamber of Commerce (the “Joint partners”) proposed to send to DHCA. The Executive Board reviewed the report and requested that Adam distribute it to the Full Commission at the next meeting.

Addison County Pre-Disaster Mitigation Applications (“PDM”): Adam noted that two municipalities in the county had filed letters of intent to apply for national PDM funds for eligible projects. Vergennes intends to apply to fix the chronic slumping problem it experiences on MacDonough Drive and Leicester applied to fix the Chronic flooding problem it experiences on the Leicester-Whiting Road. Adam noted that the regional planning commission would aid both applicants. He also noted that the Leicester application could prove to be politically difficult because of the interrelationship of that project and improvements proposed to Route 73 in Rutland County and currently abandoned by VTrans. Adam noted that it was his understanding, and the TACs understanding that both Whiting and Leicester would prefer to see Route 73 improved. However, if that project is not going to move forward, then they feel they need to improve the Leicester – Whiting Road. Ellen also noted that in either case VTrans still needed to proceed with the bridge repair project on the Leicester Whiting Road. All agreed. The Executive Board agreed that both the TAC and staff were proceeding

ACRPC Executive Board Meeting July 30th, 2003 Meeting Minutes

correctly, they should support both projects, coordinate them as well as possible and in all cases make sure the bridge in the Leicester/Whiting road remains on schedule to be improved.

Other: Tom Yager noted that the Weatherwax was in the water and asked how we were progressing with our attempt to amend that project. Adam noted that he had had a positive meeting with Laurie Smith of VTrans on July 14, 2003 and hoped he could get the project back on track. Harvey noted that if Adam needed some legislative help with the project that he was meeting with the entire Addison County delegation next Tuesday and that if Adam prepared a letter he could probably get other legislators to sign it. The E-Board instructed Adam to pursue the letter.

ADJOURNMENT: Thea moved to adjourn and Karl seconded a motion to adjourn, which passed unanimously. The meeting adjourned at 9:15 p.m.

Submitted by: Adam G. Lougee