

**DRAFT**

**ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING**

June 30, 2004

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with Don Shall presiding.

**ROLL CALL**

*Cornwall* Don Shall, chair  
*Middlebury*  
*Monkton* Thea Gaudette  
*New Haven*  
*Orwell* Andrea Ochs  
*Waltham*  
*Whiting* Ellen Kurrelmeyer

**STAFF**

Adam Lougee, Director

**BUSINESS MEETING:**

The Executive Board convened its regular meeting at 7:10 p.m.

**APPROVAL OF MINUTES:**

The Executive Board reviewed the minutes of their last meeting. Thea Gaudette moved to approve the minutes. Ellen seconded the motion. All approved.

**TREASURER'S REPORT:**

The board reviewed the treasurer's report. Adam noted that we were at the low ebb in our cash flow. It will pick up in July when we get the first check from DHCA. Adam also noted that since Project Impact was a reimbursable program, it was also drawing down cash now for which we will be re-imbursed later. Andrea moved to accept the report, Ellen seconded and all approved.

**COMMITTEE REPORTS:**

Local Government Committee: The Committee has a meeting on August 12, 2004 at 7:00p.m. in Addison to review their town plan.

ACT250/248: Adam reported that two new Act 250 applications had been submitted to the Commission in June. The first from William and Constance Houston desires to build

a 90 X 125 steel building on lot 3 in the Vergennes Industrial Park on Pantown Road. In the second David Livingston is proposing to subdivide a 14-acre parcel into 4 building lots for single-family residents. Additionally, the Blue Spruce Farm Digester Application is moving forward with 248 review before the public service board. As the clear intent of the full commission was to support this application at its June meeting, we have helped to move the process forward more quickly by waiving a 45-day review period.

Economic Development: No meeting. Don requested that Adam remind members bring their survey to the next meeting.

Natural Resources: Don noted that the committee had created a proposed policy on tire burning at the International Paper plant and that it is slated for later in the meeting agenda.

Transportation Advisory Committee: Adam reported that the TAC met at the Middlebury airport earlier this month. The first part of the meeting was devoted to improvements that VTrans has proposed for airports within the state. The regular meeting was devoted primarily to planning project selection.

Utilities and Facilities: Ellen reported that the committee had not met concerning the education section of the plan. Barbara Harding spoke to the group concerning cultural/historic resources. She noted that the presentation focused mainly on a tourism perspective with regarding the inventory of the county. Ellen advised that after this month, Adam should get minutes from Brandy prior to the e-board so that he can keep up with the committee minutes.

## **OLD BUSINESS**

VAPDA minutes: Not available.

VELCO Summary: Adam gave a summary of where we are in the VELCO process. He noted that the "Reroute" portion of the application had closed and that rebuttal filings were due this Friday. Adam noted that Ed Fagen and Jean Vissering would both be providing rebuttal testimony on behalf of the region. Dr. Fagen will be providing rebuttal testimony on the need for the 345 kV portion of the line. Ms. Vissering will be providing testimony on aesthetics.

International Paper Ticonderoga Mill Tire Burning Policy. Don noted that the Natural Resources Committee had met again this month and developed a revised policy statement concerning the mill's proposed test burning of tire-derived fuels. The Executive Board reviewed the policy of the natural resources committee. They moved that the Board forward the policy as recommended by the natural resource committee to the full commission for a vote. Ellen seconded the motion. After a brief discussion of the mill and the policy, the Executive board unanimously approved passing the recommended policy to the full Commission for a vote at the July meeting.

Joint Partners Workplan: Adam distributed the Joint Partner's Workplan for the coming year. He noted that the full commission in its Workplan had already approved all of the elements in it and that he was distributing it for the Executive Board's information and that he would distribute it to the full commission at the next meeting.

Other: Don noted that Cornwall exhibited at the Tunbridge fair. It was very rewarding.

## **NEW BUSINESS**

Review of Executive Director/Contract: The Executive Board went into executive session to review the Executive Director. The Executive Board returned to open meeting. Ellen moved to extend the Executive Directors contract for an additional year at the rate agreed upon in executive session. Andrea seconded the motion which passed unanimously.

Other New Business: Ellen noted that polling place grants are available and generally well funded. The money will need to be in place for the next presidential election in November. She noted that Whiting hoped to pave their parking lot, put up new lighting and replace hardware on the door.

Andrea thanked Ellen for her participation on the board and noted that she had learned a lot from working with her.

Don also noted that Garrett had had his first son. Ethan Scott Dague was born on June 10<sup>th</sup>. Don instructed Adam to Congratulate Garrett and his wife on behalf of the commission.

**ADJOURNMENT**: The meeting adjourned at 9:00 pm.  
Submitted by: Adam Lougee