

DRAFT

**ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING**

August 25, 2004

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with Don Shall presiding.

ROLL CALL

Bristol

Cornwall Don Shall, chair

Middlebury Karl Neuse

Monkton Thea Gaudette

Orwell Andrea Ochs

Vergennes Renny Perry

Waltham Tom Yager

STAFF

Adam Lougee, Director

BUSINESS MEETING:

The Executive Board convened its regular meeting at 7:10 p.m.

APPROVAL OF MINUTES:

The Executive Board reviewed the minutes of their last meeting. Thea Gaudette moved to approve the minutes. Andrea seconded the motion. All approved.

TREASURER'S REPORT:

The board reviewed the treasurer's report. Adam noted that cash in our accounts was still was still down more than normal for this time of year because of the reimbursable nature of project impact and our large amount of receivables, but noted that we were still in a good cash position. He also noted that as expected the un-audited year-end financials had recovered and that he expected to end the year with a small surplus of funds. Andrea moved to accept the report, Thea seconded and all approved.

COMMITTEE REPORTS:

Local Government Committee: The Committee had a meeting on August 12, 2004 at 7:00p.m. in Addison to review their town plan. The committee held a meeting afterward

and voted to recommend approval. Thea asked Adam to put approval of the plan on the full commission on the agenda for September.

ACT250/248: Adam reported that one new Act 250 application had been submitted to the Commission in August. He noted that there was one Act 250 application received this month to put a garden center on the southwest corner of Route 116 and 17 in Bristol.

Economic Development: No meeting. Don requested that Adam remind members bring their survey to the next meeting.

Natural Resources: No meeting. The next meeting is October 2, 2004.

Transportation Advisory Committee: Adam reported that TAC had not met. Don asked that we make sure to put the TAC's recommendations on the full commission agenda for September.

Utilities and Facilities: Andrea reported that the committee met on the 16th to discuss recreational opportunities in Addison County. They are looking to finish up in September and will be the topic of the October Program.

OLD BUSINESS

VAPDA minutes: Adam distributed VAPDA Minutes from VAPDA's June meeting.

VELCO Summary: Adam gave a summary of where we are in the VELCO process. He noted that the filing of surrebuttal is due on September 3rd, with hearings on the 21 and 22 of September and that VELCO's supplemental aesthetic information (Simulations of various areas) will be due on September 14th. The Public Service Board hopes to make a final decision regarding the case in January. Adam noted that Ed Fagen and Jean Vissering both provided surrebuttal testimony on behalf of the region and that he would be participating in this round of proceedings.

Committee Assignments: Adam handed out the committee requests that he had received to date. He noted that he had most requests from most delegates, but that there were a few people that had not made any requests. The Executive Board took the information that they had and made assignments, generally giving people the choices they had requested. They also asked Adam to contact the members that had not signed up for a committee and request that they do so.

Auditors: Adam noted that we have retained Miller Deverill this year and that he had advised them that we would probably go out to bid next year. Pauline is working with MD on getting all information together as necessary for them to conduct an audit. We hope to be completed in late October, early November.

Other: Adam spoke to the Executive Board about the Consistency and Future Land Use Sections of the Regional Plan. He noted that both are relatively small portions of the plan that really should be updated annually, especially since the future Land Use section references Town Plan land use districts. If Towns alter their districts, we should also amend the regional plan to reflect those changes. Adam asked how the Executive Board would like to deal with these changes. After a brief discussion, the Board agreed to work on the changes itself.

NEW BUSINESS

Chapter 117 Training and Agenda Schedule: Adam Distributed a proposal as to how Addison County would undertake training for municipalities concerning the amendments to Chapter 117. The Executive board approved the proposed schedule and asked that Adam bring it to the full commission.

Other: None.

ADJOURNMENT: Thea moved to adjourn the meeting, seconded by Andrea and the meeting adjourned before 8:25 pm.

Submitted by: Adam Lougee