

DRAFT

**ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
October 27, 2004**

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with Don Shall presiding.

ROLL CALL

Bristol Bill Sayre
Cornwall Don Shall, chair
Middlebury
Monkton Thea Gaudette
Orwell Andrea Ochs
Vergennes Renny Perry
Waltham Tom Yager

STAFF

Adam Lougee, Director

BUSINESS MEETING:

The Executive Board convened its regular meeting at 7:05 p.m.

APPROVAL OF MINUTES:

The Executive Board reviewed the minutes of their last meeting. Thea moved to approve the minutes. Andrea seconded the motion. All approved.

TREASURER'S REPORT:

The Board reviewed the treasurer's report. Adam noted that cash in our accounts was back where it should be and that we are in a good cash position. Don asked about consultant expenses for GIS/Local TA. Adam noted that this was the line item he had added VELCO expenses to. Renny moved to accept the report, Thea seconded and all approved.

COMMITTEE REPORTS:

Local Government Committee: The Committee has a meeting in Vergennes on Monday November 1, 2004, at 7:00 p.m.

ACT250/248: Adam reported that one new application had come in from Bill Shaffer in New Haven to take down an existing building and replace it with a new one.

Economic Development: No meeting.

Natural Resources: The Committee met early in the month. It discussed the Green Mountain National Forest Outstanding Water Resources Petition, a survey ACRPC had created with Middlebury College and the implications of Act 250 taking jurisdiction over agricultural operations that leased land. Its next meeting is in December.

Transportation Advisory Committee: Adam reported that TAC met last month and sponsored the meeting with VTrans at the new Hotel in Middlebury.

Utilities and Facilities: Andrea reported that the committee was waiting for responses to its presentation in October and would meet November 15th to discuss the comments it receives from the Commissioners.

OLD BUSINESS

VAPDA minutes: Last month not available yet.

VELCO Summary: Adam gave a summary of where we are in the VELCO process. He noted that the Surrebuttal stage is completed. We are also in the design detail phase of the docket. VELCO presented supplemental aesthetic information (Simulations of various areas) on September 14th. Adam noted that Jean Vissering provided testimony on behalf of the region and that he will be participating in this round of hearings in November. The Public Service Board hopes to make a final decision regarding the case in January.

Auditors: Adam noted that our audit is progressing slower than he had anticipated. Laura, the woman mainly responsible for our audit at Miller Deverill, is in the Vermont National Guard and is being deployed overseas shortly. Miller Deverill will replace her shortly and still hopes to complete the work by the end of November.

Chapter 117 Training: Adam noted that tonight's training in Vergennes is the last night of the four general trainings on the changes to Chapter 117 that ACRPC has planned for this fall. He noted that attendance was decent in Ripton (about 10), good in Bristol (about 15 people from Bristol and New Haven) and not so good in Bridport. We may need to go back to the southwest corner of the county. Adam also noted that all towns have been assigned a staff member and that they should have or shortly will be receiving a memo specifically discussing Chapter 117 as it specifically relates to there bylaws. If any town has questions or wants further review, they should speak with the staff member assigned to them.

Other: None

NEW BUSINESS

Brownfields: Adam noted that Brownfields grant applications are due shortly. He noted that when he put this on the agenda, he thought he might have the opportunity to put in an application. However, no town in the county has approached him about it. Nor has he been able to drum up any need. Don asked whether or not municipal salt sheds that may have contaminated the property were eligible. Adam responded that he would try to look into it, but given the timing he does not think he will apply this year.

Municipal Planning Grants: Adam distributed the list of funding available for Addison County and the applications submitted. He noted that we had 8 good applications from within the county this year, but that applications exceeded available funding by about 2/1. He expects decisions late next month or early in December.

Other: None.

ADJOURNMENT: Thea moved to adjourn the meeting, seconded by Andrea and the meeting adjourned by 7:40 pm.

Submitted by: Adam Lougee