

**DRAFT**

**ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING**

January 26, 2005

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with Don Shall presiding.

**ROLL CALL**

*Bristol*

*Cornwall* Don Shall, chair

*Middlebury* Karl Neuse

*Monkton* Thea Gaudette

*Orwell* Andrea Ochs

*Vergennes* Renny Perry

*Waltham*

**STAFF**

Adam Lougee, Director

**BUSINESS MEETING**

The Executive Board convened its regular meeting at 7:15 p.m.

**APPROVAL OF MINUTES**

The Executive Board reviewed the minutes of their last meeting. **Thea moved to approve the minutes. Renny seconded the motion. All approved.**

**TREASURER'S REPORT**

The Board reviewed the treasurer's report. Adam noted that cash in our accounts are in a good position since we have now received 100% of our contribution from DHCA. Balances are good. Andrea noted that Orwell would be paying off its balances and that Brandy had done a good job. **Renny moved to accept the report, Karl seconded the motion and all approved.**

**COMMITTEE REPORTS**

Local Government Committee: The Local Government Committee had a meeting in Ripton on its town plan on January 18<sup>th</sup> in the snow. The committee will recommend approval at the next Full Commission meeting.

ACT250/248: Adam reported we had received two new applications.

1. The Stone Hill housing project on Route 7 south of Middlebury seeking approval for a complex of 27 affordable dwelling units;
2. An application from the A. Johnson Company in Bristol to add a Debarker building, electrical service upgrades and 4 previously constructed buildings in the mill complex;

Economic Development: No meeting.

Natural Resources: The Committee will meet in the beginning of February.

Transportation Advisory Committee: Adam reported that the TAC had met, but had not completed its task of re-prioritizing the regions priorities. Adam noted that this would be a priority for the new transportation planner the commission hires.

Utilities and Facilities: Had its portion of the plan distributed to the full commission and is looking for feedback at the public hearings the commission will hold in March and April.

## **OLD BUSINESS**

VAPDA minutes: The Executive Board reviewed the minutes of the last VAPDA meeting.

VELCO Summary: Adam noted that the Board expected to make a decision by January 28th. He had anticipated a vote prior to this meeting, but it was postponed.

Chapter 117 Training Update: Adam distributed a spreadsheet updated through December showing the work that staff had done to educate town planning officials on the changes necessary to comply with the chapter 117 changes. He noted that staff had visited nearly every town at least once, some more than that and that we had also given every town except Middlebury a memo on changes they would need to make to their ordinances to comply with Chapter 117.

Review and re-write of the Introduction, Consistency and Future Land Use Sections of the Regional Plan:

The Board devoted the rest of the meeting to re-writing the Introduction, Consistency and Future Land Use Sections of the plans. It reviewed the changes it had made the previous month, review several suggested changes Adam had made to the future land use section of the plan and the maps Kevin had completed reflecting the current municipal plans. Lastly, it reviewed the changes to the consistency section driven by the Utilities and Facilities committee's changes to that portion of the plan. Upon completion of the review, Thea moved to refer the work on these plan sections to the full commission for public hearing. Renny seconded the motion, which was unanimously approved. Adam

will pass the portions of the plan to the full commission for public hearings in March and April.

Other: None

## **NEW BUSINESS**

TAC Priorities and Visit to the Statehouse: Adam noted that Kevin would be presenting project status information to the House and Senate Transportation Committees at TPI day at the Statehouse on March 23<sup>rd</sup>. He noted that since Garrett and the TAC had not completed revising the priority list, that Kevin would comment off the existing list, to the extent that the TAC had updated it. Adam also noted that he hoped once we got a new transportation planner on board, we could invigorate the TAC to be a little more aggressive in pursuing the regions priorities at the statehouse.

Other: Don suggested that we also investigate giving a longtime award to delegates at the annual meeting.

## **ADJOURNMENT**

**Tom moved to adjourn the meeting, seconded by Karl and the meeting adjourned by 8:45 pm.**

Submitted by: Adam Lougee