

DRAFT

**ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
March 30, 2005**

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with Don Shall presiding.

ROLL CALL

Bristol

Cornwall Don Shall, chair

Middlebury Karl Neuse

Monkton Thea Gaudette

Orwell

Vergennes Renny Perry

Waltham Tom Yager

STAFF

Adam Lougee, Director

BUSINESS MEETING

The Executive Board convened its regular meeting at 7:10 p.m.

APPROVAL OF MINUTES

The Executive Board reviewed the minutes of their last meeting. **Thea moved to approve the minutes. Renny seconded the motion. All approved.**

TREASURER'S REPORT

The Board reviewed the treasurer's report. Adam noted that cash in our accounts are in a good position. To date, the Commission has collected approximately 75% of its projected revenue and it has spent approximately 64% of its expenses. **Thea moved to accept the report, Renny seconded the motion and all approved.**

COMMITTEE REPORTS

Local Government Committee: No meeting.

ACT250/248:

Adam noted that the District 9 Commission has approved and issued 4 permits since our last meeting:

1. It approved an application from Ronald and Catherine Kowalski to subdivide a tract of land on Meehan Road in Bristol into 2 lots: One of 107 acres with an existing house and the other lot of 5.1 acres.
2. It approved the application of the A Johnson Company for a “Debarker” building.
3. It approved the application of Bruce Ladeau and Jeanie MacDonough for a 7 lot residential subdivision in Bristol.
4. It altered the permit it had previously approved for Daryl Hayden and the Freedom Acres gravel pit. The alteration allows use of pre-extracted material in December and March.

Adam also reported that he had filed testimony on behalf of ACRPC including the resolution passed at the last full commission meeting in the Ochs/Trickett jurisdictional opinion case. The next filing deadline is for responses by today, April 13th and rebuttal on April 28th.

Economic Development: No meeting. Adam requested that we drop this committee from the agenda as it was constituted to revise the plan section. Having completed the plan, it has not met. Don instructed Adam to speak with Jim, as chair, and let him know that we are considering dropping it until it demonstrates a need to be reconstituted.

Natural Resources: The Committee has not met.

Transportation Advisory Committee: Adam reported that the TAC had met. John Emerson has stepped down as Chair. Jeff Nelson will serve as the new TAC chair. The TAC heard a presentation on the Middlebury Rail Spur EIS, selected a contractor to do this years culvert inventories, and reviewed a report justify a signal at Route 22A’s intersection with MacDonough Drive in Vergennes. Adam also reported that he had hired a new Transportation Planner. Adam will release his name soon, but believes the Commission will be very happy.

Utilities and Facilities: Had its portion of the plan distributed to the full commission and is looking for feedback at the public hearings the commission will hold in April.

OLD BUSINESS

VAPDA minutes: No minutes available.

VELCO Summary: Adam noted that VELCO had requested a delay in creating the schedule for its post-certification design schedule and estimated that it would put the schedule together for April 18. Adam noted that he believes the commission should

continue to support the desires of local towns and landowners in the certification process. He requested permission to hire Jean Vissering, the landscape architect that has helped us through testimony in the process to serve as our agent helping towns and landowners along the route. Adam noted that he has requested an additional \$2,000 in this year's budget adjustment to cover these fees moving forward and another \$2,000 for the process in 2006's budget. After some discussion, the Executive Board noted the request in the budget and voted to recommend the request to the full commission when it reviews the budget.

Adam also noted that he had attended the first post-certification design meeting on behalf of the commission at the site proposed for the New Haven substation and the point where the lines will cross Rt. 17 in New Haven. Adam reported that all parties generally agreed with the new location of the substation (VELCO would not commit to it pending it determining the cost to move the station and the environmental factors involved.) Adam reported that the location of the line was trickier. He reported that he had reluctantly expressed support for the Town of New Haven's position not to move the line, as per the Commission's resolution, even though that position ran counter to the testimony ACRPC and the Town of New Haven had provided in the hearings.

Review of comments to the Future Land Use Sections of the Regional Plan:

Adam noted that in addition to Harvey's comments at the hearing, the Commission had received one further written comment regarding the Future land use section of the plan. Adam explained that the comment requested that we focus on redevelopment of existing underutilized facilities, rather than on new facilities in Middlebury, Bristol and Vergennes. The Board supported the portion of the resolution regarding including a statement regarding Brownfields and existing underutilized infrastructure, but also noted that the plan had supported growth in Bristol, Middlebury and Vergennes for nearly 20 years and that it still believed an affirmative statement steering large-scale commercial and industrial growth to those communities was important. The E Board requested that Adam draft a proposed amendment incorporating these concerns for recommendation at the full commission hearing.

Nominating Committee: Thea noted that the committee will meet next week and requested that Adam send attendance records and term limits to the nominating committee by the end of the week.

Other: None

NEW BUSINESS

Proposed Amendments to the FY 2004/2005 Budget and FY 2005/2006 Budget/Workplan

The Board reviewed the current years budget and Workplan. Adam noted places that he was requesting changes, how much he was requesting and the general reason for the

request. The Board worked through the requested amendments. Upon completion of the discussion, **Karl moved to amend the 2004/2005 budget as recommended. Thea seconded the motion. All approved and the motion passed unanimously.**

Next the Board reviewed the 2005/2006 proposed budget and Workplan. After working their way through the significant items on that plan, **Thea moved that the Board accept the 2005/2006 Budget and Workplan and present it to the full commission for adoption. Karl seconded the motion. All approved and the motion passed unanimously.**

Annual Meeting: Adam reported that he had contacted Jon Isham, a professor at Middlebury College to speak at the meeting concerning social institutions necessary for building strong healthy communities. Professor Isham had generously accepted his invitation and Adam, Don and Professor Isham would meet to create a program next week. The Board also discussed a proposed location for the meeting. The Board instructed Adam to try to reserve the Dog Team Tavern, since it is centrally located and we have not met there in some time. If that does not work, they suggested the Red Mill.

Other: Don suggested that we also investigate giving awards to delegates at the annual meeting. Adam and Don will work on awards.

ADJOURNMENT

Thea moved to adjourn the meeting, seconded by Tom and the meeting adjourned by 8:45 pm.

Submitted by: Adam Lougee