

DRAFT

**ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING**

August 31, 2005

The Addison County Regional Planning Commission's Executive Board meeting was held at Rosie's Restaurant (Power was out at the office) in Middlebury with Don Shall presiding.

ROLL CALL

Bridport Andrew Manning
Bristol Bill Sayre
Cornwall Don Shall
Middlebury
Orwell Andrea Ochs
Starksboro Elissa Close
Vergennes

STAFF

Adam Lougee, Director

BUSINESS MEETING

The Executive Board convened its regular meeting at 7:30 p.m.

APPROVAL OF MINUTES

The Executive Board reviewed the minutes of their last meeting. **Andrea moved to approve the minutes. Elissa seconded the motion.** Prior to the vote Elissa raised the question of whether or not the Commission should vote by ballot rather than roll call on items requiring an extraordinary majority. After discussing the pros (Efficiency and information) and cons (lack of participation in the discussion), the Executive Board decided this would be a good debate for the Bylaws Committee to review. **Upon the conclusion of the discussion, the minutes were voted on and passed 4-0-1, with Andrew Manning abstaining.**

TREASURER'S REPORT

The Board reviewed the treasurer's report. Adam noted that our unaudited position at the end of the fiscal shows that we have slightly more cash than when we began the year. After depreciation and with an adjustment for some deposits we are holding, but will need to obligate, revenue should just exceed expenses. Cash in our accounts are in a good position. **Andrea moved to accept the report, Andrew seconded the motion and all approved.**

COMMITTEE REPORTS

Local Government Committee: The Committee did not meet.

ACT250/248:

New Applications:

1. On June 7, 2005 Middlebury College applied to continue its work renovating the Starr Library. The project is entitled the Middlebury College Starr Axinn Center Project and calls for replacing two wings of the Starr library. It shall be treated as a minor permit.
2. On July 26, 2005 Peter Norris applied for a 9 lot commercial subdivision in new haven across from Green haven Gardens.
3. On July 29, 2005 Hendy Brothers submitted an application to build an 11,000 sq. ft. expansion on its existing facility in Middlebury. The application will be treated as a minor unless a party calls for a hearing by September 2, 2005.
4. On August 26, 2005 the Sunray peace Village land Trust and Vajra Dakini Nunnery filed an application to construct a nunnery on Downingsville Road in Lincoln.

Approvals:

The District Commission issued six new permits:

1. On July 8th the Bridge School Received a permit for new playing fields.
2. On July 11th the Middlebury Area Land Trust received a permit for the park and residential development on the corner of Weybridge Street and Pulp0 Mill Road in Middlebury and Weybridge.
3. On July 19th the Shoreham Service Center received a permit for a pre-existing building.
4. On August 1st William Hutchins and Susan Perna received a permit for a two lot subdivision in New haven;
5. On August 4th Middlebury South Village received a permit for 5 mixed use commercial buildings, 30 apartments, a link road and 56 units of single family housing.
6. On August 8th the Hannaford Technical center received a permit for its automotive technology building on Exchange Street in Middlebury;

Other:

The Tricketts appealed the Environmental Board's decision in the Ochs/Trickett Declaratory Judgment regarding Farming.

Natural Resources: The Committee does not have a meeting scheduled.

Transportation Advisory Committee: Please see agenda item.

Utilities and Facilities: No action. The Committee met made changes and resent its recommendations on the Utilities Facilities and Services Section of the Plan to the Full Commission. The Public hearing on the Plan Section will be our program for the September Meeting.

OLD BUSINESS

VAPDA minutes: Minutes were not available.

VELCO Summary: Adam noted that a series of hearings had recently been scheduled on the remand. He asked the Executive Board for guidance regarding how he should proceed. He explained that based on the last full commission meeting he expected to participate on any “cost impact” on the issues which the regional planning commission participated in the earlier hearing.

TAC Project Selection: Adam handed out the projects that the TAC had selected from the submissions from the region for funding this year, attached. The Executive Board endorsed the selections and passed the matter to the full Commission.

2004/2005 Year end Report to DHCA: Adam did not have the report prepared for the Executive Board, but informed them he would bring the summary of staff’s activities on behalf of the commission to the next full commission meeting.

Other: None.

NEW BUSINESS

Committee Assignments: The Board next took up the issue of committee assignments. It took the bulk of the meeting to go through the requests it had received and placing people on committees. The Board endeavored to give every one that made a choice their first or second choice. They also tried to balance the committees politically and geographically and to make sure every committee had enough members to function. The assignments passed unanimously and the Board directed Adam to create a memo noting committee assignments for distribution at the next full Commission meeting.

Audit: Adam noted that he had sent solicitations to all the firms in Middlebury for an audit. He expects responses back by Friday of this week.

ADJOURNMENT

Andrew moved to adjourn the meeting. Andreas seconded the motion which passed unanimously. The meeting adjourned at 9:00 p.m.

Submitted by: Adam Lougee