

**DRAFT**

**ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING  
October 26, 2005**

The Addison County Regional Planning Commission's Executive Board meeting was held at the Commission's office in Middlebury with Don Shall presiding.

**ROLL CALL**

*Bridport* Andrew Manning  
*Bristol* Bill Sayre  
*Cornwall* Don Shall  
*Middlebury*  
*Orwell*  
*Starksboro* Elissa Close  
*Vergennes*

**STAFF**

Adam Lougee, Director

**BUSINESS MEETING**

The Executive Board convened its regular meeting at 7:15 p.m.

**APPROVAL OF MINUTES**

The Executive Board reviewed the minutes of their last meeting. **Elissa moved to approve the minutes. Andrew seconded the motion. The minutes were voted on and passed unanimously.**

**TREASURER'S REPORT**

The Board reviewed the treasurer's report. Adam noted that we have a very large amount of receivables. It stems from Emergency Management and transportation. Adam noted that he expects \$25,000 from emergency management to be paid by Friday. Cash in our accounts are in a good position. **Bill moved to accept the report, Andrew seconded the motion and all approved.**

**COMMITTEE REPORTS**

Local Government Committee: The Committee met on October 19<sup>th</sup> in Cornwall. It will recommend that the full commission confirm and approve the Cornwall Plan.

ACT250/248:

**New Applications:**

1. The Foote Farm Associates re-submitted their application for a 22 lot subdivision on Route 125 in Cornwall.
2. An application from Vermont RSA Limited Partnership to build a cellular tower in the form of a Pine Tree on Shackett Road in Leicester.

**Approvals:** Hendy Brothers received a permit to add an 11,000 square foot addition to their existing facility on Route 7 in Middlebury.

Natural Resources: The Committee does not have a meeting scheduled.

Transportation Advisory Committee: Don asked about money for the Swamp Mill Bridge in Cornwall. What has happened with this project? Bill asked Adam to get a status report on the Sand Hill Bridge in Middlebury and reminded the Executive Board that it is a dangerous bridge that gets a lot of truck traffic.

Utilities and Facilities: No action. The vote on the Utilities and Facilities Section of the Plan will be at the November meeting. Don asked Adam to put the rules of the vote in the notice to the body.

**OLD BUSINESS**

VAPDA minutes: Minutes were not available.

VELCO Summary: Adam noted that the Public Service Board is moving through the Post Certification process. VELCO has moved to be allowed to start work as soon as all permits are issued. The Supreme Court will hold a hearing on the appeal on November 10th. Adam noted that he expected that a delegate may request that the commission reverse its opinion on its role in the VELCO appeal. Don advised him that we will consider a re-vote if a delegate brings a motion.

Audit Update: Adam noted that Vance Debeuter has started work, will be in the office next week and is on schedule to have the audit complete by November 15 in time for the next Executive Board meeting.

Other: None.

**NEW BUSINESS**

Brownfields Grant Applications: Adam noted that he was going to Manchester tomorrow to a seminar on applying for Brownfields grants from EPA. He noted that he expected to apply for both the hazardous material grant and the petroleum grant, both in the amount of \$200,000. The Board encouraged Adam to pursue the funding and to bring the matter to the full Commission in November.

Bill suggested that we also use our participation in the Brownfields program as a vehicle to lobby ANR to release liability once a site has been cleared in good faith.

Municipal Planning Grants: We only received two Municipal Planning Grant Applications this year, Orwell and Cornwall. Adam expects both will receive their full amount of funding. Elissa noted that Starksboro is using the grant that it got this past year to hold a community forum this November.

Other: Don noted the November meeting will be in the Great Falls Club. He also noted that he is the new Director of the Club.

## **ADJOURNMENT**

**Bill moved to adjourn the meeting. Elissa seconded the motion which passed unanimously. The meeting adjourned at 8:44 p.m.**

Submitted by: Adam Lougee