

DRAFT

**ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
November 30, 2005**

The Addison County Regional Planning Commission's Executive Board meeting was held at the Commission's office in Middlebury with Don Shall presiding.

ROLL CALL

Bridport Andrew Manning
Bristol Bill Sayre
Cornwall Don Shall
Middlebury Karl Neuse
Orwell Andrea Ochs
Starksboro Elissa Close
Vergennes Renny Perry

STAFF

Adam Lougee, Director

BUSINESS MEETING

The Executive Board convened its regular meeting at 7:15 p.m.

PUBLIC HEARING: BROWNFIELDS The Executive Board held a public hearing on its proposed Brownfield's Grant applications. Adam explained that the Commission intends to apply for two \$200,000 regional Assessment grants. One grant covers petroleum assessments and the other covers other hazardous materials. Adam noted that the commission had voted unanimously to pursue that grant, had appointed members to serve on the committee and instructed Adam to solicit other members of the community to also participate. Adam noted that to date a local banker, the director of the Economic Development Corporation and the Local chamber had agreed to membership on the Committee. After further discussion of the application and the Committee evaluation process, the Executive Board terminated the public hearing and moved to its business meeting.

APPROVAL OF MINUTES

The Executive Board reviewed the minutes of their last meeting. **Elissa moved to approve the minutes. Andrea seconded the motion. The minutes were voted on and passed unanimously.**

TREASURER'S REPORT

The Board reviewed the treasurer's report. Adam noted that we had collected most of the receivables due as of the end of last month. Emergency Management receivables continue to lag, but we have recently collected a considerable portion of the money due from them. Otherwise, cash in our accounts are in a good position. Andrea **moved to accept the report, Renny seconded the motion and all approved.**

COMMITTEE REPORTS

Local Government Committee: The Town of Bridport has recently requested that the Committee meet to approve its plan. Adam or Kevin will work with Thea to schedule a meeting of the committee.

ACT250/248:

New Applications:

1. On November 15, 2005 ACRPC received the application of Eastview at Middlebury, Inc., Porter Hospital and Middlebury College for a proposed retirement community on a 30 acre parcel next to the Porter Hospital on South Street in Middlebury. The Community will include a residence building housing 51 units and an additional 30 cottages. A hearing on the application will be held on December 14, 2005 at 10:00 a.m. at the Middlebury Town offices after a 9:00 a.m. site visit.
2. On November 23, 2005 ACRPC received the application of Jeff and Joan Forbes to remove restrictions imposed in permit #9A0132 issued for the Lindale Mobile Home Park on property they own on Route 116 in East Middlebury.

Approvals: On November 17th the Commission granted a permit approving an application from Vermont RSA Limited Partnership to build a cellular tower in the form of a Pine Tree on Shackett Road in Leicester.

Other:

1. VELCO received its conditional Use determinations from the Agency of Natural Resources on November 23, 2005.
2. The Trickett v. Ochs case continues in the Vermont Supreme Court. The Och's have filed a Motion to Dismiss.

Natural Resources: The Committee has a meeting scheduled early in December.

Transportation Advisory Committee: The TAC had a well attended meeting in November due to the presence of the Secretary of Transportation, Dawn Terrill. Ms. Terrill and the TAC had a very candid discussion regarding funding for local projects and the overall state highway funding budget.

Utilities and Facilities: Adam suggested that this committee's work is completed and that the Executive Board should thank it for its work and disband it. The Board agreed and instructed Adam to write a letter to each member of the Committee thanking them for their work and disbanding the ad hoc committee. **Karl made the motion, Andrea seconded it and the motion passed unanimously.**

OLD BUSINESS

VAPDA minutes: Adam did not have VAPDA minutes from the November meeting.

VELCO Summary: Adam noted that the Public Service Board is still moving through the Post Certification process. There will be a hearing in Middlebury on December 5, 2005 at 9:00a.m. on the remaining unresolved issues with the aesthetic mitigation. These include three areas in Addison County, The West Salisbury Road intersection with Route 7, the 125/Rt. 7 intersection in Middlebury, and the Halpin Road area in Middlebury. Additionally, VELCO has moved to be allowed to start work as soon as all permits are issued. The PSB has reduced the one month waiting period to one week. VELCO has moved to reduce this further. That hearing is on December 6, 2005. The Supreme Court held a hearing on the appeal on November 10th. There is no word on the decision as of yet.

Audit Update: Adam noted that Vance Debeuter has completed what he hopes is a final draft. Adam distributed the draft. He noted that Mr. Debuter had not found any adverse conditions. He also noted that generally the commission's fund balance had increased slightly. He asked the Executive Board to review the document and give him any comment by the end of next week, that way he can have final audits available for the full commission meeting.

Other: None.

NEW BUSINESS

Municipal Assessments: Adam presented a proposal for municipal assessments requesting a 3 cent per capita increase to cover cost of business expenses. After discussion Andrea moved to support the proposed assessments. Renny seconded the motion. Motion passed 4-3.

Other: Adam noted that Thea had asked to be replaced as the ACRPC representative on the Addison County Economic Development Corporation's Board and CEDS Committee. Don had attended in her place last month and would be interested in serving. **Andrea motioned that Don Replace Thea as ACRPC's representative on its Board and on the CEDS Committee. Elissa seconded the motion. The motion passed unanimously.**

We only received two Municipal Planning Grant Applications this year, Orwell and Cornwall. Both received their full amount of funding.

ADJOURNMENT

Bill moved to adjourn the meeting. Elissa seconded the motion which passed unanimously. The meeting adjourned at 8:55 p.m.

Submitted by: Adam Lougee