

DRAFT

**ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING**

February 22, 2006

The Addison County Regional Planning Commission's Executive Board meeting was held at the Commission's office in Middlebury with Don Shall presiding.

ROLL CALL

Bridport Andrew Manning

Bristol

Cornwall Don Shall

Middlebury

Orwell Andrea Ochs

Starksboro Elissa Close

Vergennes

STAFF

Adam Lougee, Director

BUSINESS MEETING

The Executive Board convened its regular meeting at 7:35 p.m.

APPROVAL OF MINUTES

The Executive Board reviewed the minutes of their last meeting. Andrea proposed two amendments to the minutes. First she noted that the Executive Board had discussed and voted to correct the mistake that Adam had made regarding ACRPC's appointments to the Economic Development Corporation. Don Shall will serve as ACRPC's representative to the Addison County Economic Development Corporation's Board of Directors and Thea Gaudette shall continue to represent ACRPC on the CEDS. Next Andrea noted that the minutes should also reflect the discussion the Executive Board had **regarding** **Andrea moved to approve the minutes as amended. Elissa seconded the motion. The minutes were voted on and passed unanimously.**

TREASURER'S REPORT

The Board reviewed the treasurer's report. Adam noted that cash in our accounts are in a good position. Andrea **moved to accept the report, Andrew seconded the motion and all approved.**

Prior to the meeting Adam had requested that the Executive Board consider allowing him to use some of the surplus in the new budget to reward existing staff for the extra work that they put in while the commission was short-staffed. He requested \$2,000 to be split

amongst Kevin, Pauline, Tim and Rick for their extra work before we replaced Brandy and while Nell was on leave. **Andrea moved Elissa seconded to pay a \$500 bonus to the staff members noted above rewarding for their work covering for other staff members. The motion passed unanimously.**

COMMITTEE REPORTS

Local Government Committee: Adam reported that the local government committee will meet in Middlebury on Monday February 27th and in Bridport on March 14th.

ACT250/248: Adam noted that since the projects were reviewed at the last full commission meeting, the following applications have come in:

New Applications: None.

Approvals: None.

Other:

1. The Supreme Court will hear oral argument concerning the motion to Dismiss the Trickett v. Ochs suit for lack of party status.
2. The District 9 Commission issued a Notice of Hearing creating a schedule for the hearings on the Application by Middlebury College, Eastview at Middlebury and Porter Hospital for a retirement community in Middlebury.

Natural Resources: Has not met.

Transportation Advisory Committee: The TAC met last week and discussed re-writing the Transportation portion of the Regional Plan. The TAC requested that the regional planning commission allocate funds to hire a transportation consultant to focus specifically on re-writing the plan. Adam noted that it was not in his current budget plan, but that he felt that if he shifted Rick's priorities to work on the Northwest project this year, he could probably free up the money to fund the consultants. Adam will look into this and report back to the full commission or next Executive Board meeting.

Bylaws Committee: Andrea reminded Adam that he was to mail copies of the bylaws to all members of the commission that were not present (Dave King should also get one.) Strike out copies will be available at the next meeting.

OLD BUSINESS

VAPDA minutes: Adam distributed VAPDA minutes from the February meeting. He noted it included a lot of good policy discussion from the Natural resources board, ANR and the Department of Agriculture. During the discussion regarding homeland security Andrea noted that for 2 weeks in July VEM and the Department of Ag will be conducting an exercise on pandemic flu. She stated that Anna Garcia 388-4644 of the health

department had recently made an interesting presentation to the LEPC regarding the Department of Health's plans and suggested she would also speak to the regional commission if we were interested. The board discussed a panel of the Dept of Ag, a college expert on migratory birds, a vet, perhaps Glenn Cousino.

Other: None.

NEW BUSINESS

Annual Meeting and Topic and Location: The Executive Board reviewed a number of interesting topics and places for the annual meeting including:

1. Facilities: Wayberry Inn or the Middlebury Inn. the College facilities, perhaps the Snowbowl. Red Mill Inn,
2. Topics/speakers: Governor, Equine/Ag, Bill McKibbin, Demographics, migratory workers, Alternative financing for Town or public infrastructure "Creative Economy".

They asked Adam to begin narrowing the field and place in anticipation of the meeting.

Nominating Committee: Andrea noted that we traditionally ask the exiting members of the Executive Board to serve on the Nominating Committee. Adam noted that Don and Karl's terms on the Executive Board will be over. Andrea suggested that they should serve on the nominating committee. The Board discussed a third member that they could approach. Don will take care of that and speak to the nominating committee at the full commission meeting.

Meeting time and location: The Board decided that its regular time and location worked and will continue to meet the last Wednesday of the month at 7:00 p.m.

RPC office space: The Board discussed RPC office space. It determined that the RPC office needs to be downtown in Middlebury. Beyond that they will keep an open mind regarding possibilities, including staying in the existing offices and looking at the upstairs.

Other: Andrea noted that at the Farm Bureau Meeting they had Dan Hale from Vermont All terrain vehicles Sportsman Associations and Steve McCloud of Vermont Traditions speak about outdoor sports and we should have them speak some time in the future.

ADJOURNMENT

Andrea moved to adjourn the meeting. Andrew seconded the motion which passed unanimously. The meeting adjourned at 9:20 p.m.

Submitted by: Adam Lougee