

**DRAFT**

**ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING**

April 26, 2006

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with Don Shall presiding.

**ROLL CALL**

<i>Bridport</i>	Andrew Manning
<i>Bristol</i>	Bill Sayre, absent
<i>Cornwall</i>	Don Shall, chair
<i>Middlebury</i>	Karl Neuse
<i>Orwell</i>	Andrea Ochs
<i>Starksboro</i>	Elissa Close, absent
<i>Vergennes</i>	Renny Perry

**STAFF**

Kevin Behm, Assistant Director/GIS Mgr

**BUSINESS MEETING:**

The Executive Board convened its regular meeting at 5:05 p.m. The time was set earlier to allow for members to attend another meeting.

**APPROVAL of MINUTES:**

The minutes were reviewed and no changes were offered. Andrea moved approval, Renny seconded. All approved.

**TREASURER'S REPORT:**

The treasurer's report was reviewed by the board. Kevin noted that several billings were recently sent out. Andrea moved to accept the report, Renny seconded and all approved.

**COMMITTEE REPORTS:**

Local Government Committee: Salisbury Local Government meeting will be held on Monday, May 1<sup>st</sup>.

ACT250/248: Andrea said that a town application to raise a communication tower in Orwell may be a future Act 250 application. Andrew noted that road construction on the Foote subdivision in Cornwall has begun.

Bylaws Committee: The proposed Bylaw amendments will be voted on at the Annual Meeting, May 10<sup>th</sup>.

Natural Resources: No meeting.

Transportation Advisory Committee: Andrew briefly discussed the project prioritization process the committee is involved in.

## **OLD BUSINESS**

VAPDA minutes: VAPDA minutes were not available.

Annual Meeting: Kevin passed out the meeting invitation that had recently been sent out to delegates and noted that Judy Kowalczyk had offered to host an open house between 3:00 and 5:00 to see her off-the-grid home. Social hour at the Blueberry Hill Inn begins at 5:00 and dinner at 6:00.

Proposed FY 2006-2007 Workplan and Budget: Kevin handed-out a revised proposed budget and a comment sheet from Adam explaining the changes (see attached). After discussing the proposed changes the Board moved to forward the 2006-2007 Workplan and Budget to the Commission for a vote at the Annual Meeting (Andrea, Renny) All approved.

Nominating Committee: This item was re-named '60% of What' reflecting the required number of votes need to pass the Bylaw amendment. After a count of appointed delegates in the Roll Call – Don arrived at 35 and taking 60% calculated that 21 affirmative votes would be required to adopt the amended Bylaws.

Other: Andrea raised the concern that the Bertha Hanson award was created for delegate recognition and therefore recipients should be limited to appointed delegates. Don felt that the Board should stand-by its earlier decision nominating a non-delegate. Andrea felt the person was deserving of an award, but she recalled that creation of the award specifically identified delegates as potential recipients. Karl was inclined to stay with the earlier decision that nominated a non-delegate. Don asked Kevin to check the minutes of the meeting that established the award and made a motion 'if the minutes reflect that the award was limited to only delegates then to change the recipient group to include staff and delegates'. Karl seconded. Don, Andrew, Karl, Renny in favor; Andrea abstained. Motion carries.

## **NEW BUSINESS**

Evaluations: Andrea suggested that evaluation forms be provided to delegates to evaluate staff. Karl thought this was probably a good idea if the forms included the job description of the position or a summary of responsibilities. He further suggested that this be discussed by a personnel committee appointed by the chair. Don asked that this matter be tabled for now and discussed at a subsequent meeting. All agreed.

Autumn Harp support letter: Kevin distributed a copy of a support letter from Adam to Jamie Stewart, Addison County Economic Development Corporation, for the continued location of the Autumn Harp facility in Bristol.

Other New Business: No items

**ADJOURNMENT:** The meeting adjourned at 6:10 pm.

Submitted by: Kevin Behm