

DRAFT

**ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING**

June 27, 2006

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with Don Shall presiding.

ROLL CALL

Bridport Andrew Manning
Bristol Bill Sayre
Cornwall Don Shall, chair
Middlebury
Orwell Andrea Ochs
Starksboro Elissa Close,
Vergennes Renny Perry

STAFF

Adam Lougee, Director

Guests: Thea Guadette, Incoming Board Member
Fred Dunnington, Incoming Board Member

BUSINESS MEETING:

The Executive Board convened its regular meeting at 7:05 p.m.

APPROVAL of MINUTES:

The minutes were reviewed and no changes were offered. Andrea moved approval, Renny seconded. All approved.

TREASURER'S REPORT:

The treasurer's report was reviewed by the board. Adam noted that he expected the budget to come in close to that projected in the amended budget. Andrea moved to accept the report, Renny seconded and all approved.

COMMITTEE REPORTS:

Local Government Committee: The local Government Committee will meet in New Haven in July.

ACT250/248:

1. On June 15, 2006 Ferrisburgh Realty Investors filed an application for a 22 lot residential development off of Stage Road in Ferrisburgh. The District Commission has scheduled a site visit (9:00a.m.) and a hearing (9:45 a.m.) at the North Ferrisburgh Methodist Church on July 19, 2006.
2. On July 6, 2006 Vermont Industrial Parks filed an application to amend an existing Land Use Permit to construct an 18,000 sq. ft. building addition to the Autumn Harp facility in the Town of Bristol.

Approvals or Denials:

1. On June 30, 2006 the District #3 Environmental Commission issued a Land Use Permit to Peter and Delores Norris for an 8 lot commercial subdivision on Route 7 in New Haven.
2. On July 5th, 2006 the District #9 Environmental Commission issued a Land Use Permit to the Middlebury College Snowbowl to conduct trail work.

Other:

1. On April 5, 2006 The District 9 Commission issued a recess order requesting additional information on the Application by Middlebury College, Eastview at Middlebury and Porter Hospital for a retirement community in Middlebury. On May 25th the District 9 Commission issued a second order in the case requesting that Eastview, Porter and Middlebury College file additional information relating to the control of the tract for purposes of evaluation of the application under Criteria 9B of Act 250. The parties continue to make motions regarding the scope of the evidence required.
2. May 1, 2006 HIS Catamount Marble Works LLC filed an application for a 30 unit residential condominium project in the Marble works in Middlebury. A hearing will be held in the Middlebury Town offices on June 7, 2006 at 9:45 after a 9:00 a.m. site visit. On June 7th the District 9 Commission conducted a site visit of the proposed condominium development in the Marble Works and issued a recess order of further information that it would need to render a decision. HSI filed the information to comply with the recess order June 21, 2006.
3. On May 2, 2006 Lamereux and Dickinson filed an application on behalf of the South Ridge Subdivision and the Lodge at Otter Creek. The Lodge at Otter Creek consists of a retirement community center with 100 units and a common dining area and community center, 38 “cottages” and 14 “townhouses”. The South Ridge development will consist of 44 single family homes and the infrastructure serving them and specifically reserving a 117 acre parcel for future development. The development is planned for Middle Road in Middlebury. A site visit was at 9:00 a.m. and the Hearing at 10:00 at the Middlebury Town offices. There appeared to be little opposition to the project. The District Commission issued a Recess Order requesting more information on June 23, 2006.
4. The Lathrop Limited Partnership has filed a Motion for Summary Judgment in its appeal of the denial of its land Use Permit by the District 9 Commission.

Natural Resources: The committee did not meet. Several members of the committee have expressed interest in being more active in the future. Don stated that the new Executive Board should take on that issue when it addresses committees this summer.

Transportation Advisory Committee: Thea reported that she attended the last TAC meeting. The steering committee has been formed. She expects that they will meet before the next Commission meeting.

OLD BUSINESS

Transportation Plan: Thea reported that she had attended the TAC meeting and they had agreed to set up a Steering Committee made up of Jeff Nelson, Chair of the TAC, herself, as the RPC's Representative; Stu Johnson and Al Kremer, Representing municipal interests and a representative from the Agency of Transportation to get the Transportation Planning Process started.

VAPDA minutes: VAPDA minutes were not available.

Staffing Discussion (Safe Routes to Schools/ Brownfields Grant: Adam reported that because of these two new programs he was looking to hire a new planner. He also announced that Nell Fraser, ACRPC's watershed planner had given her resignations and plans to go back to school in the fall to become a nurse practitioner. Accordingly, he would likely need to fill at least 1 and ½ or 2 positions. He stated that he would like permission to fill one immediately and to come back with a proposal for the second position at the July meeting after he had spoken with his existing staff and reviewed the budget. Andrea moved to give Adam authority to hire a fulltime position to replace Nell. Renny Seconded the motion and all approved.

Other. Don asked whether ACRPC can do anything about the Junk trailers sitting on property preserving water and wastewater

NEW BUSINESS

Annual Review of the Executive Director: Andrea moved that the Executive Board go into executive session to review Adam's performance as director. Renny seconded the motion and all approved.

The Board closed the executive session and reconvened its meeting and announced to Adam that it had given him a favorable review. Adam thanked the Board.

Other New Business: No items.

MEMBERS CONCERNS: Don thanked the Executive Board for the opportunity to serve with them and noted he would continue as a delegate from Cornwall. All thanked Don for his service.

ADJOURNMENT: The meeting adjourned at 8:27 pm.

Submitted by: Adam Lougee