

**DRAFT**

**ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING**

April 25, 2007

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with Elissa Close, Vice-Chair, presiding.

**ROLL CALL**

*Bridport* Andrew Manning  
*Bristol* Bill Sayre  
*Middlebury* Fred Dunnington, Chair  
*Monkton* Thea Gaudette  
*Orwell* Andrea Ochs, absent  
*Starksboro* Elissa Close  
*Vergennes* Renny Perry

**STAFF**

Adam Lougee, Director

**BUSINESS MEETING:**

The Executive Board convened its regular meeting at 6:40 p.m. The Vice Chair started the meeting.

**APPROVAL of MINUTES:**

The Board reviewed the minutes of the last meeting. Thea moved approval, Renny seconded the motion and all approved.

**TREASURER'S REPORT:**

The Board reviewed the Treasurer's Report. Elissa moved to accept the report. Thea seconded it and all approved.

**COMMITTEE REPORTS:**

Brownfields Committee: No activity.

Local Government Committee: No activity.

ACT250/248: No activity.

Energy Committee: The Energy Committee submitted a CDBG application to study grass based energy production of a pelletized fuel. Adam, Jeff and Harvey will also be presenters at the Addison County Conservation Congress this Saturday.

Natural Resources: The committee is hoping to meet jointly with the TAC at its next meeting to hear about air quality standards.

Transportation Advisory Committee: The committee met last Wednesday night. Curtis Johnson spoke to the TAC regarding VTrans enhancement program.

## **OLD BUSINESS**

VAPDA minutes: VAPDA minutes for March were distributed for the Board's information.

Office Relocation Report: Adam reported he has been working consistently to relocate the office. He is very close to an agreement with Carrara on the CVPS space and is only waiting on economic development. He had Steve Revell look at the contamination close out reports and Steve reported back that he did not see any problems with the space. He requested that the Executive Board approve an additional \$2,000 for space in the proposed budget and authorize him to execute a lease with Carrara pursuant to the terms of letter to ACRPC from Bill Townsend.

Location and Topic of the Annual Meeting: Adam noted that Kevin had secured Frank Bryan as the speaker for our annual meeting and that the meeting will be held at the Red Mill at Basin Harbor.

Workplan and Budget for 2007/2008. Adam distributed drafts of an amended proposed Workplan and Budget for next fiscal year. The proposed budget amendments showed the changes from that presented to the full commission last meeting. Adam noted that there were no substantive changes to the Workplan. He also noted that he had increased made several small changes to the budget, namely reducing the salaries by enlisting Amy to help with the Safe Routes to School project so as not to need to hire a part time person. This increased the contingency funds slightly.

Nominating Committee. No discussion.

Nomination for Awards. Adam noted that he had received several responses to the request for nominations he had distributed at the last meeting. The Executive Board reviewed the nominations and made a selection for the Bertha Hanson award.

Other: None

## **NEW BUSINESS**

Other New Business: None.

**ADJOURNMENT:** The meeting adjourned at 8:15 pm.

Submitted by: Adam Lougee