

DRAFT

**ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING**

June 27, 2007

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with Elissa Close, Vice Chair, presiding.

ROLL CALL

Bridport Andrew Manning
Bristol Bill Sayre
Middlebury Fred Dunnington, Chair absent
Monkton Thea Gaudette
Orwell Andrea Ochs,
Starksboro Elissa Close
Vergennes Renny Perry

STAFF

Adam Lougee, Director

BUSINESS MEETING:

The Executive Board convened its regular meeting at 6:40 p.m. The Vice Chair started the meeting.

APPROVAL of MINUTES:

The Board reviewed the minutes of the last meeting. Thea moved approval. Renny seconded the motion. Andrew noted that under the Act 250 section, a statement was recorded erroneously. Vermont Industrial Parks is retrofitting an existing building, not building a new building. Thea also noted that Bruce Webster requested to be on the Energy Committee, not the Act 250 Committee. All approved the minutes as amended.

TREASURER'S REPORT:

The Board reviewed the Treasurer's Report. Adam noted that at this time he felt we would end the year on budget. Renny moved to accept the report. Thea seconded it and all approved.

COMMITTEE REPORTS:

Brownfield's Committee: No activity.

Local Government Committee: No activity.

ACT 250/248: Adam reported that there had not been a lot of Act 250 activity in the region and that the committee had not met. Adam reported that since our last meeting one notice of a minor hearing came in on the Pope application (Subdivide 1 lot in Shoreham) and a permit issued to the Duffy's to construct a 24 Unit motel in 1988 in Vergennes was abandoned.

Energy Committee: The Energy Committee is working on recruiting town energy coordinators.

Natural Resources: The committee met and discussed the Middlebury Rail Spur. The Committee requested that Adam draft a letter requesting additional time to comment on the natural resource aspects of the Middlebury rail spur, which he did after approval of the full commission. Adam noted that he had also tried to get the appropriate people from the rail spur to our July Commission meeting but was unable to do so. They have agreed to go to a Natural Resources Committee meeting on another night and Amy will coordinate that. Additionally, they are sending a tape of the public meeting in Middlebury.

Transportation Plan Steering Committee: The Plan Steering Committee had a meeting to digest the common points from the public hearings they held to make sure that the public comments were clear to the committee.

Transportation Advisory Committee. The TAC was joined by Agency Secretary Neil Lunderville. Secretary Lunderville emphasized the Road to Affordability and rebuilding existing facilities. The TAC also sent a letter to the Agency of Transportation regarding the Rail spur. The TAC letter supported the transportation elements of the EIS process.

OLD BUSINESS

VAPDA minutes: None available.

Office Relocation Report: Adam noted that they are working busily away laying carpet today. All is in place for a move on July 2nd and 3rd. Adam asked to take some money out of ACRPC's reserves to purchase some furniture for the new office. Andrea moved to give Adam permission to purchase \$5,000 of furniture. All approved.

PDM-C Update: Adam noted that this program is not working as well as he had hoped. He explained that ANR has reworked its protocols for this several times and therefore we are spending more money on assessments and less on actual improvements than we had acutely hoped. Adam did note that he had asked Amy to draft clean and clear grants for this fall.

Other: None

NEW BUSINESS

Evaluation of Executive Director/ Contract Amendment: Thea moved to adjourn this until the July. Adam noted that he cannot make the July meeting and that he will ask Kevin to staff it.

ADJOURNMENT: The meeting adjourned at 7:45 pm.

Submitted by: Adam Lougee