

**DRAFT**

**ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING  
October 24, 2007**

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury.

**ROLL CALL**

*Bristol*  
*Goshen*        Bruce Webster  
*Middlebury*  
*Monkton*      Thea Gaudette  
*Orwell*        Andrea Ochs  
*Starksboro*    Elissa Close  
*Vergennes*    Renny Perry

**STAFF**

Adam Lougee, Director

**BUSINESS MEETING:**

The Executive Board convened its regular meeting at 6:30 p.m. with the Vice Chair, Elissa Close presiding.

**APPROVAL of MINUTES:**

The Board reviewed the minutes of the last meeting. Andrea moved approval. Bruce seconded the motion. All approved the minutes.

**TREASURER'S REPORT:**

The Board reviewed the Treasurer's Report. Adam distributed ACRPC's final Audit report to the Executive Board and noted that the financial information was substantially similar to the draft the Executive Board had approved at its previous meeting and identical to that presented at the full commission. Bruce moved the Treasurer's report and acceptance of the final audit, Thea seconded the motion and all approved.

**COMMITTEE REPORTS:**

Brownfield's Committee: Renny reported that the committee had not taken any action since the full commission meeting.

Local Government Committee: Thea reported that she expects that Orwell and Monkton have requested regional review and approval. He committee will meet on those applications shortly.

ACT 250/248: Adam reported that the Act 250 committee met to discuss whether the Lathrop Gravel Pit application has a significant regional impact and if so, how the commission should participate. After a lengthy discussion, including participation from the Town of Bristol, the committee voted to recommend to the commission that the project does not have a “significant regional impact” and review and participation beyond the commentary within the regional plan should be left to the Town of Bristol.

Energy Committee: The Energy Committee met at the proposed Middlebury Hydro Project. Fred Dunnington led the tour. Bruce noted that Fred did an excellent and informative job in explaining the history and economies of the project. Bruce also noted that the Energy Committee is looking at a conservation day with a light bulb incentive program, had been doing very well recruiting town energy coordinators and will work with the Conservation Congress and joint partners to promote a energy oriented business fair. Adam will work with Bruce to help set up the conservation day program financially.

Adam handed out a press release regarding the public forum the committee is putting on with the biofuels association.

Natural Resources: The committee met and went through the ground and surface water portion of the plan. The next meeting will be November 6<sup>th</sup> and still focus on water. Andrea is pleased with the committee’s progress to date.

Transportation Plan Steering Committee: Thea reported that the Plan Steering Committee had distributed a draft Transportation Plan to the TAC and that the TAC had approved the Plan and forwarded it to the Executive Board.

Transportation Advisory Committee: The TAC spent the first half of their meeting holding a public hearing with the Transportation Board. The later half of the meeting it devoted to reviewing the Transportation Plan from the steering committee.

## **OLD BUSINESS**

VAPDA Minutes: Adam did not have the minutes from the last VAPDA meeting.

Committee Appointments: No one suggested any changes to committee appointments.

Audit Report: Adam distributed a copy of the final audit report that ACRPC’s accountant, Vance Debouter had prepared. Thea moved acceptance of the final audit report. Andrea seconded the motion. The motion passed unanimously.

Strategic Plan Discussion: Adam distributed an outline he had created regarding a strategic plan. The Executive Board decided to wait until Fred Dunnington returned to pursue the matter.

Other: Andrea requested that ACRPC work as the bookkeeper for the LEPC. Thea moved that Adam enter a contract with the LEPC to provide them with the bookkeeping services.

## **NEW BUSINESS**

Energy Grant Application: Adam distributed a memo explaining the fiber-pellet grant Jeff put together. He noted that he was pleased with the grant application and felt that it had a good chance for funding this cycle.

Draft Transportation Plan: Thea noted the steering committee had worked hard to create a realistic plan for the next 5 year timeframe. She hopes the full commission will respect the work and compromises of the committee. She noted that some may be disappointed that the Transportation Plan focused on existing infrastructure and was not more “visionary”. However, she noted the committee felt it would serve the needs of the region over the five year timeframe it should cover. After a brief review, the Executive Board thanked Thea Gaudette, Jeff Nelson, the Chair of the TAC, and the rest of the steering committee for their good work and moved to bring the draft to the full commission for the approval process. Adam will present the draft to the commission at the next meeting, so that delegates and alternates will have plenty of time to comment before it goes to public hearings.

Other:

**ADJOURNMENT:** The meeting adjourned at 8:25 p.m.

Submitted by: Adam Lougee