

**DRAFT**

**ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING**

March 26, 2008

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with Fred Dunnington presiding. Fred began the meeting at 6:30.

**ROLL CALL**

*Bristol*            Bill Sayre  
*Goshen*  
*Middlebury*      Fred Dunnington, Chair  
*Monkton*        Thea Gaudette  
*Orwell*  
*Starksboro*  
*Vergennes*      Renny Perry

**STAFF**

Adam Lougee, Director

**PUBLIC HEARING:** The Executive Board held a public hearing on the Transportation Plan for comments. No members of the public attended the hearing and made comment. The Board closed the public hearing at 6:50.

**BUSINESS MEETING:**

A quorum was not present. Agenda items were discussed and recommendations will be provided to all the Board members for consideration.

**APPROVAL of MINUTES:**

Renny moved the minutes. Thea seconded them. All approved.

**TREASURER'S REPORT:**

Renny moved the Treasurer's Report. Thea seconded them. All approved.

**COMMITTEE REPORTS:**

Local Government Committee: No activity.

ACT250/248: Adam noted that no new applications had arrived since the last full commission meeting.

Energy Committee: The Energy Committee is working on a number of different projects including the bio-fuel pellet project, a booth at Middlebury College's Green Expo and training for town Energy Coordinators.

Natural Resources: Adam reported that they continued to draft that portion of the plan.

Brownfields: Renny reported that they continued to work on the projects currently under consideration, the largest of which is the Shade Roller factory in Vergennes.

Transportation Advisory Committee: The TAC worked on project prioritization at its last meeting.

## **OLD BUSINESS**

VAPDA minutes: VAPDA minutes were not available.

Other:

## **NEW BUSINESS**

Nominating Committee: Adam noted that the nominating committee had met and had contacted those it desired to recommend for the Executive Board. The nominating committee will make its presentation at the next full commission meeting.

Transportation Capital Budgeting Workshop: Adam brought this program to the Executive Board's attention. The commission, working with several consultants will be working with both Road Foremen and Selectboards to help towns in the region with their capital budgeting process.

Draft Workplan and Budget 2008/2009: Adam presented the Executive Board with drafts of both the Workplan and Budget for next year. He noted that it was one of the tighter budgets that he had worked with. He would continue to amend it up to the time of the Annual Meeting to ensure it will balance, but funding for next year would be tight. It also did not include extra money for strategic planning.

Budget Amendments 2007/2008: Adam also presented amendments for this year's budget. He noted that some projects fell short of revenue projections others exceed projections, but he expected to bring in a balanced budget again this fiscal year, if one included the money approved in July for the additional furniture allowance taken out of the reserve.

Annual Meeting: Annual Meeting topics and possible locations were briefly discussed. Adam will keep working on topics and nail down a location.

Awards for delegates: The annual Bertha Hanson award should be awarded from nominations of the Commission. The next meeting agenda will ask for nominations to be passed to Adam for consideration by the E-Board.

Other: None.

**ADJOURNMENT**: The meeting adjourned at 8:45 pm.

Submitted by: Adam Lougee