

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
June 25, 2008

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with Fred Dunnington presiding. Fred began the meeting at 6:30 p.m.

ROLL CALL

<i>Bristol</i>	Bill Sayre
<i>Goshen</i>	
<i>Middlebury</i>	Fred Dunnington, Chair
<i>Monkton</i>	Thea Gaudette
<i>Orwell</i>	Andrea Ochs
<i>Starksboro</i>	
<i>Vergennes</i>	

STAFF

Adam Lougee, Director

BUSINESS MEETING:

Fred started the meeting with Old Business until the Board could establish a quorum.

OLD BUSINESS

VAPDA minutes: Adam distributed VAPDA minutes from the June VAPDA meeting. The Board discussed ACRPC's securing the project to write the standards for maintaining and updating the State Critical facilities database. They also discussed the letter Kevin Behm would send to the State of Vermont on behalf of VAPDA concerning state agencies' complying with VCGI standards. Lastly they discussed issues concerning Vtrans issuing change of use permits. Fred noted he disagreed with the perceived need to create another regulatory program at VTrans. He believes it will prove burdensome and time-consuming and provide little real benefit.

Workplan and Budget Amendments: Adam distributed a couple of small changes to the workplan and budget requested by DHCA. It involves an increase to our budget of about \$270 and an additional workplan item regarding the State's publication on Wastewater planning. The Board voted unanimously to pass the proposed change to the full commission.

Other: None.

NEW BUSINESS

Planner Position filled/Nominating Committee: Adam noted that he was pleased to announce that he had hired Elizabeth Pidgeon to be ACRPC's newest staff planner. Elizabeth will be starting July 7th. She will be handling writing Town Plans, staffing the Energy Committee, maintaining the databases, helping with the website and performing local outreach.

The Board noted it was pleased with the hire and believes Elizabeth will do a good job as a planner for the commission, noting the good work she had already done as a commissioner with energy planning. The Board noted that Elizabeth had been nominated to serve on the Executive Board for the coming year. Thea asked whether Elizabeth knew she would need to resign from the commission to serve as staff to the Commission. Adam noted that he and Elizabeth had had that discussion and that she was aware that she needed to resign and had agreed to do so.

The Board then reviewed the bylaws to determine how it needed to proceed to fill the Executive Board position to be vacated by Elizabeth. Section 904 of the Bylaws note that the Commission should replace a resigning member of the Executive Board by vote of the delegates at its next meeting. In order to ensure a smooth transition, the Executive Board served as a nominating committee and chose a member of the Commission to nominate at the July Full Commission Meeting. Other nominations will be available to be made from the floor.

Ripton/Middlebury Flooding Update: Adam briefed the Executive Board on the current state of the flooding that had recently occurred in Ripton and East Middlebury. He handed out a status update from Vermont Emergency Management (SBA had agreed to issue Loans; Governor had requested a disaster declaration, even though damages had not met the \$1,000,000 threshold). He also handed out a summary of the work that Tim had done on behalf of the region to organize the response in Ripton.

VEM District Coordinator Position (Troop C): Adam noted that Barb Farr, Commissioner of VEM had approached the regional planning commissions and asked whether they would be interested in hiring a new District Emergency Management presence for each troop district (4 districts statewide, Addison County is grouped with Rutland and Bennington District C). Adam noted that there were several significant logistical issues to be worked out including cash flow, chain of command between the RPC's and VEM, responsibilities and the location of office. However, he wanted to inform the Executive Board about the opportunity. The Board directed Adam to work with the other RPCs and Tim and to do his best to represent the interests of the Commission.

Review of the Executive Director:

Upon a motion duly made and seconded, the Board went into executive session to discuss a personnel matter.

The Board adjourned the Executive Session and returned to an open meeting. The chair announced it had given Adam a positive review, thanked him for his work and renewed his contract for an additional year.

Other: None.

Comments of Departing Members: Andrea thanked the Executive Board, noted that she had enjoyed serving and requested to be consulted on the Natural Resources Committee Selections as she would like to continue to chair that effort and to have a strong committee to create a great plan. Adam also noted that Renny had sent an e-mail noting that he had City Council work for Vergennes that evening, regretted not being able to make the meeting and noted he had enjoyed his time with the Executive Board.

Minutes:

Thea moved the minutes, Bill seconded them, all approved.

Treasurer's Report:

Thea move the Treasurer's report, Bill seconded the motion. Adam noted that we are near fiscal year end, that expenses are very slightly ahead of the revenues but we would be working hard to correct that for the end of the fiscal year. The Executive Board informed Adam that they valued a balanced budget, but passed the Treasurer's report.

Committee Reports:

Act 250: Adam noted we had received no new applications.

Brownfields: Adam noted that the Committee had met and decided to use additional consultant on future projects to make sure that we get the best service.

Energy: The committee continues to hold its workshops. It had great attendance in June and will provide public education on solar energy in July.

Local Government: No action.

Natural Resources: Andrea noted that they are working on Forestry. She requested input on the sections for the Executive Board and requested that Adam send out each draft section the committee has completed to the Executive Board.

Transportation: Adam noted the committee had met the previous week.

ADJOURNMENT: The meeting adjourned at 9:30 p.m.

Submitted by: Adam Lougee