

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
July 23, 2008

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with the Chair, Fred Dunnington presiding. Fred began the meeting at 6:30 p.m.

ROLL CALL

<i>Bristol</i>	Bill Sayre
<i>Ferrisburgh</i>	Bob McNary
<i>Goshen</i>	Bruce Webster
<i>Middlebury</i>	Fred Dunnington
<i>Monkton</i>	Thea Gaudette
<i>Ripton</i>	Jeremy Grip
<i>Whiting</i>	

STAFF

Adam Lougee, Director

Minutes:

Bruce moved the minutes, Thea seconded them, all approved.

Treasurer's Report:

Thea move the Treasurer's report, Bob seconded the motion. Adam noted that we are near fiscal year end, that expenses are very slightly ahead of the revenues but we would be working hard to correct that for the end of the fiscal year. The Executive Board informed Adam that they valued a balanced budget, but passed the Treasurer's report.

Committee Reports:

Act 250: Adam noted we had received no new applications.

Brownfields: Adam noted that the Committee had met and decided to use additional consultant on future projects to make sure that we get the best service.

Energy: The committee continues to hold its workshops. It had great attendance in June and will provide public education on solar energy in July tomorrow. The Committee will also do a site visit in Orwell at its meeting next month to look at a wind and solar operation.

Local Government: **Send Thea a copy of Bristol's plan.**

Natural Resources: Andrea noted that they are working on Forestry. She requested input on the sections for the Executive Board and requested that **Adam send out each draft section the committee has completed to the Executive Board.**

Transportation: No meeting this month. .

OLD BUSINESS

Ripton/Middlebury Flooding Update: Adam briefed the Executive Board on the current state of the flooding that had recently occurred in Ripton and East Middlebury. He handed out a status update from Vermont Emergency Management (SBA had agreed to issue Loans; Governor had requested a disaster declaration, even though damages had not met the \$1,000,000 threshold). He also handed out a summary of the work that Tim had done on behalf of the region to organize the response in Ripton.

VEM District Coordinator Position (Troop C): Adam updated the Executive Board regarding this position. He noted that it had changed to include all RPCs in the district splitting \$ for different tasks. He has set up a meeting with Barb Farr in August to complete the details and should have additional information by next meeting.

Other: None.

NEW BUSINESS

Committee Assignments:

Adam presented the Executive Board with the requests for committee assignments that he had received from Commissioners to date and a description of each committee and its representatives last year. The Executive Board worked its way through each committee, generally trying to appoint each commissioner their first or second request. Several assignments were left for Adam to investigate. Adam took notes, would follow-up on open questions and send a draft Committee Assignment schedule back to the Executive Board for it to confirm via e-mail.

Planner Position:

Adam informed the Executive Board that he was sorry to announce that Amy was leaving. He intended to replace her position as soon as he could and has already sent out advertisements for the position. In the meantime he has divided work among the current staff. How work is divided in the long run will be determined by the strengths of the successful candidate.

Audit RFP: Adam noted that he had sent out an RFP for the audit of the RPC earlier in the month. He expected responses by August 11th, at which time he would share the results with the Executive Board and request that they choose a firm.

Leg Breakfast: Bruce moved that the RPC support the grange with this year's legislative breakfast. Bill seconded the motion which passed unanimously.

TAC Candidates Forum: Thea moved that ACPRC and TAC sponsor a candidate's forum on Transportation at its October meeting. After some discussion the motion was abandoned. The Executive Board felt that they would rather speak with the legislators at the December full commission meeting. However, the Executive Board also felt that staff should support the TAC and help them sponsor a candidate's forum this fall if the TAC wanted to undertake it.

Time and date of meetings: Thea noted that 6:30 on the 4th Wednesday works well. All agreed.

Other: Bob requested that staff make sure the calendar in the newsletter accurately reflects the meetings and times taking place. He noted last month the newsletter showed a TAC meeting, but it was inaccurate.

Thea also suggested that we use the website for notices.

Fred and Bruce requested that they be put on our e-mail newsletter mailing list.

Bruce requested that Kevin, when updating our website, include more hyperlinks to other sites, specifically in relation to the energy committee.

Strategic Plan: Fred suggested that we seriously consider a strategic planning process moving forward. He noted we have grown services and need to make sure we tie them together. He also noted we need to involve other organizations in the region and use this as a way to involve people in the meeting. He asked all to think about the subject for our next meeting.

ADJOURNMENT: Bruce moved to adjourn. Thea seconded the motion. The meeting adjourned at 8:25 p.m.

Submitted by: Adam Lougee