

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
August 27, 2008

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with the Chair, Fred Dunnington presiding. Fred began the meeting at 6:40 p.m.

ROLL CALL

Bristol
Ferrisburgh Bob McNary
Goshen Bruce Webster
Middlebury Fred Dunnington
Monkton Thea Gaudette
Ripton Jeremy Grip
Whiting Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

Minutes:

Bob moved the minutes, Bruce seconded them, all approved.

Treasurer's Report:

Bruce move the Treasurer's report, Bob seconded the motion. Adam noted that we are at our fiscal year end and that expenses are still slightly ahead of revenues. However, Adam noted he still has a couple of programs to bill and hopes to correct that for the end of the fiscal year. The Executive Board informed Adam that they valued a balanced budget, but passed the Treasurer's report.

Committee Reports:

Act 250: Adam noted we had received no new applications, but that the district 9 had issued one draft permit to CVPS to replace 4 miles of electric line in Bristol.

Brownfields: Adam noted that the Committee had met and decided to use additional consultant on future projects to make sure that we get the best service. He had received 12 proposals back from the RFP issued and would go through those with the committee to pick two additional consultants.

Energy: The committee continues to hold its workshops. It had good attendance in July and August at each of its programs. The Committee also went on a site visit in Orwell at its meeting last month to look at a wind and solar operation.

Local Government: Thea reported that staff has is currently reviewing Bristol's Town Plan. She noted this indicates Bristol is following up on the promise that it made to the commission to re-write its plan when the committee reviewed its interim plan this spring.

Natural Resources: The Committee met in July and began work on the wildlife section.

Transportation: Thea reported that the committee met and selected projects that it would award the planning money ACRPC had set aside in its budget for the coming year.

OLD BUSINESS

Ripton/Middlebury Flooding Update: Adam briefed the Executive Board on the current state of the flooding that had recently occurred in Ripton and East Middlebury. He noted he expected a disaster declaration covering the period from late July to early August shortly. He also handed out a briefing on what to expect in a disaster that Tim had written in response to questions he had received from Senator Ayer and Representative Jewett.

VEM District Coordinator Position (Troop C): Adam updated the Executive Board regarding this position. He noted that it had changed to include all RPCs in the district splitting money for different tasks. Tim Bouton will serve as the lead for this troop district. Adam hopes the program will work well for ACRPC. It supplements our budget and gives Tim some extra work and authority.

Other: None.

NEW BUSINESS

Committee Assignments:

Adam presented the Executive Board with the committee assignments that the Board had created at its last meeting. There were several items left unresolved. A couple of commissioners had requested assignments after the fact and there was also some questions regarding committee chairs. Adam followed up on each request and presented information back to the Executive Board. The Board made the remainder of its decisions and requested that Adam pass the appointments out in the mailing prior to the next meeting.

Planner Position:

Adam informed the Executive Board that he had received a number of resumes, would be inviting 3-5 people to interview and hoped to fill the position shortly.

Audit RFP: Adam noted that he had sent out an RFP for the audit of the RPC earlier in the month. He only received 1 response from Vance DeBouter. Adam recommended that the Executive Board accept this proposal. Bruce moved that we accept Vance DeBouter as the auditor; Bob seconded the motion, which passed unanimously.

Bruce suggested in the future we send RFP's out to the list on the State Auditor of Accounts list.

Leg Breakfast: **Adam needs to contact the grange.**

Fred left the meeting and asked Bob to chair the remainder of it.

TAC Candidates Forum: Rick is working on putting together the forum. The Governor's office has not expressed any interest. Adam reported he told Rick that if he could not get it scheduled by the beginning of September to drop it.

Strategic Planning: Thea moved to postpone this that until next meeting. Bruce seconded the motion which passed unanimously.

Other: The Executive Board wanted to make sure that Adam thanked all members for volunteering to serve on committees and continuing to serve the commission.

ADJOURNMENT: Bruce moved to adjourn. Thea seconded the motion. The meeting adjourned at 8:10 p.m.

Submitted by: Adam Lougee