

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
December 3, 2008

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board meeting was held at the regional planning commission's office in Middlebury with the Chair, Fred Dunnington presiding. Fred began the meeting at 6:45p.m.

ROLL CALL

Bristol
Ferrisburgh Bob McNary
Goshen
Middlebury Fred Dunnington
Monkton Thea Gaudette
Ripton Jeremy Grip
Whiting Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

Minutes:

Bob moved the minutes, Thea seconded them, all approved.

Treasurer's Report:

Bob moved the Treasurer's report, Fred seconded the motion. All approved.

Committee Reports:

Act 250: Ellen noted that we had only received one permits since last month's meeting. The permit extends the period for construction of a Buddhist nunnery in Lincoln. We also received two applications one proposes to amend the permit of the Shoreham Service station and allows them to make some canopy, parking and landscaping changes. The second application was for a gravel pit on the Heffernan property off Hardscrabble Road in Bristol and requests that the life of the existing permit be extended to 2013.

Brownfields: Jeremy noted that the Committee had a meeting last month and approved a general marketing plan for the program. They also discussed the Shade Roller Mill workplan and appointed a consultant, ECS, to undertake work they anticipate in Whiting.

Energy: The committee continues to hold its workshops. In October the committee held a meeting on financing. Bob noted that it was a good meeting, but would have liked

more bankers to participate. Bob noted that he hopes he will get more interest after the REV program that the committee is trying to set up to get financing for floor plans for installers of renewable products. The Committee also went on a site visit at its meeting last month to the new Christian school in Vergennes. It is energy efficient and cost \$178/sq. ft.

December 8, 2008 Bob and Elizabeth will attend a conference in Randolph at the Law School.

December 11, 2008, we will host, but not endorse a program on renewables to replace Vermont Yankee. ACRPC has not taken a position on Yankee.

The Committee is working on financing themselves this winter.

The Energy Committee also wants to set up a program on town forests with the Natural resources committee to discuss managing the town forest as a resource for each town.

Local Government: Thea noted the Local Government Committee had nothing to Report.

Natural Resources: The committee is meeting tonight working on the natural resources section of the plan.

Transportation: Bob reported that the TAC met in November with representatives of each of our federal legislators. Adam also noted that Representative Willem Jewett had invited David Dill, the Secretary of the Agency of Transportation to the region in the next month. The topic is the condition of Routes 125, 30 and 74. ACRPC is working to schedule that meeting. He asked the Executive Board if they wanted to participate or add to the agenda. The Board recommended that the TAC take a look at it and participate if they feel it is necessary or appropriate.

OLD BUSINESS

Strategic Planning for ACRPC: Adam presented the Executive Board with a draft survey to help inform our strategic planning process. The Executive Board reviewed the survey at length, made many suggested changes and asked Adam to make those changes and have the survey ready to go in December so we could meet the timeline for bringing a strategic plan to the full commission for adoption in May.

Audit: Adam noted that Vance DeBouter has completed a near final draft of the audit. He does not have any material findings. There is one item outstanding from FY2008 that is holding up the final report. That item is discussed below. Adam hopes to have that item resolved shortly.

Thea suggested that we have someone check the balance of the check book each month. Adam will discuss this with Vance and Pauline.

Bridport CDBG Grant: Adam reported that the Town of Bridport still has some issues with the federal requirements in the State CDBG contract. He is working with their attorney, Jim Foley to try to resolve them. He hopes it will be completed shortly.

Other: None.

NEW BUSINESS

Assessment: The Board took up the issue of ACRPC's annual assessments to towns. Adam presented the Board with the most recent survey information and a level funded assessment at \$1.05/capita and an assessment of 1.10/capita. After some discussion, Bob moved that ACRPC keep the assessment level funded at a \$1.05 per capita assessed on the most recent census estimate. Ellen seconded the motion and all approved.

Other: Bob brought up the issue of signage in ACRPC's parking lot to avoid conflict with the neighbors. Adam has spoken with both the Town of Middlebury and the landlord and gotten approval to post parking signs. Adam needs to order the signs.

Bob also suggested that we get a tote from Casella to consolidate our re-cycling. Adam agreed to speak with Casella about it.

ADJOURNMENT: Thea moved to adjourn. Bob seconded the motion. The meeting adjourned at 9:00 p.m.

Submitted by: Adam Lougee