

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
December 23, 2009

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Thea Gaudette presiding. Thea began the meeting at 6:40 p.m.

ROLL CALL

<i>New Haven</i>	Harvey Smith
<i>Ferrisburgh</i>	Bob McNary
<i>Goshen</i>	
<i>Lincoln</i>	Steve Revell
<i>Monkton</i>	Thea Gaudette
<i>Ripton</i>	Jeremy Grip
<i>Whiting</i>	Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

Minutes:

Bob moved the minutes of the November 24, 2009 meeting, Steve seconded them, all approved.

Treasurer's Report:

Adam gave the Treasurer's Report. He explained the commission was on target for revenues and expenses for the year to date, with revenue running slightly ahead of expenses. **Bob moved the Treasurer's report, Jeremy seconded the motion. All approved the treasurer's report.**

Committee Reports:

Act 250: Adam noted that we had not received any new applications since the December full commission meeting.

Brownfields: Jeremy noted that the Committee had not met since the last full commission meeting.

Energy: Bob gave the energy report. December's program concerned wood fired boilers. He noted that both presenters did an excellent job. He also noted that the preliminary town applications for State energy retrofit money will be announced next week. Addison County had about 14 towns apply. He also noted that the energy committee will be

devoting its January program on January 28, 2009 to helping municipalities complete the more comprehensive section of their application to the State for funds.

Natural Resources: The committee continues to work on updating the plan.

Transportation Advisory Committee: Bob noted that Diane Lanpher attended the last TAC meeting and gave a thorough briefing on activities concerning the next legislative session.

Strategic Planning: The committee met and discussed outreach efforts at its December Meeting. Beginning in January delegates and alternates and staff will schedule meetings with their respective select board and re-introduce ACRPC to each select board. They will explain ACRPC's programs and roles and take back information concerning services municipalities would like to see ACRPC implement.

Local Government: Thea noted the Local Government Committee had not had any visits this past month.

OLD BUSINESS

EECBG ("Energy") Funding \$153,000 through the federal direct program and \$80,000 through the state. Adam noted that our applications were in for both programs. He still anticipates receiving contracts within a couple of weeks or so. As noted above, we have already begun work.

Audit: Adam presented the Executive Board with a draft final audit for their review and approval. After explaining several sections and noting that the audit did not have any unfavorable findings, **Harvey moved that the Executive Board approve the audit as presented by Vance DeBouter. Ellen Seconded the motion and all approved the audit as presented.**

Champlain Bridge Update: Adam gave a brief update regarding the Champlain Bridge. He noted that the State was moving ahead with a ferry at the bridge and expected service to be ready sometime around the end of January. He also noted that New York had made some emergency relief funds available, that Vermont is in the process of creating some funding to help affected businesses and that he had worked with Andy Mayer at the Chamber and Robin Scheu of ACEDC to present to Addison County legislators Claire Ayer and Diane Lanpher and the administration.

Appointment of Addison County Economic Development Representative for new January ACEDC term. Adam noted that he had received a note from Robin Scheu, ACEDC's Executive Director noting that their board's term began in January and requesting ACRPC appoint/re-appoint a representative. The Board requested that Adam note the appointment opportunity in the newsletter and seek interest among the membership in January.

Other: Bob asked whether Adam had met with Mel Hawley following-up on activities in last month's Executive Board's meeting minutes. Adam noted that he had and that he felt that the RPC's relationship with the City of Vergennes was good.

NEW BUSINESS

Proposed Meeting Cancellation Policy: Adam presented the Board with a proposed policy regarding the cancellation of ACRPC's meetings because of bad winter weather. After some discussion and modification, the board approved the cancellation policy as presented and asked that Adam present it to all the commissioners as of next meeting.

Proposed New Planner Position: Adam informed the board he had made progress on hiring a new planner once we have received final energy grants. Adam introduced a proposed candidate's resume, briefed the executive board regarding her qualifications and requested permission to hire the position once ACRPC receives its Energy grants. The Board instructed Adam to check references and then to use his discretion regarding hiring after ACRPC receives the energy grants.

Other: None.

ADJOURNMENT: Jeremy moved to adjourn. Bob seconded the motion. The meeting adjourned at 7:50 p.m.

Submitted by: Adam Lougee