

ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING  
January 27, 2010

**BUSINESS MEETING:**

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Thea Gaudette presiding. Thea began the meeting at 6:30 p.m.

ROLL CALL

<i>New Haven</i>	Harvey Smith
<i>Ferrisburgh</i>	
<i>Goshen</i>	Bruce Webster
<i>Lincoln</i>	Steve Revell
<i>Monkton</i>	Thea Gaudette
<i>Ripton</i>	Jeremy Grip
<i>Whiting</i>	Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

**Minutes:**

**Ellen moved the minutes of the December 23, 2009 meeting, Steve seconded them, all approved.**

**Treasurer's Report:**

Adam gave the Treasurer's Report. He explained the commission was on target for revenues and expenses for the year to date, with revenue running slightly ahead of expenses. He noted that he expected payment from Bridport on that project very shortly and will call them next week. **The Chair presented the Treasurer's report and all approved the report.**

**Committee Reports:**

Act 250: Adam noted that we had not received any new applications since the January full commission meeting and that only one permit had issued during the time period. The permit issued was in favor of Lewisburg LLC and permitted them to add a fourth unit to an existing three unit apartment building in Vergennes.

Brownfields: Jeremy noted that the Committee had not met since the last full commission meeting.

Energy: Adam gave the energy report. December's program concerned wood fired boilers. He noted that both presenters did an excellent job. He also noted that the energy committee will be devoting its January program on January 28, 2009 to helping municipalities complete the more comprehensive section of their application to the State for funds. Addison County had about 14 towns apply to the preliminary town applications for State energy retrofit money. Unfortunately, Adam stated he was disappointed to report that only 5 town projects were selected from within Addison County. However, he also noted that the school districts had also applied and had done very well. The Board asked why so few of the town applications had been funded. Adam noted he did not have a good answer. He felt the applications were complete and well done. However, it was a competitive process and many more towns applied for funding than was available.

Natural Resources: The committee continues to work on updating the plan and is involved with the mineral resources section of the plan.

Transportation Advisory Committee: Thea noted that the TAC had devoted a large portion of its last meeting to approving the scope of the Route 125 Cost/benefit analysis RFP. It approved the rfp for release at the end of the meeting.

Strategic Planning: The committee met and discussed the final package of information staff and each delegate and alternate will use to re-introduce ACRPC to each select board. They will explain ACRPC's programs and roles and take back information concerning services municipalities would like to see ACRPC implement.

Local Government: Thea noted the Local Government Committee had not had any visits this past month.

## **OLD BUSINESS**

Champlain Bridge Update: Adam gave a brief update regarding the Champlain Bridge. He noted that the State was moving ahead with a ferry at the bridge and still expected service to be ready Monday, February 1<sup>st</sup>. He also noted that Vermont is in the process of creating some funding to help affected businesses and that he continued to work with Andy Mayer at the Chamber and Robin Scheu of ACEDC to present testimony concerning the bridge closure on Addison County.

New Employee, Claire Tebbs: Adam noted that he was pleased to announce that Claire Tebbs will join the Commission as a new employee beginning March 1, 2010. Adam noted Claire possesses a lot of skills that are different from and should complement those of existing staff members. Adam also asked about a moving allowance for Claire. Bruce moved and Ellen seconded a motion to provide Claire and her family with a \$750 moving allowance to welcome them to Addison County. The Board requested that Adam inform Claire that they were pleased to have her join the Addison County Regional planning Commission.

Other: None.

## **NEW BUSINESS**

Executive Session: Personnel Matter. Thea requested that the Board move into Executive Session to discuss a personnel matter. Ellen moved that the Board enter an Executive Session. Bruce seconded the motion. All approved. After completing its discussion the Board re-convened its regular meeting.

Appointment of Addison County Economic Development Representative for new January ACEDC term. Adam noted that he had received a note from Robin Scheu, ACEDC's Executive Director, stating that their board's term began in January and requesting ACRPC appoint/re-appoint a representative. The Board had initially brought the request to the full commission, which had remanded the decision back to the Board. Three candidates had requested the position, Bruce Webster, the current delegate, Fred Dunnington of Middlebury and Pat Peters of Middlebury. The board discussed each applicant. Following a thoughtful discussion, **Harvey Smith moved to re-appoint Bruce Webster to the Economic Development Board with the condition that if he finds he cannot attend regularly he will step down. Ellen seconded the motion. All approved.**

Committee Appointment: Pat Peters. Adam noted that Pat Peters had approached him and requested to be put on the Local Government Committee. **Bruce moved to appoint Pat to the Local government Committee. Ellen seconded the motion and all approved.**

Mid-year Report to DHCA and Report to Towns for Annual Report: Adam handed out both documents to the Executive Board for their information and noted he would be happy to answer any questions on either document.

Other: Steve requested that Adam make sure to share orientation material with new delegates. Adam noted he would and would call new delegates shortly.

Harvey noted that he had been serving on the 25% by 2025 Governor's Commission regarding Climate change and that the 25 by 25 Commission had recently changed its structure and was actively seeking to interact with and support other groups working on carbon reduction.

**ADJOURNMENT: Bruce moved to adjourn. Steve seconded the motion. All approved. The meeting adjourned at 8:15 p.m.**

Submitted by: Adam Lougee