

ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING  
March 24, 2010

**BUSINESS MEETING:**

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Thea Gaudette presiding. Thea began the meeting at 6:40 p.m.

ROLL CALL

<i>New Haven</i>	Harvey Smith
<i>Ferrisburgh</i>	Bob Mc Nary
<i>Goshen</i>	
<i>Lincoln</i>	Steve Revell
<i>Monkton</i>	Thea Gaudette
<i>Ripton</i>	Jeremy Grip
<i>Whiting</i>	Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

**Minutes:**

No meeting in February.

**Treasurer's Report:**

Adam gave an abbreviated Treasurer's Report. He explained that with Pauline out from her surgery, we were a little behind on our billings, but that Pauline seemed to be recovering well and that he expected to catch up shortly after she arrived back at the office. In the meantime, ACRPC's financial position remained very strong. **The Chair presented the Treasurer's report and all approved the report.**

**Committee Reports:**

Act 250: Adam noted that we had received only one substantive permit application in the last month and that was the Lathrop Gravel Pit proposal. He noted that we had already reviewed that application the first time that it was filed and that at that time, with the urging of the delegates representing Bristol, the Act 250 Committee had concluded that while the issue surrounding gravel extraction was an issue of regional importance, this particular permit application was a town of Bristol issue. The full commission at its February meeting seemed amenable to allowing that previous ruling to control ACRPC's actions this time also. However, the Executive Board instructed Adam to review the new application, determine whether the overall scope of the project or potential impacts from the project had changed significantly, and to act accordingly.

Brownfields: Jeremy noted that the Committee had not met since the last full commission meeting. He noted that the Phase II investigation on the Legion Building for Middlebury Union High School had been completed and that the report should issue shortly. When we receive the report, we will hold another committee meeting to review it.

Jeremy also asked Adam whether Fred Dunnington had investigated whether looking into the airport site was appropriate. Adam said he would speak to Fred.

Energy: Adam gave the energy report. He noted a program was scheduled for the following evening on Global warming and that the Energy Expo held on the 13<sup>th</sup> had been a big success. He also noted that the energy committee had changed its meeting time to the first Monday of the month in the evening in order to increase participation.

Natural Resources: The committee continues to work on updating the plan and is involved with the mineral resources section of the plan.

Transportation Advisory Committee: Thea noted that the TAC had devoted a large portion of its last meeting to approving project priority review.

Strategic Planning: The committee met and discussed marketing. In the meantime, visits to each town had begun and were progressing. The Executive Board asked Adam to make sure staff kept the presentation to as close to the 30 minutes requested as possible within the scope of the Selectboard's questions.

Local Government: Thea noted the Local Government Committee had not had any visits this past month, but expected to visit Waltham in April and Lincoln shortly thereafter.

## **OLD BUSINESS**

Nominating Committee: Harvey noted that the Committee was working hard and would have a slate prepared for the next full commission meeting.

Other: Adam asked that if we had energy related discussions at the full commission, could we also tape those and use them as our monthly energy presentation. After some discussion, the Board agreed to allow the taping of the program, provided it would not interfere logistically with the full commission meeting.

Additionally, Adam informed the Board that he had received the resignation of Bruce Webster from the Commission due to his ongoing poor health. The Board accepted Bruce's resignation and asked Adam to draft a letter thanking Bruce for his service to the commission. They also reviewed the bylaws to determine how they should fill the vacancy, given that elections are only two months away. The Bylaws provide that any vacancies shall be filled at the next Full Commission meeting. So the Board resolved to bring the issue to the next full commission.

The Board also appointed Fred Dunnington to fill Bruce's seat on Economic Development's board.

## **NEW BUSINESS**

Preliminary Workplan and Budget: Adam distributed a preliminary Workplan and the revenue portion of the budget to the Board. He noted that without Pauline, he did not have financials in a form where he felt it would be productive to go further. The Board reviewed the Workplan and preliminary revenue estimates and instructed Adam to have something more complete available for the full commission to review at its next meeting.

Annual Meeting and Speaker: The Board gave Adam several excellent recommendations for speakers and places to meet and instructed him to follow-up and create a memorable annual meeting.

Bertha Hanson Award:

Adam noted that he had not received any nominations to date. We have until the April Executive Board meeting to decide, but Adam requested that the Board think about candidates.

Other: The board discussed its relationship with our partners, the Economic Development Corporation and the Chamber. They wanted to continue to increase our ties to each. They instructed Adam to ask Fred to be prepared to speak about Economic Development in the Joint Partners report. They also asked him to speak with Andy Mayer about appointing someone to serve who would attend more frequently.

**ADJOURNMENT: Bob moved to adjourn. Steve seconded the motion. All approved. The meeting adjourned at 8:30 p.m.**

Submitted by: Adam Lougee