

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
August 25, 2010

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Thea Gaudette, presiding. Thea began the meeting at 6:33 p.m.

ROLL CALL

<i>Bridport</i>	Andrew Manning
<i>Bristol</i>	Bill Sayre
<i>Lincoln</i>	Steve Revell
<i>Monkton</i>	Thea Gaudette
<i>New Haven</i>	Harvey Smith
<i>Ripton</i>	Jeremy Grip
<i>Whiting</i>	Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

Minutes:

Steve Revell moved the July 28th meeting minutes. Ellen Kurrelmeyer seconded the motion. After a brief discussion, the Board unanimously approved the minutes.

Treasurer's Report:

Adam gave the Treasurer's Report. ACRPC's financial position remains strong. Adam noted that the preliminary year –end figures without adjustments now show a slight profit. Adam believes that this trend will continue through the audit and we will complete FY2010 slightly in the black. Harvey Smith moved to approve the Treasurer's report. Steve Revell seconded the motion. All approved the Treasurer's Report as presented.

Committee Reports:

Act 250: Ellen reported that ACRPC had received the following Act 250 activity:

ACRPC received two minor permit applications:

1. On August 3, 2011 R.L. Vallee applied to amend the existing permit for the Shoreham Service Center on Route 22A to allow the center to expand its parking lot and construct additional facilities so it can serve as a milk hauling terminal. The district commission proposes to treat this as a minor application and no hearing will be held unless a party requests one prior to September 15th.

2. On August 25th Middlebury College filed for an amendment to its existing permit to build a storage shed at its recycling facility.

Other:

Lathrop Gravel Pit filed its appeal to the environmental court on August 9th.
Otherwise, there has been no significant activity since the last full commission meeting.

Brownfields: Jeremy reported the committee had not met, but that we had received the final reports that we were waiting for and that they would meet within the next couple of weeks.

Energy: Adam noted that the Energy Committee did not meet last month, but would meet in September, probably on September 8th.

Natural Resources: The committee continues to work on updating the plan. It reviewed a draft plan at its meeting last night and should have a draft to present to the full commission later this fall.

Transportation Advisory Committee: Andrew reported that at the TAC meeting last month they heard a presentation from Vtrans Bridge officials regarding the bridge inspection process and how that process informed VTrans's repair priority list. They also evaluated applications from municipalities for transportation planning grants. Andrew noted they had a grant for the bi-state park in Addison and some good bike/ped grants from Starksboro, Lincoln and Bristol. The TAC would make a final decision on the grants at its next meeting.

Local Government: Thea noted the Local Government Committee visited Whiting July 29th and Lincoln August 5th. It would recommend confirmation of the planning process and regional approval of their plans at the September meeting. She also noted it would be visiting Ripton October 12th.

OLD BUSINESS

1. Challenges for Change Update- Joint Meeting with Economic Development.
Adam reported that ACEDC had accepted the Executive Board's suggested times for a meeting and proposed Monday, September 13th at 4:30 p.m. at ACRPC's offices at 14 Seminary Street as the best time to meet. Adam distributed a proposed agenda that he had developed with Robin Scheu, ACEDC's Director. After a brief discussion the Executive Board approved the agenda and instructed Adam to work out logistics with Robin and advertise the date and time of the meeting to the full commission.
2. Committee Assignments and appointment of delegates. Adam noted that he had received responses from a little more than 50% of the Commissioners to his

earlier request for committee assignments. He will continue to follow-up and ask for requests. The Executive Board worked through the committee lists and the requests that it had and appointed committees and chairs. It will finalize the list prior to the Full Commission Meeting September 8th and distribute it before the meeting with the mailing. ⁱ

3. New Planner. Adam noted that he was working through the resumes that he had received for a planner position and that he had selected 3 to come back and interview with the rest of the staff. Those interviews will be this week and next. Adam will inform the board prior to selecting a final candidate. .
4. Other. Adam informed the Executive Board that he intended to re-distribute the bi-state park MOU at the September meeting and would ask the commission to vote on it at the October meeting.

NEW BUSINESS:

1. Other. Adam requested that the Board move the date of the September Executive Board meeting to September 29th, the last Wednesday because of a personal matter he wanted to attend too. Ellen could not switch to that date, so the Board requested that Kevin staff the meeting on September 22nd as planned.

ADJOURNMENT: Harvey moved to adjourn. Steve seconded the motion. All approved. The meeting adjourned at 8:15 p.m.

Submitted by: Adam Lougee

ⁱ Since the Natural Resources Committee is so close to completing its draft section of the plan, new members of the committee will not be seated until that draft is presented to the full Commission.