

DRAFT

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING

June 29, 2011

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Thea Gaudette, presiding. Thea began the meeting at 6:42 p.m.

ROLL CALL

<i>Bridport</i>	Andrew Manning
<i>Bristol</i>	
<i>Lincoln</i>	Steve Revell
<i>Monkton</i>	Thea Gaudette
<i>New Haven</i>	Harvey Smith
<i>Ripton</i>	
<i>Whiting</i>	Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

Minutes:

Ellen moved to accept the May minutes. Steve seconded the motion, which passed unanimously.

Treasurer's Report:

The Board reviewed the Treasurer's report. Adam noted that ACRPC's balances remain strong, that receivables are good. He noted that revenues still lagged expenses by about \$35,000. That is down considerably from earlier in the month, but still not where Adam likes to see our finances. Adam noted that he still has a number of quarterly bills to collect and he expects at the end of the year to draw even, but things will be very close this year. **Harvey Smith moved to accept the report. Steve Revell seconded the motion, which all approved.**

Committee Reports:

Local Government Committee: Thea noted that the committee had not met, but would meet with New Haven shortly and that she was awaiting the staff report.

ACT250/248: Ellen noted that Act 250 had not had activity since last meeting.

Brownfields: Adam noted that the committee has several currently active projects. He expects to meet and get a progress report next month.

Natural Resources: Adam noted that the committee met earlier in the week to review all public comments it had received.

Energy: Adam reported that ACRPC has a number of good programs in progress. He noted we had a good article in the Independent about our electric car program. He also highlighted the meeting with Neighborworks of Western Vermont and ACRPC's agreement to serve as their marketing arm in Addison County.

Transportation Advisory Committee: Andrew Manning reported that at its June meeting the TAC had met with representatives of Vermont's Congressional delegation. The discussion with them took most of the meeting. He also noted that they received an update on the Champlain Bridge progress, which is moving with some bumps, but on schedule.

OLD BUSINESS

Website Redesign: Adam noted that Kevin Behm and Kevin Lehman were leading this project. They had issued an RFP for work, received five bids, reviewed the five bids and narrowed choices down to two firms. They prefer Union Street Media out of Burlington. After some discussion, Steve moved to accept staff's recommendation regarding the website redesign and hire Union Street Media to work on the website. Ellen seconded the motion, which passed unanimously.

Agricultural and Water Quality Programs: Adam noted that ACRPC had recently applied for two ANR water quality grants relating to improving agricultural water quality, one in the lower Middlebury River and the other in the Lewis Creek. Adam also noted that he was working to find other programs, since it had failed to secure grant funding to implement an agricultural program last fall. Harvey noted it was an important topic that people were interested in and we had a role to play. Adam will keep people posted on ideas he comes up with.

Other: Annual Meeting. Steve noted it went well and he liked the food and the speaker, but also noted that attendance was down. Adam confirmed we were about 10 people fewer than in previous years. He requested that we have a brief discussion with the members about what they would like for an annual meeting next month while it is fresh in their minds.

NEW BUSINESS

Executive Session, Personnel Issue. Adam requested that the Board go into executive session to discuss a personnel issue. Steve moved to go into executive session, Andrew seconded the motion and the board moved to executive session. About 15 minutes later Thea brought the board out of executive session.

Proposed VAPDA Bylaw Change Regarding Policy Board Members: Adam noted that VAPDA had been discussing a change to its bylaws reducing the role of Policy Board members. Adam noted that he did not believe anyone really wanted to do it, but none had a better idea and we did not want to waste policy member's time. The Board quickly reached a consensus that this was a poor idea and that VAPDA needed to find a role for their policy board members. Thea suggested perhaps it was specific to a topic, but felt strongly the directors at VAPDA needed to do a better job including the Commission representatives. The E Board also requested that Adam include a VAPDA update on its agenda.

Annual Review: Postponed to July.

Other: None.

ADJOURNMENT

Harvey moved to adjourn. Ellen seconded the motion. All approved and the meeting adjourned at 8:45 p.m.

Respectfully submitted by:

Adam Lougee