

DRAFT

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING

August 24, 2011

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Harvey Smith, presiding. Harvey began the meeting at 6:35 p.m.

ROLL CALL

<i>Bridport</i>	Andrew Manning
<i>Bristol</i>	Bill Sayre
<i>Lincoln</i>	Steve Revell
<i>Middlebury</i>	Fred Dunnington
<i>New Haven</i>	Harvey Smith
<i>Ripton</i>	Jeremy Grip
<i>Whiting</i>	Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

Minutes:

Steve moved to accept the July minutes. Ellen seconded the motion, which passed unanimously.

Treasurer's Report:

The Board reviewed the Treasurer's report. Adam noted that ACRPC's balances remain strong, that receivables are good. He noted that revenues and expenses are nearly even and that he hopes when the audit is complete ACRPC will end the year with a positive balance. **Ellen moved to accept the report. Bill seconded the motion, which all approved.**

Committee Reports:

Local Government Committee: Andrew noted that the Committee will meet in Panton in the beginning of September.

ACT250/248: Ellen noted that the hearing for the A. Johnson Forest Ridge Development was that morning. Otherwise, ACRPC did not receive any new filings.

Brownfields: Jeremy noted that the committee met Monday and reviewed each of the projects that ACRPC is currently working on; Connor Homes, One Dollar Mark and Town of Whiting. All are moving forward.

Natural Resources: The Committee met the evening prior to the Executive Board meeting and reviewed all comments from the public hearings and incorporated the language it felt merited inclusion. They will distribute what we hope will be a final draft in September and we will hold a final public hearing and schedule a vote for October.

Energy: Jeremy noted the committee met Tuesday afternoon. It reviewed projects. The most significant of its discussions involved shifting funding on one of our projects to focus on the feasibility of using farm methane for vehicle use and removing phosphorus from the manure in the process.

Transportation Advisory Committee: Andrew noted that the committee reviewed a number of the regional and municipal requests for project funding. The TAC received a number of good project applications. It sent a couple back to selectboards for their endorsement and it will make a final decision at its next meeting.

OLD BUSINESS

Joint Meeting with Economic Development: Adam noted he felt the meeting went well and requested the Executive Boards comments and suggestions. All generally agreed the meeting went well and supported the joint work and missions of the two organizations. Fred mentioned that energy issues, which his brother commented on during the meeting, are a place of joint interest. All would like to see some concrete initiative from the next meeting.

Committee Assignments: The Board reviewed the requests for committee assignments they received back from commission members. They created each committee trying to balance commissioner requests with balancing committees and needs of the commission. They will distribute Committee assignments at the September Full Commission meeting. Those Commissioners that did not request/receive an assignment will be invited to make a request again at that time.

NADO Report: Adam noted that the report was being distributed to stakeholders and the legislature.

Other: None.

NEW BUSINESS

Meeting Schedule for next year: Adam handed out the Executive Board meeting schedule for the remainder of the fiscal year. The Board changed the November meeting to November 30, 2011 so as not to interfere with Thanksgiving.

Audit: Adam noted that Vance DeBouter will be at ACRPC for a week in Mid-September to perform our annual audit.

Other: Adam noted that he would like to revise the mission statement of the commission. He believes we can do better than our current statement and will send a draft out to the Staff and executive board for comments. The Board also encouraged Adam to look at ACEDC's one page Strategic Plan and determine what he could learn and what might be applicable to ACRPC. **Adam noted he would and would return a draft analysis back to the E Board at its next meeting.**

ADJOURNMENT

Jeremy moved to adjourn. Steve seconded the motion. All approved and the meeting adjourned at 8:30 p.m.

Respectfully submitted by:

Adam Lougee