

DRAFT

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING

September 28, 2011

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Harvey Smith, presiding. Harvey began the meeting at 6:35 p.m.

ROLL CALL

<i>Bridport</i>	Andrew Manning
<i>Bristol</i>	
<i>Lincoln</i>	Steve Revell
<i>Middlebury</i>	Fred Dunnington
<i>New Haven</i>	Harvey Smith
<i>Ripton</i>	Jeremy Grip
<i>Whiting</i>	Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

Minutes:

Fred moved to accept the August minutes requesting that they be amended to reflect that he had attended the meeting. Ellen seconded the motion as amended, which passed unanimously.

Treasurer's Report:

The Board reviewed the Treasurer's report. Adam noted that ACRPC's balances remain strong. He did note however, that the receivables were low this month. He explained that Pauline had been working to prepare for the audit and meeting with Vance, our accountant, for the two weeks prior to this meeting. Adam noted that the audit is going well and that he expects ACRPC will show a small profit at the end of fiscal year. **Ellen moved to accept the report. Jeremy seconded the motion, which all approved.**

Committee Reports:

Local Government Committee: Adam reported that there were no new meetings pending, but that he expected that Weybridge would request a hearing shortly.

ACT250/248: Ellen gave the Act 250 report. She noted the following activity since the last full commission meeting:

Approvals or Denials:

1. On September 21, 2011 the District 9 Environmental Commission issued an Administrative Amendment to the President and fellows of Middlebury College to move the previously permitted solar house from one location to another on Porter Field Road.
2. On September 27, 2011 the District 9 Environmental Commission issued an Administrative Amendment to the President and Fellows of Middlebury College to construct some minor improvements and make renovations to the cross country ski trails in Ripton.
3. On September 27, 2011 the District 9 Environmental Commission issued an Administrative Amendment to the Addison County Humane Society to renovate its existing building at 238 Boardman Street in Middlebury.

Brownfields: Jeremy noted that the Committee had not met. Adam explained that the consultant is finalizing two of the three projects currently underway.

Natural Resources: Adam noted the committee did not meet. It had not received any new material since it sent information out as of the last meeting. The final hearing on the proposed Natural Resources Plan is set for October's full commission meeting.

Energy: The Committee met on September 19th. It discussed all projects currently underway. Highlights include the Sherriff's office moving forward with solar hot water, the farm methane study moving forward and the granting of Four Hills farm request to release the 45 day waiting period prior to their filing of a section 248 permit for converting manure into electricity.

Jeremy also mentioned that the committee was still trying to accommodate as many members as possible with a time to meet.

Transportation Advisory Committee: Andrew reported that the TAC met in September and chose the Town planning projects it would fund next year. The TAC chose to fund a sidewalk/path study on Exchange Street in Middlebury, a culvert study on Route 116 in Starksboro and a traffic study in and around Field Days in New Haven, in addition to the culvert updates it performs every year.

OLD BUSINESS

Audit: Please see the Treasurer's Report. Adam Expects the Audit will be completed before the next full Commission meeting.

Committee Assignments: Adam noted that he had received only one further request for a committee assignment since the last meeting. The Executive Board suggested that he provide the commissioners the opportunity to join a committee again in October.

Other: None.

NEW BUSINESS

Chittenden County RPC/RMO Proposed Name Change (Champlain Valley Commission)): Adam noted the Chittenden County RPC recently proposed to change its name to the “Champlain Valley Commission”. He asked the executive board if it had any thoughts regarding the name. The Board unanimously reacted against the name. They felt it was arrogant, misleading and politically tone-deaf. They unanimously instructed Adam to write a strongly worded to the Chittenden County RPC and MPO conveying ACRPC’s strong disagreement with the name and requesting that they refrain from adopting it.

Disaster Irene Follow-up: Adam noted that staff was still very involved in following –up reacting to the damage inflicted by Hurricane Irene. Kevin B continues to do mapping work and Tim and Rick are both out on site visit with FEMA on a daily basis trying to help towns think about the process and potential mitigation opportunities.

Executive Session: Adam requested that the board enter Executive Session to discuss a personnel matter. Ellen moved that the Board enter the Executive session. Steve seconded the motion and the board entered Executive Session at 7:50 p.m. The Board emerged from Executive Session at 8:05 p.m.

Other: None.

ADJOURNMENT

Steve moved to adjourn. Fred seconded the motion. All approved and the meeting adjourned at 8:15 p.m.

Respectfully submitted by:

Adam Lougee