

**DRAFT**

ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING

October 26, 2011

**BUSINESS MEETING:**

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Harvey Smith, presiding. Harvey began the meeting at 6:35 p.m.

ROLL CALL

<i>Bridport</i>	Andrew Manning
<i>Bristol</i>	Bill Sayre
<i>Lincoln</i>	Steve Revell
<i>Middlebury</i>	Fred Dunnington
<i>New Haven</i>	Harvey Smith
<i>Ripton</i>	Jeremy Grip
<i>Whiting</i>	Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

**Minutes:**

**Steve Revell moved to accept the September minutes. Ellen Kurrelmeyer seconded the motion, which passed unanimously.**

**Treasurer's Report:**

The Board reviewed the Treasurer's report. Adam noted that ACRPC's balances remain strong and that receivables are good. He noted that we continue to collect receivables and that the receivable holding up the audit has been completed. **Ellen Kurrelmeyer moved to accept the report. Steve Revell seconded the motion, which all approved.**

**Committee Reports:**

Local Government Committee: Adam noted that they had not met, but would be meeting with Weybridge shortly.

ACT250/248: Ellen Reported that ACRPC had not received any new applications since the last full commission meeting.

Brownfields: Adam reported that the grant was extended through December of this year to allow ACRPC to complete its work in Whiting. All other projects are wrapped up.

Natural Resources: Adam reported that the Committee met last night. It did not work on the proposed plan section. That will remain as it was previously recommended for the vote anticipated on November 9<sup>th</sup>. The Committee did discuss emergency management, emergency responses impacts on natural resources and how the commission should work to incorporate Emergency management and recommendations for its implementation into more sections of the regional plan.

Energy: Jeremy reported that the Committee is sponsoring a program on setting up PACE districts tomorrow evening. They expect a strong local showing and hope that several towns in the region will follow through and vote to implement the program this spring at town meeting.

Transportation Advisory Committee:

Andrew reported the committee did not meet.

## **OLD BUSINESS**

Audit: Adam noted that we had not made as much progress on completing the audit as he had hoped. Vance has completed his initial investigation but has been waiting on us to resolve a couple of minor billing issues that have prevented him from creating final numbers. We resolved those billing issues this week, so plan to move ahead quickly. We may have the audit completed for the full commission meeting.

Committee Assignments: Adam noted that three commissioners had requested committee assignments since the last meeting. Mark Pomiglia, Paul Wagner and Bryan Jones all requested to be put on the Natural Resources Committee. Bryan Jones also requested to be assigned to the Energy Committee. **Jeremy Grip moved to make the assignments as requested. Steve Revell seconded the motion, which passed unanimously. Adam will hand out an updated Committee assignment sheet at the next full commission meeting.**

Chittenden County RPC/RMO proposed name change (“Champlain Valley Commission”): Adam noted that at the previous executive board meeting he had informed the board of this impending name change. The board had encouraged him to write a strongly worded letter opposing the change, which he had done. Adam was pleased to inform the Executive Board that CCRPC had voted to retain its current name.

Disaster Irene Follow-up: Adam noted that ACRPC’s immediate recovery work was largely winding down. He noted that ACRPC had expended \$20,000 in September on Transportation related recovery items and an additional \$5,000 in October related to transportation. He expects to recoup at least \$15,000 of that from VTrans and hopes he can recover the entire amount. Additionally, Adam reported that ACRPC had expended an additional approximately \$17,000 in response and recovery work related to VEM in September, mostly related to Tim’s time in the State EOC. He expects to be able to recoup all of that expenditure and cover the remainder with EMPG funds. He also noted he

expects ACRPC will probably also pick up some disaster related planning projects to mitigate future damages during the fiscal year.

Other: None.

## **NEW BUSINESS**

Natural Resources Plan Adoption (Attendance): Adam reviewed the attendance requirements for the vote to pass with the Executive Board. He noted we would need to reach out to commissioners in order to get enough attendance to have a meaningful vote. He informed the Executive Board that he would reach out through the internet, email and personally and requested that the Executive Board also follow-up personally to make sure we had good attendance at the November 9<sup>th</sup> meeting.

Bi-State Park Proposal Support: Adam handed out a proposed letter of support for some Planning work that the Lakes to Locks Passage was doing in New York to create a 'bi-State Park. The letter committed ACRPC to seeking funding to perform the same work on the Vermont side of the lake. Bill Sayre noted that ACRPC needed to make sure the planning process was sensitive to the property rights of the farms and people living in the immediate vicinity of the proposed park. They should be involved and respected partners in the planning process. Bill also requested we also convey that concern to New York. Jeremy Grip moved to support ACRPC's participation and support of New York. Steve Revell Seconded the motion and all voted in favor of it.

Municipal Planning Grant Applications: Adam noted that he expected ACRPC would help the towns of Waltham, New Haven and Monkton apply for municipal planning grants, due October 31<sup>st</sup>. Fred Dunnington noted that Middlebury would probably also apply.

Other: None.

## **ADJOURNMENT**

**Steve Revell moved to adjourn. Jeremy Grip seconded the motion. All approved and the meeting adjourned at 7:35 p.m.**

Respectfully submitted by:

Adam Lougee