

DRAFT

**ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING**

April 26, 2012

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Harvey Smith, presiding. Harvey began the meeting at 6:35 p.m.

ROLL CALL

Bridport

Bristol Bill Sayre

Lincoln Steve Revell

Middlebury Fred Dunnington

New Haven Harvey Smith

Ripton Jeremy Grip

Whiting Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

Minutes:

Steve Revell moved to accept the March minutes. Ellen seconded the motion, which passed unanimously.

Treasurer's Report:

The Board reviewed the Treasurer's report. Adam noted that ACRPC's balances remain strong, that receivables are good. He noted that revenues and expenses are nearly even and that he intends to keep working on that fact as we close in on the end of the fiscal year. **Steve Revell moved to accept the report. Bill Sayre seconded the motion, which all approved.**

Committee Reports:

Local Government Committee: No meeting.

ACT250/248: No meeting and a short project list.

Brownfields: The Committee needs to pull together a meeting. Also, working to get Whiting work completed.

Natural Resources: No Meeting.

Energy: Jeremy Grip noted that the Committee met and focused its discussion on two initiatives. The first was Town Solar Projects. Kevin Lehman organized a meeting of municipal officials with solar providers interested in municipal projects. Addison County currently has 6 towns actively investigating solar power.

The Second initiative focuses on implementing municipal energy audits that we previously completed. Kevin Lehman will put together an initiative to provide towns with the information they need to make decisions to implement the energy audits they have had. Lastly, Jeremy plugged the electric car infrastructure installation and the opening next month.

Transportation Advisory Committee: The TAC did not meet this month. However, Adam noted that the grand Reopening of the Champlain Bridge will take place on the weekend of May 19-20th and that lots of events are planned. Adam also noted that Way to Go week is May 14-May 18th.

OLD BUSINESS

Plan to analyze Vermont Gas: Adam noted that he had sent questions to Vermont Gas following up on the full Commission meeting and would share them when he received them back. **Ellen asked Adam to put together a Doodle poll of the group to look at Vermont Gas, what the plan has to say and how we analyze how it fits into the orderly development of the region.**

Transportation Planner: Adam noted that Daryl had started, was coming up to speed fast and had immediately started to pursue the work of the commission and to work with the TAC.

Annual Meeting. Adam shared his final plans for the Annual meeting tour, location and speaker with the Executive Board and noted he would send invitations by the end of the week.

Bertha Hanson Award. The Board confirmed the nominee and decided that Bill Sayre would present the award at the annual meeting.

Mission Statement. Adam distributed mission statement suggestions and decisions to date. The Board reviewed them and encouraged Adam to keep working on language that all could support and come back to the full Commission in June with a draft statement.

Budget FY 2013/Grant Opportunities: Adam distributed and discussed a draft budget to date. He noted that it did not currently balance and though he thought it was an accurate projection, he was not pleased with the outcome as a projected deficit. Adam noted some grants that he knew of in the pipeline and asked for more time to pursue adoption of the budget at the June meeting. Adam felt this extra time would allow him to balance the budget more accurately. The Board agreed.

Other: Adam distributed the results of the Survey that ACRPC had asked its municipal officials to take evaluating its performance. Adam and the Board reviewed some of the specific findings, generally noting they were positive. The Board challenged Adam to take the survey back to the Staff and to see what the results meant to each of them and requested that Adam bring staff comments on priorities to the next Executive Board meeting.

Harvey Smith reported that Pratt's Store in Bridport had been able to successfully negotiate with the Vermont Land Trust to find a suitable place on their land to allow the store to continue in operation. Harvey noted he, Steve Revell and ACRPC had supported the store and that he was pleased with the process.

NEW BUSINESS

Other: None.

ADJOURNMENT

Ellen moved to adjourn. Steve seconded the motion. All approved and the meeting adjourned at 8:15 p.m.

Respectfully submitted by:

Adam Lougee