

## DRAFT

### ADDISON COUNTY REGIONAL PLANNING COMMISSION EXECUTIVE BOARD MEETING

July 25, 2012

#### **BUSINESS MEETING:**

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Vice Chair, Jeremy Grip, presiding. Steve Revell, member from Lincoln began the meeting at 6:35 p.m. on behalf of the Vice Chair.

#### ROLL CALL

<i>Bridport</i>	Andrew Manning
<i>Bristol</i>	Bill Sayre
<i>Lincoln</i>	Steve Revell
<i>Middlebury</i>	Fred Dunnington
<i>New Haven</i>	
<i>Ripton</i>	Jeremy Grip
<i>Whiting</i>	Ellen Kurrelmeyer

#### STAFF

Adam Lougee, Director

#### Minutes:

**Ellen Kurrelmeyer moved to accept the June minutes. Fred Dunnington seconded the motion, which passed unanimously.**

#### Treasurer's Report:

The Board reviewed the Treasurer's report. Adam noted that ACRPC's balances remain strong, that receivables are good. However, he noted that expenses are significantly more than revenues. Adam explained that he has not sent out all the year-end bills. When he does, he expects the financial picture to change dramatically. He still hopes to end the year in the black, but recognizes revenues may fall short. Adam expects to have a much clearer picture of year-end finances by the August meeting. Vance DeBouter, ACRPC's accountant is scheduled to review the books in the beginning of September. **Ellen Kurrelmeyer moved to accept the report as presented. Steve Revell seconded the motion, which all approved.** The Board will spend more time on finances in August.

#### Committee Reports:

Local Government Committee: No meeting. Bridport has submitted their plan for regional approval.

ACT250/248: Ellen gave the report as follows:

**New Applications:**

1. On June 22, 2012 the President and Fellows of Middlebury College applied for an Act 250 permit to build a squash facility at the Peterson Athletic facility on the college campus in Middlebury. The District Commission has noted that it intends to treat this application as a minor unless a party files a notice requesting a hearing prior to July 27, 2012.
2. On July 25, 2012 the President and Fellows of Middlebury College applied for an Act 250 permit to build a snowmaking facility at the Rikert Nordic Center on the college campus in Ripton.

**Approvals or Denials:**

1. On June 14, 2012 the District 9 Environmental Commission issued a permit to John and Irene Pierce for an amendment to an existing act 250 permit to allow them to subdivide two previously improved lots and to construct a pond on their property on Route 7 in Ferrisburgh.
2. On June 14, 2012 the District 9 Environmental Commission issued a permit to ESNID, LLC and Delineation Corp (Middlebury College) to construct a new slaughter house to be located in the Middlebury Industrial park on Industrial Ave. in Middlebury.
3. On June 20, 2012 the District 9 Environmental Commission issued a permit to the President and Fellows of Middlebury College to expand the Ridgeline Parking Lot on the college campus in Middlebury.
4. On June 26, 2012 the District 9 Environmental Commission issued a permit to Mark and Anne Guilmette to permit their previously constructed 40X 50' auto repair shop on Sliver Street in Monkton.

**Other:** On June 28, 2012 the District 9 Environmental Commission issued a Decision on the Motion to Alter its decision filed by the Agency of Agriculture in the A. Johnson Forest Ridge Case. The District Commission agreed to alter certain of its findings, but did not amend its conclusions in issuing the permit.

Natural Resources: No Meeting.

Energy: The Energy Committee meets tomorrow evening. Vermont Gas and VELCO are both on the agenda to present their long-term plans.

Transportation Advisory Committee: No Meeting.

**OLD BUSINESS**

Committee assignments and appointment of delegates: Adam noted that he had received responses for committee assignments from about ½ of the Commissioners. He passed out the follow-up letter he intends to send out. The Executive Board will take this up again in August to make assignments for September.

Other: None.

## **NEW BUSINESS**

Commissioner recruitment: The Board agreed this constituted something we needed to focus on more. We need to speak directly with the Selectboards and let them know all of the things ACRPC does for their town and get them to commit to interacting with the RPC. Adam noted that he intended to do a lot of visits this fall in conjunction with the municipal consultations required by DHCED. The recommended using the performance measures to demonstrate effectiveness. The Board also made several suggestions for delegates or alternates from underrepresented communities.

ACCD reporting for 2012 and 2013: Adam distributed the report that he prepared for the Agency of Commerce for fiscal year end 2012 and the contract application he prepared for FY13 for the Board's information.

Planning the year's commission meetings: Adam handed out schedules of both the full Commission meetings and E Board meetings Throughout the year. Many months already contained suggested agenda items that come up every year, voting on the budget, for example. He suggested that the Board review them and if they want specific topics or programs, we could plug them in now and plan for them. The Board tabled this agenda item until the Chair, Harvey Smith Could be present.

Conservation easements: Adam noted that he had recently been surprised by the Bristol Planning Commission's concern over an easement request that Adam felt would be beneficial to the Town of Bristol and had already given regional support too. Bill Sayre explained that the Bristol PC was surprised by the request and did not feel like it had enough information to act. After some discussion, the Board confirmed that Adam's policy of reviewing the regional plan and town plan before determining whether to support a project was appropriate and that in Bristol's case, VLT should have contacted the Bristol Planning Commission before making the request. The Board also held a discussion about the merits of sales of development rights vs. Conservation easements. The Board felt that sale of development rights was much more favorable to the landowner and was the preferred method for restricting development. They thought the distinction would make a good program.

Other: None.

## **ADJOURNMENT**

**Steve Revell moved to adjourn. Ellen Kurrelmeyer seconded the motion. All approved and the meeting adjourned at 8:45 p.m.**

Respectfully submitted by:

Adam Lougee