

DRAFT

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING

October 24, 2012

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Harvey Smith, presiding. Harvey began the meeting at 6:30 p.m.

ROLL CALL

<i>Bridport</i>	Andrew Manning
<i>Bristol</i>	
<i>Lincoln</i>	Steve Revell
<i>Middlebury</i>	
<i>New Haven</i>	Harvey Smith
<i>Ripton</i>	Jeremy Grip
<i>Whiting</i>	Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

Minutes:

Steve Revell moved to accept the September minutes. Ellen Kurrelmeyer seconded the motion, which passed unanimously.

Treasurer's Report:

The Board reviewed the Treasurer's report. Adam noted that ACRPC's balances remain strong, that receivables are good. He noted that the monthly budget report still reflects the year ending June 30th since the audit is not yet complete and that that part of the report had not changed. **Ellen Kurrelmeyer moved to accept the Treasurer's Report as presented. Jeremy Grip seconded the motion, which all approved.**

Committee Reports:

Local Government Committee: Adam noted that the Commission had received a request for regional approval from the town of Leicester and that he would be requesting a meeting shortly. **Andrew asked that Adam call the Bridport clerk's office to see if Bridport intended to request regional approval of the plan it recently adopted.**

ACT250/248: Ellen reported that the Commission had not received any new applications since the full commission meeting. Steve Revell added that the Committee had approved the report regarding Vermont Gas that it circulated at the last commission meeting.

Natural Resources: The Committee will be meeting October 30th.

Energy: Jeremy Grip reported that Dan Smith presented the feasibility study he had completed for the commission concerning the viability of renewable natural gas for vehicle fuels. He also noted that the Energy Committee had approved its draft report regarding the Vermont Gas pipeline proposal. Lastly, Jeremy reported that the Committee was sponsoring a PACE meeting at the Commission aimed at homeowners tomorrow evening, October 25th.

Transportation Advisory Committee: Andrew reported that Fred had made a presentation to the group concerning the Middlebury Exchange Street Sidewalk feasibility study that Otter Creek Engineering had recently completed. Fred noted that it was a good report, but that the cost of the Exchange Street improvements, combined with other town sidewalk priorities would probably keep Middlebury from trying to implement the study right away.

OLD BUSINESS

Audit: Adam stated that he expected the audit to be done shortly. He does not expect negative findings. He plans to have something from Vance by the next Board meeting.

Vermont Gas Update: Adam noted that we are all set for a meeting on November 14th. All Committee reports are completed. Adam expects we will discuss the current status of the Middlebury project, an update on Fort Ti and a discussion of the Committee reports.

Joint Meeting with Economic Development: Adam noted he had spoken to Robin and both agreed that a meeting of the Executive Boards open to all with a concise targeted agenda would be appropriate. He spoke about work that he and Robin are doing at the development cabinet and suggested that it would be appropriate to schedule the joint board meeting after that work is a little further along. The board agreed and asked Adam to keep them posted on progress.

Other: **The Board instructed Adam to send condolences to the families of Jerry Smiley and Milo Schaeffer.**

NEW BUSINESS

Health Insurance: Adam informed the board that our current policy, which works very well for certain employees without families, does not work very well for our employees with families. It is simply too expensive. He informed the board that he had set a meeting with the Vermont League of Cities and Towns next week to discuss alternative policies. He noted his goal will be to try to create choices for the employees that preserves benefits, potentially expands the policy choices to something affordable for families, but will maintain ACRPC's existing budget. The Board encouraged Adam to look into it and report back.

Municipal Planning Grant Applications: Adam informed the Board that ACRPC had helped the Towns of Whiting, Weybridge and Ferrisburgh with municipal planning grants in this round.

Other: at 7:30 p.m. Harvey Smith requested a motion to go into executive session to discuss a personnel matter. Ellen Kurrelmeyer moved to go into executive session, Steve Revell Seconded the motion which all approved. At 7:50 p.m. the board ended the executive session. **Ellen Kurrelmeyer moved to give Adam the Commission's consent to settle an insurance matter. Steve Revell Seconded the motion, which all approved.**

Harvey noted the Chamber was hosting a candidate's forum at 8:00 a.m. tomorrow morning.

Ellen noted that Kevin Behm was helping Whiting with mapping concerning the EEE virus and helping to plan the state and mosquito district's responses. She also noted that Whiting was having another EEE meeting on November 15th and would be taking blood samples to test for antibodies from volunteers on Election Day.

ADJOURNMENT

Ellen moved to adjourn. Steve Revell seconded the motion. All approved and the meeting adjourned at 8:00 p.m.

Respectfully submitted by:

Adam Lougee