

DRAFT

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING

November 28, 2012

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Harvey Smith, presiding. Harvey began the meeting at 6:32 p.m.

ROLL CALL

<i>Bridport</i>	Andrew Manning
<i>Bristol</i>	
<i>Lincoln</i>	Steve Revell
<i>Middlebury</i>	Fred Dunnington
<i>New Haven</i>	Harvey Smith
<i>Ripton</i>	
<i>Whiting</i>	Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

Minutes: Ellen Kurrelmeyer moved to accept the October minutes. Steve Revell seconded the motion, which passed unanimously.

Treasurer's Report: The Board reviewed the Treasurer's report. Adam noted that ACRPC's balances remain strong, that receivables are good. He noted that revenues and expenses are nearly even and that he intends to keep working on that fact. Steve Revell **moved to accept the report as submitted. Ellen Kurrelmeyer seconded the motion, which all approved.**

Committee Reports:

Local Government Committee: The Committee will meet to review the Leicester Town Plan on Monday, December 3rd.

ACT250/248: Ellen gave the Act 250 report attached hereto.

Natural Resources: The Natural resources committee met last night to review the goals and recommended actions within the regional plan recently adopted and prioritize actions for the Commission to pursue.

Energy: The Energy Committee will meet tomorrow evening to review ACRPC projects and activities.

Transportation Advisory Committee: The Transportation Advisory Committee will meet next Wednesday.

OLD BUSINESS

Audit: Adam noted that Vance and Pauline have finalized nearly all details and he hopes to have a final report for the full Commission.

Vermont Gas Update: Adam noted that he plans to spend a considerable amount of time at the next meeting discussing ACRPC's position on the proposed pipeline. He hopes to get a clear direction from the Commission regarding how they would like staff to proceed and what issues, of those raised by the committees, if any, they are interested in pursuing further. After considerable discussion the Executive Board asked Adam to create a summary of each point in the committee reports as a starting point for the commission discussion.

Health Insurance: Adam noted that he and the staff had met with VLCT, ACRPC's current provider. Staff asked a number of questions. Adam does not have a proposal as of yet. He has competing priorities among various staff members that he is trying to reach consensus on without increasing the cost to the commission. He will bring a proposal when he has something more concrete. The Board noted that he should pursue his goal of satisfying the staff without increasing the total budget.

Other: None.

NEW BUSINESS

Municipal Dues: Adam presented the Commission with a recommendation that they raise the municipal dues this year by three cents per capita from \$1.08 to \$1.11 capita. He noted it will add about \$1,000 to ACRPC's budget for 2014. He noted that Town dues are currently only about 5% of our overall budget, but he would like to keep them at about that level. ACRPC choose not to raise dues the previous year because of the recession, yet our costs have increased. Three cents is the minimum amount that Adam felt we should raise dues. Fred Dunnington moved to recommend the three cent increase to the full commission for action in December. Andrew Manning seconded the motion, which passed unanimously.

Letter Commenting on State Designation programs: Adam shared a letter that he had written to the Commissioner of the Department of Commerce commenting on the various State programs designed to incentivize different aspects of growth within a compact area. Adam noted that he tried to make the letter constructively critical and provide ideas for constructive changes. After considerable discussion, the Board approved the letter, as a valid statement of Adam's opinions, though not all agreed with all of the points of the letter. Fred Dunnington in particular had his own opinions, which often differed with those offered in the letter.

Energy Grant Application: Adam announced that ACRPC and its partners did not receive the grant application from the Department of Energy that it had applied for in the spring. He distributed the review comments and let them speak for themselves.

Front Porch Forum Proposal: Adam noted he had been working with Robin Scheu of ACEDC, Kate McGowan of the United Way, Spence Putnam of Weybridge and others to put together a package to bring Front Porch Forum (“FPF”) to all towns within the region that did not currently have it. Spence had negotiated a significant discount. Adam would like to present this to ACRPC at the next full Commission meeting and distributed a letter of invitation to selectboard members explaining the proposal. After some discussion regarding the merits of FPF, the Executive Board instructed Adam to send the letter and organize the program and the towns could make their own decisions.

December Meeting with legislators: Adam noted that between FPF and Vermont Gas that we would have a full agenda. He asked whether the Board felt we should also invite the legislative delegation. The Board felt that it would be prudent not to this year.

Other: Harvey noted the recent fraud in Weybridge. He asked Adam to investigate a fraud training course for staff and the Commission’s officers. Adam said he would and set something up.

ADJOURNMENT

Fred Dunnington moved to adjourn. Andrew Manning seconded the motion. All approved and the meeting adjourned at 8:30 p.m.

Respectfully submitted by:

Adam Lougee