

FINAL

**ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING**

May 1, 2013

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Harvey Smith, presiding.

ROLL CALL

Bridport Andrew Manning
Bristol Bill Sayre
Lincoln Steve Revell
Middlebury
New Haven Harvey Smith
Ripton Jeremy Grip
Whiting

STAFF

Adam Lougee, Director

Harvey opened the meeting at 6:35.

Minutes:

Steve Revell moved to accept the March 27, 2013 minutes. Jeremy Grip seconded the motion, which passed unanimously.

Treasurer's Report:

The Board reviewed the Treasurer's report. Adam noted that ACRPC's balances remain strong and that receivables are also strong this month. He noted that revenues pulled ahead of expenses for April, reflecting end of the quarter billing. Adam noted that this is a good sign, but he needs to continue to focus on revenue to make sure they exceed expenses at the end of the year. **Jeremy Grip moved to accept the Treasurer's report as presented. Steve Revell seconded the motion, which all approved.**

Committee Reports:

Local Government Committee: No Meeting.

ACT250/248: No Activity since the full Commission meeting.

Natural Resources: The Natural Resource Committee met. They discussed prioritizing the action steps contained in the Natural Resources section of the plan, decided they would like to investigate Vermont Gas's plan to cross under Lake Champlain and the Forest Stewardship Plan that the Commission completed last year.

Energy: Adam noted that the funding for our energy programs has almost completely dried up. He continues to pursue other sources of funding.

Transportation Advisory Committee: The TAC meeting in April was cancelled because Daryl Benoit was sick.

OLD BUSINESS

Vermont Gas Update: Adam summarized the current status of this application. He noted that about 30 parties had intervened, split between towns, landowners, business organizations, state agencies and others. The first round of discovery requests was due last week. Adam noted that he planned to condense the committee reports and requests into a list and to share those lists with Vermont Gas shortly to see how many requests they will agree to stipulate too.

Regarding Phase II, a group to analyze the routes is meeting every Friday at ACRPC, composed mostly of Town representatives from Middlebury, Cornwall and Shoreham. Also, Salisbury, Leicester and Whiting are now also invited to attend. Most of the last meeting was devoted to bringing representatives from those 3 towns up to speed.

Annual Meeting: Adam noted that the annual meeting is scheduled for next Wednesday. The meeting will take place at Mary's at Baldwin Creek in Bristol. Prior to the meeting we will have an optional tour of the Bristol Works! redevelopment project. We will have ACTR bus service to and from Mary's. Our speaker for dinner will be Kevin Harper, the entrepreneur behind Bristol Works! It should be a fun and productive meeting.

Bertha Hanson: The Executive Board discussed the Bertha Hanson award at length and chose a recipient to be awarded at the annual meeting.

ACRPC Parking Lot: Adam noted that J. P. Cararra, our landlord had closed the parking access at our request and the request of other tenants. Unless and until they work out some type of improvements, it does not function well as a through street and we were afraid someone was going to get hurt.

Other: Steve Revell moved the Board into Executive Session for a personnel matter at 8:15 p.m.; Bill Sayre seconded the motion, which passed unanimously. The board exited executive session at 8:25 p.m.

Adam noted that Kevin Lehman had announced that he was taking another Job at Sun Common. His last day will be our annual meeting, May 8, 2013. Adam noted that he was very sorry to see Kevin leave. However, he also acknowledged that our budget for next year does not support Kevin's position. While Adam would have liked a little more time to try to find additional revenue, Adam was glad to see Kevin land on his feet. The Board acknowledged the budget realities and wished Kevin the best.

NEW BUSINESS

Proposed fiscal year 2014 Budget and Workplan: Adam noted that the budget and Workplan he intends to present to the full commission at the Annual meeting has not changed since he showed it to the Commission at the April meeting. The Board approved the budget and Workplan for presentation at the annual meeting.

Other: None.

ADJOURNMENT

Steve moved to adjourn. Jeremy seconded the motion. All approved and the meeting adjourned at 8:25 p.m.

Respectfully submitted by:

Adam Lougee