

FINAL

**ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING**

May 22, 2013

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Harvey Smith, presiding.

ROLL CALL

Bridport

Bristol Bill Sayre

Lincoln Steve Revell

Middlebury

New Haven Harvey Smith

Ripton

Whiting Ellen Kurrelmeyer

STAFF

Adam Lougee, Director

Harvey opened the meeting at 7:00.

Minutes:

Steve Revell moved to accept the May, 2013 minutes. Ellen Kurrelmeyer seconded the motion, which passed unanimously.

Treasurer's Report:

The Board reviewed the Treasurer's report. Adam noted that ACRPC's balances remain strong, but that receivables are not as strong this month. We have not sent out many of April's bills because Pauline has been on vacation for the last two weeks. He noted that revenues fell behind expenses for April, but since we have not billed receivables, he is not as concerned as he would be otherwise. Adam noted that he needs to continue to focus on revenue to make sure they exceed expenses at the end of the year. **Ellen Kurrelmeyer moved to accept the Treasurer's report as presented. Steve Revell seconded the motion, which all approved.**

Committee Reports:

Local Government Committee: No Meeting. Staff will meet with Bridport on June 11th for a regional review of their plan. Adam also needs to schedule Committee meetings to review the Cornwall and Salisbury plans.

ACT250/248: No Activity since the full Commission meeting.

Natural Resources: The Natural Resource Committee met. They discussed prioritizing the action steps contained in the Natural Resources section of the plan and investigated Vermont Gas's plan to cross under Lake Champlain.

Energy: Adam noted that the funding for our energy programs has almost completely dried up. He continues to pursue other sources of funding.

Transportation Advisory Committee: The TAC met last Wednesday. It discussed its TAC grant program. **Adam will put the TAC priorities on the next full commission agenda and distribute them before the meeting.**

OLD BUSINESS

Vermont Gas Update: Adam summarized the current status of this application. He distributed a draft of conditions he would like to propose to Vermont Gas as the basis for a stipulation agreement and other questions that he still had concerning impacts of the project. The conditions and questions stem from the committee reports adopted by the full commission. The Board asked Adam to share the conditions with each committee chair, make sure he works with municipalities and other interested parties and approved the conditions.

Regarding Phase II, a group to analyze the routes is meeting every Friday at ACRPC, composed mostly of Town representatives from Middlebury, Cornwall and Shoreham. Also, Salisbury, Leicester and Whiting are now also invited to attend. The group meets again tomorrow, but has not met the last 3 weeks. Vermont Gas is encountering a lot of resistance south of Middlebury.

Ellen noted that she would like to speak at the meeting, but cannot attend because of her work schedule. She asked Adam to express Whiting's support of the pipeline's use of the rail corridor provided that Whiting would receive distribution service to its village. She also asked Adam if he could ask a Vermont Gas representative to stay after tomorrow's meeting so she could drive up and speak to them.

Annual Meeting wrap up: All present thought the annual meeting went well. The field trip, speaker and food were very good.

ACRPC Parking Lot: Adam noted since being closed, we have received few complaints. The parking area functions much more safely than when it also tried to serve as a through street. Our landlord may work with the town and other businesses to open it in the future. We would be happy to participate in that dialogue, but we need to make the parking lot safe for our use and enjoyment of the building.

Other: Steve Revell moved the Board into Executive Session for a personnel matter at 8:30 p.m. Ellen seconded the motion, which passed unanimously. The board exited executive session at 8:32 p.m.

Adam noted that James Maroney had requested the opportunity to present some of his recent work on the dairy industry and water quality to the Commission. The Board felt that it was familiar with James's concerns from his involvement with the Commission. They decided to let the full Commission decide if they wanted to hear James's new presentation and instructed Adam to ask at the next full Commission meeting. They also noted that given James advocacy, if the Commission accepted James as a presenter, they would also invite someone with an opposing viewpoint to express their opinion.

NEW BUSINESS

Review of ACRPC Plan and DHCD visit in June. Adam presented the agenda for the review of the Regional Plan by Brandy Saxton of PlaceSense and the visit of DHCD currently scheduled for the June Full Commission meeting. The Executive Board felt strongly that it wanted the opportunity to prepare for the visit and asked Adam to work with Brandy to schedule her to present to the Executive Board first and then the full Commission.

Other: Adam stated he had sent Fred a personal note asking him to come back to the June 12th meeting so the commission could honor his long service. The Board encouraged Adam to follow-up and appropriated a small budget to recognize Fred.

Adam distributed an article on the proposed merger of the RPC and RDC in Central Vermont. The Board discussed its potential impact on Addison County, if any.

ADJOURNMENT

Steve moved to adjourn. Bill seconded the motion. All approved and the meeting adjourned at 8:25 p.m.

Respectfully submitted by:

Adam Lougee