

**FINAL**

**ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING**

August 28, 2013

**BUSINESS MEETING:**

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Harvey Smith, presiding.

**ROLL CALL**

<i>Bridport</i>	Andrew Manning
<i>Bristol</i>	Bill Sayre
<i>Bristol</i>	Chico Martin
<i>Lincoln</i>	Steve Revell
<i>Middlebury</i>	David Hamilton
<i>Monkton</i>	Thea Gaudette
<i>New Haven</i>	Harvey Smith

**STAFF**

Adam Lougee, Director

Harvey opened the meeting at 6:30.

**Minutes:**

**Thea Gaudette moved to accept the July 24, 2013 minutes. Steve Revell seconded the motion, which passed unanimously.**

**Treasurer's Report:**

The Board reviewed the Treasurer's report. Adam noted that ACRPC's balances remain strong. Receivables are acceptable. We still have a small amount of revenue to collect for FY ending June 30, 2013. Similarly, we will have some adjustments between revenues and expenses when the audit is completed. However, the year end budget is relatively complete. At the end of June, revenues lag expenses. Adam explained he believes that we will end the year with about a \$20,000 loss. It is not where he had hoped to be. However, even without Kevin Lehman on payroll for entire year, expenses came in nearly as predicted, while revenues lagged. This revenue lag was driven largely by a couple of grants that were not awarded on a timely basis. Adam noted the coming year's budget, unlike last year's budget, does not include any revenue that the grants have not already been approved. **Steve Revell moved to accept the Treasurer's report as presented. Andrew Manning seconded the motion, which all approved.**

**Committee Reports:**

Local Government Committee: Thea reported that the Committee met with Bristol on August 20th and will make a recommendation concerning approving the Bristol Town

Plan at the September Full Commission meeting. She reminder the Board that the Committee will also meet with Cornwall on July 15th and will also make a recommendation concerning approving the Cornwall Town Plan at the September Full Commission meeting.

ACT250/248: Adam gave the following report:

**New Applications:**

On August 12, 2013 Green Mountain Power, GMP submitted an Act 250 application for the relocation and construction of 5,742 feet of electric distribution line in Brandon and Leicester. The project moves a line from farm fields to along Town Farm and Delorm Road to improve maintenance accessibility and therefore reliability in the area.

**Approvals or Denials:**

1. On June 12<sup>th</sup>, 2013 Theadore Palmer filed an application for a construction storage yard on Turkey Lane in Monkton. The District 9 Environmental Commission issued a permit on July 23, 2013.
2. On June 12<sup>th</sup>, 2013 John Sherry filed an application for a gravel extraction operation on Route 73 in Goshen. The District 9 Environmental Commission issued a permit on July 18, 2013.

**Other: None.**

Natural Resources: The Committee meets next Tuesday.

Energy: While the Energy Committee has not been active as of late, Adam Reported a number of upcoming events this fall. He noted that Efficiency Vermont will host a training at the Hannaford career center on do it yourself home insulation. Additionally, the RPC will host a meeting concerning how towns access PACE financing at its office on September 23<sup>rd</sup>, followed by a meeting of the Local Home Energy Challenge Champions concerning their progress and future steps to continue to implement the home energy challenge and to also plan for the October 5<sup>th</sup> Button Up Vermont Day of Action for communities.

Transportation Advisory Committee: Andrew reported that the TAC met in August. It reviewed and approved Ripton's application for funding for a study looking at the ownership issues surrounding the Old Turnpike and whether the town should consider keeping the roadway available as an emergency alternative to Route 125. It also reviewed VTrans' presentation to the Region regarding the State of Vermont roads in general and Addison County's State roads in particular, especially its east/west state highways like 125 Route 74 and Route 73. Thea also noted that the TAC funded Monkton Ridge study was complete, was the basis for a park and ride grant by the Town of Monkton and will serve as ACRPC's program for September.

## **OLD BUSINESS**

Review of ACRPC plan and DHCD visit in July. Adam noted he put this on the agenda to give the board the opportunity to discuss the visit and the action it would take in response to the visit. The Board felt the visit went well. It intends to follow through with a review of the plan as provided for in the recommendations. It noted that one of the Committees it will create later in the evening will review ACRPC's plan and will implement those portions of the review that the Board felt were constructive.

Vermont Gas Update: Adam distributed copies of the Memorandum of Understanding with Vermont Gas that he had negotiated and Harvey had executed on behalf of ACRPC. He noted that he submitted the MOU as a part of testimony on August 14<sup>th</sup>.

Regarding Phase II, Vermont Gas has identified a preliminary Route through Cornwall that honors Cornwall's request for setbacks and other concessions. However, Vermont Gas continues to encounter a lot of opposition to this portion of the proposal. Vermont Gas will probably bring the application for that phase of the project in November after the first Phase is concluded.

Committee Assignments. Adam noted that he had received committee requests from a 2/3rds of the Commissioners. He will send out another reminder around the Commissioners. The Board reviewed the requests for committee assignments and on a Motion by Thea Gaudette, seconded by Bill Sayre, voted to appoint committees largely based upon the requests of the Commissioners and as reflected in the document noting committee assignments attached as Exhibit 1. If Commissioners did not submit Committee requests, the E Board did not appoint them to a committee. The Board asked Adam to note that it would still appoint people to committees of their choice if they submit requests to the board.

Other: None.

## **NEW BUSINESS**

Other: Adam noted that he had begun to review healthcare choices in earnest for next year. He noted VLCT made a presentation to the Commission and several other small non-profit providers in the region on August 20<sup>th</sup>. Adam noted that ACRPC will be part of the Vermont Pool and will need to make decisions shortly. He will continue to work with staff to find a comparable program at a comparable cost and make a recommendation to the Executive Board at its next meeting. Adam also noted that he planned to review ACRPC policies regarding governance and financing this fall and will make policy change recommendations to the Executive Board and Full Commission as necessary.

**ADJOURNMENT**

**Steve moved to adjourn. Thea seconded the motion. All approved and the meeting adjourned at 8:20 p.m.**

Respectfully submitted by:

Adam Lougee