

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
June 4, 2014

BUSINESS MEETING:

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Harvey Smith, presiding.

ROLL CALL

Bridport Andrew Manning
Bristol
Bristol Chico Martin
Lincoln Steve Revell
Middlebury David Hamilton
Monkton Thea Gaudette
New Haven

STAFF: Adam Lougee, Director

Guests: Stan Gryzb, Alternate Cornwall

Harvey opened the meeting at 6:40.

MINUTES

Thea Gaudette moved to approve the minutes. Steve Revell seconded the motion. The minutes passed unanimously.

TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Adam noted that fund balances are down slightly, but still remain good. Also, revenues through April remained slightly ahead of expenses. However, Adam noted we are still running very close. Expenses are largely in line with projections. Adam will continue to focus on making sure revenue comes in on time. **Steve Revell moved to accept the Treasurer's report as presented. Chico Martin seconded the motion, which all approved.**

COMMITTEE REPORTS

Local Government Committee: Thea reported that the Committee had not met.

ACT250/248: Adam noted that the Commission had received several new applications since the full Commission meeting and recited them.

Natural Resources: The Committee has not met since the last full commission meeting.

Energy: The Committee has not met since the last full commission meeting.

Transportation Advisory Committee: Thea noted that the TAC meeting was largely devoted to reviewing the VTrans system for reporting culvert inventories and keeping track of the culverts in each town.

Plan Re-write. Adam noted this committee will meet immediately prior to the full Commission at 6:30 on June 11th.

OLD BUSINESS

Vermont Gas Update: Adam noted that at the annual meeting Stan Gryzb had presented the commission with notice that he intends to introduce a motion to rescind at the next meeting. Adam stated that he had reviewed Robert's rules of Order and felt that Stan's notice was adequate and that he proposed to put notice of the motion to rescind on the agenda for the next full Commission meeting, so that it will require only a simple majority vote of those members present. After a discussion regarding Robert's Rules, the Executive Board agreed this was the appropriate course of action.

Emergency Management: PDM-C and HMGP. Adam noted that all RPCs have found themselves in a dispute with FEMA regarding its obligation to pay each RPC their indirect rate. VAPDA is working on it and solicited help from their national organization. We think that we have a solution, but it will take some time and could impact this year's revenues.

Other: The Executive Board requested that Adam secure some information on the Shoreland Protection bill that recently passed for the July full Commission meeting.

NEW BUSINESS

Draft Budget and Workplan for FY15/16. Adam distributed a draft workplan and budget for F15. He noted it was largely the same as that which he had distributed at the previous meeting. He walked the Executive Board through the workplan and budget. He noted he had included portions of the Department of Housing and Community affairs workplan and the TPI workplan into the Commission workplan as applicable. He also noted that revenues would remain very similar to the past year. He will ask for approval at the June meeting. Thea moved and Steve seconded the motion that the Board recommend the budget to the full commission at the June 11th meeting. The motion passed unanimously.

Agency of Commerce and Agency of Transportation workplans and subcontracts for next year. Adam noted that he had incorporated the new budgets and the workplan items of both agencies into the Commission's workplan and budget next year. The board had discussed them above in its review of ACRPC's plan and budget and did not review them in any more detail.

Other: Harvey asked the members of the Board to provide him comments for Adam's review by the next Executive Board meeting.

ADJOURNMENT

Thea moved to adjourn. Steve seconded the motion. All approved and the meeting adjourned at 8:10 p.m.

Respectfully submitted by: Adam Lougee