

ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING  
June 25, 2014

**BUSINESS MEETING:**

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the regional planning commission's office in Middlebury with the Chair, Harvey Smith, presiding.

**ROLL CALL**

<i>Bridport</i>	Andrew Manning
<i>Bristol</i>	Bill Sayre
<i>Bristol</i>	Chico Martin
<i>Lincoln</i>	Steve Revell
<i>Middlebury</i>	David Hamilton
<i>Monkton</i>	Thea Gaudette
<i>New Haven</i>	Harvey Smith

STAFF: Adam Lougee, Director

Guests:           Jeremy Grip, Ripton

Harvey opened the meeting at 6:40.

**MINUTES**

**Thea Gaudette moved to approve the minutes. Steve Revell seconded the motion. The minutes passed by voice vote with Bill Sayre abstaining.**

**TREASURER'S REPORT**

The Board reviewed the Treasurer's Report. Adam noted that fund balances are down slightly, but still remain good. Also, revenues through May have fallen behind expenses by about \$30,000. Adam noted he hoped to make some of that deficit up when he collects quarterly bills at the end of the year. Adam reiterated that expenses are largely in line with projections. Adam will continue to focus on making sure revenue comes in on time. **Thea moved to accept the Treasurer's report as presented. Chico Martin seconded the motion, which all approved.**

**COMMITTEE REPORTS**

Local Government Committee: Thea reported that the Committee had not met, but that Monkton had provided its plan to ACRPC and requested regional approval. .

ACT250/248: David reported that the Committee had met immediately previous to the Executive Board meeting and that it had made substantial progress on the provisions of an MOU

it will propose to the full commission. Adam noted that the Commission had received several new applications since the full Commission meeting and recited them.

Natural Resources: The Committee has not met since the last full commission meeting.

Energy: The Committee has not met since the last full commission meeting.

Transportation Advisory Committee: Andrew noted that the TAC meeting was largely devoted to reviewing the Ferrisburgh Hollow Report that the Commission had created to address traffic calming issues in that area.

Plan Re-write. Adam noted this committee met immediately prior to the full Commission at 6:30 on June 11<sup>th</sup> and that it had laid out its schedule and started to work through the introduction to the plan.

## **OLD BUSINESS**

Vermont Gas Update: Adam presented the Executive Board with the filing he had completed on the Commission's behalf for the first round of testimony. He noted that he submitted the testimony under his own name and had limited his testimony to the facts surrounding the two votes the Commission had taken, first in April and then in June. Adam also noted that he had continued to work on creating an MOU as the course of action for the Commission. He also noted he would need to respond to interrogatories filed by the Town of Cornwall.

Emergency Management: PDM-C and HMGP. Adam noted that the issue with the PDM-C funds has been resolved. He noted that VAPDA was still working on a way to solve the HMGP issue. As he reported last meeting, it will take some time and will impact this year's revenues.

Interim Committee Assignments: Adam noted that he had received five interim requests to be appointed to a committee as follows:

1. Colin Kriwox, Alternate, Cornwall requested the Energy Committee
2. Jim Walsh, Delegate, New Haven requested the Energy Committee
3. Mary Anne Sullivan, Delegate Salisbury requested the Act 250 Committee
4. Steve Pilcher, Alternate Monkton requested the Energy Committee
5. Nick Causton, Delegate, Shoreham requested the Natural Resources Committee.

Chico Martin expressed concern about committees and how the Board appoints people to committees. He does not believe it is fair for a town to overload a committee by having delegates and alternate members attend. He also expressed concern about interim appointments, where the Executive board making the appointment had a lesser ability to look after the overall structure of the committee.

The noted that changes to how the Commission treats alternates would require a change to the bylaws and therefore a super majority vote.

Chico noted that generally he was not advocating for a change to the bylaws, except perhaps on the Act 250 committee where he felt only delegates or alternates acting in the delegates place should vote, but merely advocating that the Executive Board exercise its discretion when appointing people to committees.

Harvey noted that both the delegates and alternates to the Commission are appointed by the selectboards and answerable to those selectboards to represent the interests of their respective towns. He noted that the Executive Board has always tried to create balanced committees and had encouraged alternates to participate to increase the overall committee participation.

**Thea moved to create a bylaws and policy committee for the coming year to look at this and other issues, like ACRPC's conflict of interest policy, that have raised their head over the past year. Andrew seconded the motion. All approved.**

**Thea next moved to appoint all the delegates and alternates to interim positions on the Committees each had requested. David Hamilton seconded the motion. After some discussion the motion passed with all approving except Chico Martin of Bristol.**

Other: Adam noted that the Shoreland Protection bill that recently passed for the July would be our topic for the full Commission meeting.

## **NEW BUSINESS**

Review of the Executive Director: **Thea moved that the Board go into Executive Session for a personnel discussion. Steve Revell seconded the motion which passed unanimously.**

The Board emerged from Executive Session and provided Adam with a positive review.

Other: Adam noted that he had issued an RFP for an auditor for a three year contract and had received several inquiries to date.

Adam also noted that ACRPC had one year left on its lease of its current building and that he would be meeting with Bill Townsend regarding the building on Friday morning.

## **ADJOURNMENT**

**Thea moved to adjourn. Chico seconded the motion. All approved and the meeting adjourned at 8:34 p.m.**

Respectfully submitted by: Adam Lougee