

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
April 27, 2016

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the Regional Planning Commission's office in Middlebury with Chair, Thea Gaudette, presiding.

ROLL CALL

| | |
|-------------------|---------------|
| <i>Bristol</i> | Chico Martin |
| <i>Leicester</i> | Diane Benware |
| <i>Middlebury</i> | |
| <i>Middlebury</i> | |
| <i>Monkton</i> | Thea Gaudette |
| <i>Ripton</i> | Jeremy Grip |
| <i>Shoreham</i> | Nick Causton |

STAFF: Adam Lougee, Director

Thea opened the meeting at 6:30.

MINUTES:

March 23, 2016 Minutes: Chico Martin moved to adopt the March 23, 2016 minutes. Jeremy Grip seconded the motion. The motion passed by a voice vote with Nick Causton abstaining.

TREASURER'S REPORT

Adam supplied a Treasurer's report including balances as of April 27th and a budget report complete through March of the current fiscal year. Adam noted that the cash balances are currently down slightly, but still pretty good. Adam also noted that revenues currently exceed expenses. **Jeremy Grip moved to accept the Treasurer's report as presented. Diane Benware seconded the motion, which passed unanimously.**

COMMITTEE REPORTS

Energy and Act 250/248: The committees met on April 7th at 4:30 as reported to the full commission. They have not met since that time.

Local Government Committee: No meeting.

Natural Resources: No meeting.

Transportation Advisory Committee: Thea Gaudette reported the TAC met in April. Its primary pieces of business included a report on the traffic calming study for Middlebury by Lucy Gibson and discussion of the RFP for the Transportation section of the Regional Plan.

Plan Re-write. No activity since the votes at the March Full Commission meeting.

OLD BUSINESS

Annual Meeting: Adam noted the meeting is set for Mary's with Glenn Andres as our guest. He looks forward to a fun and informative meeting.

Bertha Hanson Award: Adam noted that he had received only one nominees to date. The Executive Board discussed and approved the nomination.

Other: None.

NEW BUSINESS

Nominating Committee: Thea noted that Chico has informed the Commission that he will retire from the Commission after this year. Thea thanked Chico for his work and wished him well in his new work with his congregation. Thea noted that the nominating committee would meet again to revise its recommended slate of officers before the commission in order to honor Chico's intentions.

Draft Budget and Workplan: Adam discussed the draft Workplan and Budget. He walked the Board through each of the revenue line items and discussed the programs and what each supported. He noted that the budget balances, but that it is currently to close, with no contingency. He also noted that it involves significant new programs, like both the Energy Section of the Regional Plan and a lot of new Emergency Management work. He expressed some concern about how he would allocate staff and discussed the possibility of a new junior part-time planner if the budget will allow it. Adam noted he will keep working on the Workplan and budget. He also confirmed that we would not adopt the Budget and Workplan until the June meeting.

Other: The Board reminded Adam that he had not gotten the Anbaric Greenline presentation on to the Commission Website. Adam noted he would ask Anbaric for it again.

ADJOURNMENT

Jeremy Grip moved to adjourn. Nick Causton seconded the motion. All approved and the meeting adjourned at 7:40 p.m.

Respectfully submitted by:
Adam Lougee