

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
May 25, 2016

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the Regional Planning Commission's office in Middlebury with Chair, Thea Gaudette, presiding.

ROLL CALL

<i>Bristol</i>	Chico Martin
<i>Leicester</i>	Diane Benware
<i>Middlebury</i>	Ted Davis
<i>Middlebury</i>	
<i>Monkton</i>	Thea Gaudette
<i>Ripton</i>	Jeremy Grip
<i>Shoreham</i>	Nick Causton

STAFF: Adam Lougee, Director

Thea opened the meeting at 6:30.

MINUTES:

April 27, 2016 Minutes: Chico Martin moved to adopt the March 23, 2016 minutes. Nick Causton seconded the motion. The motion passed by a voice vote.

TREASURER'S REPORT

Adam supplied a Treasurer's report including balances as of May 25th and a budget report complete through April of the current fiscal year. Adam noted that the cash balances are currently down slightly, but still pretty good. Adam also noted that revenues currently exceed expenses. **Ted Davis moved to accept the Treasurer's report as presented. Jeremy Grip seconded the motion, which passed unanimously.**

COMMITTEE REPORTS

Energy and Act 250/248: The committees met on April 7th at 4:30 as reported to the full commission. They have not met since that time.

Local Government Committee: No meeting.

Natural Resources: No meeting.

Transportation Advisory Committee: Thea Gaudette reported the TAC met in April. Its primary pieces of business included a report on the Middlebury Rail Bridge Project by Jim Gish and discussion of the Transportation section of the Regional Plan.

Plan Re-write. No activity since the votes at the March Full Commission meeting.

OLD BUSINESS

Draft Budget and Workplan: Adam discussed the draft Workplan and Budget. He noted it had not changed substantially from the version the Board reviewed in depth the previous month. He noted that the budget balances, but that it is currently to close, with no contingency. He also noted that it involves significant new programs, like both the Energy Section of the Regional Plan and a lot of new Emergency Management work. He expressed some concern about how he would allocate staff. Adam noted he will keep working on the Workplan and budget. He also confirmed that we would bring the Budget and Workplan to the full commission June meeting.

Other: None.

NEW BUSINESS

Transportation Plan: Thea reported that the subcommittee had met and had accepted the proposal from Dubois and King to do the work. They have a kick off meeting on June 1st. Adam stated that he would meet with Kevin and Josh prior to the kickoff meeting to discuss the scope of work in detail and make recommendations at the meeting.

Bylaws Rewrite: Adam noted that we had created a separate committee last year to do this and some policy work, but that he had not been able to make the time to adequately staff it. He suggested that this year the role of editing the bylaws and policies remain with the Executive Board and that we put it on the schedule for Executive Board meetings. The Board concurred with this process.

Other: Ted Davis asked about calling in to the June and July meetings as he will be away for most of those months. The Board stated that they were amenable to that in an Executive Board meeting because it was small enough to manage and asked Adam to work with Ted to set that up.

ADJOURNMENT

Jeremy Grip moved to adjourn. Nick Causton seconded the motion. All approved and the meeting adjourned at 7:15 p.m.

Respectfully submitted by:
Adam Lougee