

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING

January 25, 2017

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the Regional Planning Commission's office in Middlebury with Chair, Jeremy Grip, presiding.

ROLL CALL

Ferrisburgh Tim Davis,
Leicester Diane Benware
Lincoln Steve Revell
Middlebury Ted Davis
Middlebury David Hamilton,
Ripton Jeremy Grip
Shoreham Nick Causton, absent

STAFF: Adam Lougee, Director

Jeremy opened the meeting at 6:30.

MINUTES

November 30, 2016 Minutes: Steve Revell moved to adopt the November 30th minutes. Diane Benware seconded the motion. The motion passed by a voice vote with two abstentions.

TREASURER'S REPORT

Adam distributed the Treasurer's report. It showed that our balances are in good shape and that our budget for the first half of the year shows a positive cashflow balance. **David Hamilton moved to adopt the Treasurer's Report as presented. Ted Davis seconded the motion. The motion passed by a voice vote with all in favor.**

COMMITTEE REPORTS

Act 250/248: The Committee will meet again next Tuesday, a week before the full commission meeting. There has been relatively little activity, but it will continue to look at the Dollar General proposed for Route 22A in Shoreham.

Energy: The Committee will meet next Tuesday to continue to work on the data proposed for the plan and on the maps prepared by the Natural Resources Committee.

Local Government Committee: Will hold a meeting in February on the Addison Town Plan.

Natural Resources: No meeting since the full Commission meeting. It passed the Regional Energy maps and natural resources constraints layer it created to the Energy Committee.

Transportation Advisory Committee: The TAC met in January and moved through the VTrans priority project list.

Tim Davis asked Adam about how to get the intersection of Route 7 and the Old Hollow Road in Ferrisburgh on a priority list. He noted that he believes it is an unsafe intersection and that a petition is circulating in Ferrisburgh for a light at that intersection. **Adam stated he would speak to Josh about it.**

OLD BUSINESS

Bylaws Rewrite: Adam handed out the bylaws revised since the full commission meeting. The Board had previously agreed with the changes made to all sections except the conflict of interest section. The Board reviewed proposed language Adam and Ted Davis created, accepted the changes with several amendments and requested that Adam bring the Bylaws back to the Full Commission.

Other Policies. Fund Balance Policy and Job Descriptions. The Executive Board reviewed the proposed Fund Balance Policy again, made several changes and requested that Adam bring the policy before the Full Commission again. Adam handed out job descriptions for each position at ACRPC. The Board will review them and comment at their next meeting.

Audit, Review of final Draft: The Board reviewed the final draft of the audit. After its review, it accepted the draft as presented and agreed to present it to the Full Commission for its approval.

Other: None.

NEW BUSINESS

Municipal Dues (2018). Adam presented the Executive Board with a proposal to level fund the dues at a rate of \$1.23/capita, same as last year. The Board accepted the recommendation and agreed Adam should present it to the Full Commission for approval at its December meeting.

Other: None.

ADJOURNMENT

Steve Revell moved to adjourn. Ted Davis seconded the motion. All approved and the meeting adjourned at 7:45 p.m.

Respectfully submitted by
Adam Lougee