

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
January 23, 2018

The Addison County Regional Planning Commission's Executive Board held its regular meeting at the Regional Planning Commission's office in Middlebury with Chair, Jeremy Grip, presiding.

ROLL CALL

Ferrisburgh Tim Davis
Leicester Diane Benware
Lincoln Steve Revell
Middlebury Ted Davis
Middlebury
Ripton Jeremy Grip
Shoreham

STAFF: Adam Lougee, Director

Diane Benware, the Vice Chair, opened the meeting at 6:35.

MINUTES

November 29, 2017 Minutes: Ted Davis moved to adopt the November 29, 2017 minutes. Steve Revell seconded the motion. The motion passed by a voice vote with all approving.

Chair, Jeremy Grip arrived and took over running the meeting.

TREASURER'S REPORT

Adam distributed the Treasurer's report. It showed that our balances are lower than normal, but also showed very high receivables, indicating that our balances will climb again in the short term. In the current fiscal year, half way through the year, revenues exceed expenses, but not by nearly enough, given the prepaid income that we enjoy. Adam noted that several of our new programs will need to be billed at the end of the project, impacting our cash flow. He also noted we still have some very limited other billing to do, including the water quality contract we should soon have from CCRPC. Adam concluded he believes he can bring in a balanced year, but it is going to be very difficult and he will really need to focus on revenue. **Steve Revell moved to adopt the Treasurer's Report as presented. Diane Benware seconded the motion. The motion passed by a voice vote with all in favor.**

COMMITTEE REPORTS

Act 250/248, Steve Revell reported that the committee met, reviewed several applications, including Tractor Supply in Middlebury. Steve noted that the committee struggled to stay within its mandate, but concluded that the store, as proposed complied with the Middlebury Town Plan and the Addison County Regional Plan.

Adam also brought up the Tractor supply application. He noted that the hearing is tomorrow. Yesterday, VTrans filed testimony stating that a left turn lane was warranted on Route 7 at the Foote Street access to the store to preserve the carrying capacity of Route 7 and to prevent traffic accidents. Adam noted that the Addison County Regional Plan lists Route 7 as a critical regional resource and that we have presented evidence on other projects to preserve the resource. The executive Board agreed, it instructed Adam to enter testimony at the hearing noting that the project was supported by the Regional Plan under Criteria 10, but that it must address the carrying capacity of Route 7 under criteria 5.

Energy: The Committee met and continued to work on the draft plan. It made significant progress and will meet again on February 6th.

Local Government Committee: The Local Government Committee reviewed the Panton Plan on January 11th and will review the Bridport Town Plan in February. Shoreham was cancelled because of the ice last week and will be rescheduled. It also expects to see Leicester and Middlebury shortly.

Natural Resources: The Committee met just prior to the January full commission meeting and reviewed the South Lake Basin Plan.

Transportation Advisory Committee: The January TAC meeting was also cancelled due to the weather. It next meets in February.

OLD BUSINESS

Lease of Property: Adam noted that our lease of the current building ends June 30, 2018. Adam has asked the Landlord to renew the lease. They are debating their options concerning the entire parcel they own but have appeared to have chosen to redevelop this lot. They have offered to extend the current lease until December 2018. Adam noted he will probably take the extension to have enough time to find a new location for the office. The Board approved that course of action.

Other: Susan Smiley requested to join the Natural Resources Committee. **The Executive Board unanimously supported her request and instructed Adam to let Susan and Kevin know.**

NEW BUSINESS

Funding Water Quality: Adam handed out a policy position proposal that Chittenden County RPC had created for itself and shared to see what other RPCs to vet with their boards. The Executive Board requested that we postpone discussion until its February meeting to give them a chance to review the material.

Annual Meeting Program and Location: The Board suggested we look at the Middlebury Inn or back to Tourterelle for the meeting location. They also suggested that we try to get the State Climatologist again for a speaker.

Nominating Committee: Adam reminded the Executive Board that we had changed the bylaws to take volunteers for the nominating committee at the February meeting. Then the Executive Board recommends a slate for the commission to elect at the March meeting.

Other: None.

ADJOURNMENT

Ted Davis moved to adjourn. Steve Revell seconded the motion. All approved and the meeting adjourned at 7:50 p.m.

Respectfully submitted by

Adam Lougee