

ADDISON COUNTY REGIONAL PLANNING COMMISSION
FULL COMMISSION MEETING MINUTES
September 13, 2017

ACRPC held its monthly meeting at its office on Seminary Street in Middlebury with the Chair, Jeremy Grip of Ripton, presiding.

ROLL CALL:

<i>Addison:</i>		<i>Orwell:</i>	
<i>Bridport:</i>	Edward Payne Andrew Manning	<i>Panton:</i>	James Dayton
<i>Bristol:</i>		<i>Ripton:</i>	Jeremy Grip
<i>Cornwall:</i>		<i>Salisbury:</i>	Tom Scanlon Barrie Bailey
<i>Ferrisburgh:</i>	Tim Davis Arabella Holzapfel Steve Huffacker	<i>Shoreham:</i>	Linda Oaks Nick Causton
<i>Goshen:</i>	Jim Pulver	<i>Starksboro:</i>	Marjorie Dickstein
<i>Leicester:</i>		<i>Vergennes:</i>	Shannon Haggett
<i>Lincoln:</i>	Steve Revell	<i>Waltham:</i>	
<i>Middlebury:</i>	Karl Neuse Ross Conrad	<i>Weybridge:</i>	
<i>Monkton:</i>	Wendy Sue Harper	<i>Whiting:</i>	Ellen Kurrelmeyer
<i>New Haven:</i>	Jim Walsh		

CITIZEN INTEREST REPRESENTATIVES:

<i>Addison County Farm Bureau:</i>	Kent Wright
<i>Addison County Economic Development Corp:</i>	
<i>Otter Creek Audubon Society:</i>	Ron Payne
<i>Otter Creek Natural Resources:</i>	
<i>Addison County Chamber of Commerce:</i>	

ACRPC EXECUTIVE BOARD

Chair: Jeremy Grip
Vice-Chair: Diane Benware
Secretary: Nick Causton
Treasurer: Ted Davis
At Large: David Hamilton
Steve Revell
Tim Davis

STAFF

Executive Director: Adam Lougee
Assistant Director/GIS Manager: Kevin Behm
EM/Senior Planner: Tim Bouton
Transportation Planner: Josh Donabedian
Land use Planner: Claire Tebbs
Office Manager/Bookkeeper: Pauline Cousino

7:00 p.m. PUBLIC PRESENTATION: Wayne Symonds, the VTrans Project Manager for the Middlebury Downtown Rail Bridges Project, Jill Barrett, the Regional Public Relations Coordinator for VTrans on the project, Jim Gish, Middlebury's Public Outreach Coordinator and Aaron Guyette, the Project Engineer from VHB, presented the scope and timeframe of the project to ACRPC and its guests. A copy of the PowerPoint of their presentation can be found here: <http://vtrans.vermont.gov/projects/middlebury/documents>

8:30 BUSINESS MEETING: Jeremy Grip opened the meeting by introducing the first order of business.

I. Approval of Minutes. A motion by Ellen Kurrelmeyer to accept the July 12, 2017 minutes, seconded by Tom Scanlon was approved by voice vote with Ross Conrad, Wendy Sue Harper, Marjorie Dickstein and Arabella Holzapfel abstaining.

II. Executive Board Minutes: Jeremy noted that the Executive Board meeting minutes for July 26 and August 23rd are in your package for your information.

III. Treasurers Report: Adam presented the Treasurer's Report. He noted that revenues projected but unaudited at year end exceed expenses by about \$15,000 and should stay that way so we close the fiscal year in the black. A motion by Tom Scanlon to approve the treasurer's report as presented, seconded by Peter Grant was approved unanimously by voice vote.

IV. Committee Reports:

ACT250/248 Committee: Ellen provided a report of the Committee's activities and applications filed and approved since the last meeting. Ellen noted that the Committee met in August, but had not received a proposed application with a substantive regional impact.

Energy Committee: No Meeting.

Natural Resources: The Committee met just prior to the full Commission meeting. It reviewed a presentation from the Addison County River Watch Collaborative discussing water quality within the Region.

Transportation Advisory Committee: The TAC met in August. Its primary element of business was to award a grant of \$15,000 to the Town of Middlebury to study the location of a rail platform in anticipation of Amtrak passenger service.

Local Government Committee: The Local Government Committee has a meeting in Weybridge in October.

V. Joint Partners Report:

VI. Delegate Staff Recognition/ Project Highlights: Adam handed out the Annual Report ACRPC had created for the Agency of Commerce for the year ending June 30, 2017. He noted it contained a good summary of the work ACRPC has done for the Region over the course of the year. He asked that Commissioners review it and see him with any questions or comments.

VII. Old Business.

Committees: Adam noted that committee assignments were included in your package. The Executive Board thanked those members that agreed to serve on a committee. It is where a lot of our work takes place. If anyone else is interested in joining a committee please speak with Adam or a member of the Executive Board.

Regional Transportation and Energy Plans: Adam noted that he would present a final draft of the Transportation plan to the subcommittee and the TAC on September 20th. He would bring the document to the Full Commission in October and warn it for hearing in November.

Adam noted he had not worked on the energy plan recently, but felt we were still on track for adoption in June 2018.

Other: A delegate stated that the Greater Middlebury Climate Economy Action kickoff meeting was happening on September 18th. Adam noted he and Claire were participating on behalf of the commission and invited delegates to also attend.

Another delegate announced that the biomethane production facility was back on schedule for the Goodrich farm.

VIII. New Business

Town Energy Planning: Adam announced he anticipated a new round of town energy planning funding this fall. He encouraged towns interested in energy planning to speak to him about applying.

Vote to Confirm the Planning Process and Regionally approve the Goshen Town Plan: Jamie Dayton of the Local Government Committee noted that it had held a hearing recently with the Goshen Planning Commission on the Goshen Town Plan. The Committee found the Town of Goshen was actively engaged in a planning process and voted after the hearing to recommend confirmation of the planning process and regional approval of the Goshen Town

Plan. Jamie moved confirmation and approval of the plan on behalf of the Committee. Ellen Kurrelmeyer seconded the motion, which passed unanimously.

Other: Delegates from Ferrisburgh and Bridport announced that their towns had also recently passed their respective town plans and would be seeking regional approval.

IX. Member Concerns. None.

X. Adjourn. On a motion to adjourn by Ross Conrad, seconded by Ellen Kurrelmeyer and unanimously approved, the meeting adjourned at 9:03 pm.

Respectfully submitted by:

Adam Lougee