

ADDISON COUNTY REGIONAL PLANNING COMMISSION  
FULL COMMISSION MEETING MINUTES  
October 11, 2017

*ACRPC held its monthly meeting at its office on Seminary Street in Middlebury with the Chair, Jeremy Grip of Ripton, presiding.*

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**ROLL CALL:**

*Addison:*

*Bridport:* Edward Payne  
Andrew Manning

*Bristol:*

*Cornwall:*

*Ferrisburgh:* Tim Davis  
Steve Huffacker

*Goshen:* Jim Pulver

*Leicester:*

*Lincoln:*

*Middlebury:* Ted Davis  
Ross Conrad

*Monkton:* Wendy Sue Harper  
Steve Pilcher

*New Haven:* Sue Smiley

*Orwell:*

*Panton:* James Dayton

*Ripton:* Jeremy Grip

*Salisbury:* Barrie Bailey

*Shoreham:* Nick Causton

*Starksboro:* Marjorie Dickstein

*Vergennes:* Mel Hawley  
Shannon Haggett  
Cheryl Brinkman

*Waltham:*

*Weybridge:* Ron Crawford

*Whiting:* Ellen Kurrelmeyer

**CITIZEN INTEREST REPRESENTATIVES:**

*Addison County Farm Bureau:*  
*Addison County Economic Development Corp:*  
*Otter Creek Audubon Society:*  
*Otter Creek Natural Resources:*  
*Addison County Chamber of Commerce:*

Kent Wright

Ron Payne  
Paul Wagner

**ACRPC EXECUTIVE BOARD**

*Chair:* Jeremy Grip  
*Vice-Chair:* Diane Benware  
*Secretary:* Nick Causton  
*Treasurer:* Ted Davis  
*At Large:* David Hamilton  
Steve Revell  
Tim Davis

**STAFF**

*Executive Director:* Adam Lougee  
*Assistant Director/GIS Manager:* Kevin Behm  
*EM/Senior Planner:* Tim Bouton  
*Transportation Planner:* Josh Donabedian  
*Land use Planner:* Claire Tebbs  
*Office Manager/Bookkeeper:* Pauline Cousino  
Eco-Americorps member: Nicole Boudah

**7:00 p.m. PUBLIC PRESENTATION:** Leslie Pelch, the outreach coordinator for VCGI made a presentation to the full commission and its guests regarding the State of Vermont parcel digitization program that she is leading. A copy of the PowerPoint of her presentation can be found on ACRPC's website. Leslie let everyone know that phase one of the project will start in November and that she is looking for towns to sign up for Phases 2 and 3. The State intends to have all towns complete minimum standards within 3 years and would like to work cooperatively with all towns to accomplish that goal.

**8:05 BUSINESS MEETING: Jeremy Grip opened the meeting by introducing the first order of business.**

**I. Approval of Minutes. A motion by Ellen Kurrelmeyer to accept the September 13, 2017 minutes, seconded by Barrie Bailey was approved by voice vote.**

**II. Executive Board Minutes:** Jeremy noted that the Executive Board did not meet last month.

**III. Treasurers Report:** Adam presented the Treasurer's Report. He noted that revenues projected but unaudited at year end (June 30, 2017) exceed expenses by about \$15,000 and should stay that way so we close the fiscal year in the black. Adam also noted that for the current year, revenues are ahead of expenses, but much too close for this time of year. He expects that they will separate as we bill September and the first quarter. **A motion by Ellen Kurrelmeyer to approve the treasurer's report as presented, seconded by Steve Pilcher was approved unanimously by voice vote.**

**IV. Committee Reports:**

ACT250/248 Committee: Ellen provided a report of the Committee's activities and applications filed and approved since the last meeting. Ellen noted that the Committee did not meet in September.

Energy Committee: No Meeting.

Natural Resources: The Committee did not meet. It will meet just prior to the full commission meeting in November.

Transportation Advisory Committee: The TAC met in September. Its primary element of business was to award a grant of \$25,000 to the Towns of Cornwall/Salisbury to study how to replace the bridge on Swamp Road.

Local Government Committee: The Local Government Committee had a meeting in Weybridge in October, which it will report on later in the meeting. It also has a meeting in Ferrisburgh October 18<sup>th</sup>.

**V. Joint Partners Report:** Ron Crawford noted that he was now the representative from Economic Development to ACRPC. He also noted that ACEDC had hired a new director and would release the name shortly. Lastly, he noted a program that ACEDC was running with the Lincoln Institute next Friday regarding the profile of an Addison County Entrepreneur.

**VI. Delegate Staff Recognition/ Project Highlights:** Adam handed out the monthly highlights. He focused on the water quality money available and introduced Nicole Boudah, ACRPC's new Eco-Americorps volunteer who will be working on water quality issues.

Wendy Sue thanked Claire for her help to Monkton on the Municipal Planning Grant applications.

## **VII. Old Business.**

Town Energy Planning: Adam announced he anticipated a new round of town energy planning funding this fall. He encouraged towns interested in energy planning to speak to him about applying. He will work with the Energy Committee to select the three new towns.

Regional Transportation Planning: Adam had distributed the transportation plan to the full commission prior to the meeting. He noted he would like to go to hearing shortly. He asked for comments on the plan to be given to Josh by October 18<sup>th</sup>. At that time, the sub-committee will review the plan one last time, make final corrections, respond to comments and present a final draft for hearing in December.

Other: None.

## **VIII. New Business**

Vote to Confirm the Planning Process and Regionally approve the Weybridge Town Plan: Ted Davis of the Local Government Committee noted that it had held a hearing recently with the Weybridge Planning Commission on the Weybridge Town Plan. The Committee found the Town of Weybridge was actively engaged in a planning process and voted after the hearing to recommend confirmation of the planning process and regional approval of the Weybridge Town Plan. Ellen Kurrelmeyer moved confirmation and approval of the plan on behalf of the Committee. Ross Conrad seconded the motion, which passed unanimously.

Other: None.

**IX. Member Concerns.** None.

**X. Adjourn.** On a motion to adjourn by Ross Conrad, seconded by Wendy Sue Harper and unanimously approved, the meeting adjourned at 8:45 pm.

Respectfully submitted by:

Adam Lougee