

ADDISON COUNTY REGIONAL PLANNING COMMISSION
FULL COMMISSION MEETING MINUTES
December 13, 2017

ACRPC held its monthly meeting at its office on Seminary Street in Middlebury with the Chair, Jeremy Grip of Ripton, presiding.

ROLL CALL:

Addison:

Bridport: Edward Payne
Andrew Manning

Orwell:

Bristol: William Sayre

Panton: Jamie Dayton

Cornwall: Stan Grzyb

Ripton: Jeremy Grip

Ferrisburgh: Tim Davis
Arabella Holzapfel
Steve Huffaker

Salisbury: Tom Scanlon
Barrie Bailey

Goshen: Jim Pulver

Shoreham:

Leicester:

Starksboro: Marjorie Dickstein

Lincoln: Steve Revell

Vergennes: Mel Hawley

Middlebury: Ted Davis
Karl Neuse
Ross Conrad

Waltham:

Weybridge: Ron Crawford

Monkton:

Whiting: Ellen Kurrelmeyer

New Haven: Harvey Smith
Sue Smiley

CITIZEN INTEREST REPRESENTATIVES:

Addison County Farm Bureau:
Addison County Economic Development Corp:
Otter Creek Audubon Society:
Otter Creek Natural Resources:
Addison County Chamber of Commerce:

Charles Roy
Ron Crawford
Ron Payne
Paul Wagner

ACRPC EXECUTIVE BOARD

Chair: Jeremy Grip
Vice-Chair: Diane Benware
Secretary: Nick Causton
Treasurer: Ted Davis
At Large: David Hamilton
Steve Revell
Tim Davis

STAFF

Executive Director: Adam Lougee
Assistant Director/GIS Manager: Kevin Behm
EM/Senior Planner: Tim Bouton
Transportation Planner: Josh Donabedian
Land use Planner: Claire Tebbs
Office Manager/Bookkeeper: Pauline Cousino
Eco-Americorps member: Nicole Boudah

Addison County Regional Planning Commission

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7:00 p.m. FIRST PUBLIC HEARING ACRPC DRAFT TRANSPORTATION PLAN:

A copy of the draft Transportation plan can be found on the Transportation page of ACRPC's website.

Jeremy opened the public hearing for questions/comments.

Steve Huffaker of Ferrisburgh opened with comments. He gave a number of comments on different segments of the plan which Josh Donabedian captured to include in the amended plan.

Mel Hawley of Vergennes commented that the City Council would be sending additional comments regarding the truck issue in Vergennes. He noted that the draft should be amended to reflect the commitments to study a bypass that VTrans made at the November TAC meeting. Mel also wanted to acknowledge that he had made an error at the previous meeting. At that meeting he had stated that Mayor Daniels and Vergennes had never supported the plan to re-route northbound trucks on to Route 17. He noted that he remained correct regarding Mayor Daniels position, but also noted that the City of Vergennes had voted on town meeting day to support the proposal to re-route northbound trucks around Vergennes. He apologized for the error.

Tim Davis also spoke up to question some of the crash data included in the plan. He noted that Hollow Road and Greenbush Road in Ferrisburgh experienced a number of crashes, but were not included as high-crash locations. Adam and Josh stated they would look at the data.

Adam thanked everyone for their comments, questions and concerns. He noted anyone with other comments should get them to Josh ASAP. Adam stated that Josh would amend the plan with the comments received and run the proposed amendments by the TAC Oversight Committee. He would then bring the amended plan back for hearing.

The hearing adjourned at 7:50 p.m. Jeremy thanked everyone for their comments and asked for a 10-minute break prior to the business meeting.

8:00 BUSINESS MEETING: Jeremy Grip opened the meeting by introducing the first order of business.

I. Approval of Minutes. A motion by Steve Revell to accept the November 8, 2017 minutes, seconded by Ellen Kurrelmeyer was approved by voice vote, with Charles Roy, Tom Scanlon and Karl Neuse abstaining.

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting



II. Executive Board Minutes: Jeremy noted that the Executive Board minutes are in your packet for your information. He asked if anyone had any questions regarding the Executive Board meeting. Hearing no questions, Jeremy moved to the next item of business.

III. Treasurers Report: Adam presented the Treasurer's Report. Adam noted that for the current year, revenues are behind of expenses. However, he also noted that we have included all of Novembers expenses, but have not billed for significant revenue in November. Lastly, he stated that we have a lot more contracts payable quarterly or on deliverables than in the past. He expects that when we show all revenue and all expenses on work through December (The end of the current quarter), the budget will tell a much clearer and more favorable story. **A motion by Tom Scanlon to approve the treasurer's report as presented, seconded by Ellen Kurrelmeyer was approved unanimously by voice vote.**

IV. Committee Reports:

ACT250/248 Committee: Ellen provided a report of the Committee's activities and applications filed and approved since the last meeting. She noted the Committee had not met, but would meet on January 2nd at 4:30 p.m. with representatives of Green Mountain Power to review their plans for a 5MW solar installation on Greenbush Road in Ferrisburgh

Energy Committee: No Meeting, cancelled because of the snow storm. The Energy Committee will meet January 9th at 6:00 p.m.

Natural Resources: The Natural Resources Committee met immediately prior to the full commission meeting. It reviewed the South Lake Tactical Basin Plan.

Transportation Advisory Committee: The TAC does not meet in December. Its November meeting focused on truck issues on Routes 17 and 22A with a focus on the City of Vergennes and its neighboring communities. It was a productive meeting in which VTrans agreed to study the bypass issue for Vergennes.

Local Government Committee: The Local Government Committee cancelled its meeting in Bridport last night because of the snowstorm. It will re-schedule. It has a meeting in Panton on January 11th and Shoreham on January 22nd.

V. Joint Partners Report: Ron Crawford noted that ACEDC had hired a new director, Fred Kenney, who has worked on Economic Development issues at the State for a long time. Ron thinks Fred will be a great addition to the Region.

VI. Delegate Staff Recognition/ Project Highlights: Adam handed out the monthly highlights. He also introduced Alexis Caswell as a new member from Leicester. Alexis

noted she was just visiting last night, but would start a term with ACRPC on behalf of Leicester at the January meeting.

VII. Old Business.

Other: A delegate asked about the LUCA census training that was highlighted the previous month. He noted that the deadline for applying was December 15th and wondered if there was anything that he should do to get his town involved. Adam noted that creating accurate census data is important, but it is also a lot of extra work for municipal clerks or assessors without any additional funding support. Adam noted that each town needs to know about the LUCA program and should make an active decision whether or not to participate.

VIII. New Business

Vote to Confirm the Planning Process and Regionally approve the Bridport Town Plan: Ted Davis of the Local Government Committee noted that it had planned a hearing the previous night, but it had been cancelled due to the snowstorm. The committee will need to re-schedule the hearing and requested this item be removed from the agenda until the committee could act.

Review and Vote on Dues Assessment for FY 2019 (Proposal in package): Adam presented the dues package as recommended by the Executive Board at its November meeting. He noted it contained a 3 cent/per capita increase over the previous year. Adam noted he felt the increase fairly reflected the commission's increased expenses, that the Commission had not raised dues last year and that the Executive Board felt the increase appropriate to keep the towns engaged in the Commission. Adam noted he felt every town received service well in excess of the dues they paid. Mel Hawley spoke up to question the need for the increase given the small surplus in the previous year. Several members of the Executive Board spoke up to state they felt the modest increase was appropriate. **Ted Davis moved to accept the dues structure for FY 2019 as recommended by the Executive Board. Tom Scanlon seconded the motion, which passed unanimously by voice vote.**

Vote on Adoption of ACRPC's FY 2017 audit (Portions of the audit included in package, full audit available at ACRPC's offices): Adam walked the commission through what he felt were the most important portions of the audit. He noted it was a "clean" audit with no adverse findings. He also noted ACRPC had made about \$15,000 for the year. Lastly, he noted the Executive Board had also discussed this at length with Vance at its previous meeting. **Tom Scanlon moved to approve the audit as presented. Barrie Bailey Seconded the motion, which passed unanimously.**

Other: None.

IX. Member Concerns. None.

X. Adjourn. On a motion to adjourn by Ross Conrad, seconded by Ellen Kurrelmeyer and unanimously approved, the meeting adjourned at 8:36 pm.

Respectfully submitted by: Adam Lougee