

Meeting Minutes
Addison County Regional Planning Commission
Wednesday, December 14, 2011

ACRPC held its Monthly Meeting at its office at 14 Seminary Street in Middlebury on December 14, 2011 with Harvey Smith, the Chair, presiding.

ROLL CALL:

<i>Addison:</i>	Tim Davis		
<i>Bridport:</i>	Andrew Manning Ed Payne Mark Pumiglia	<i>Panton:</i>	Michael Hermann
		<i>Ripton:</i>	Jeremy Grip
<i>Bristol:</i>	William Sayre Peter Grant Garland Chico Martin	<i>Salisbury:</i>	Bryan Jones
		<i>Shoreham:</i>	
<i>Cornwall:</i>	Eric Severy	<i>Starksboro:</i>	Jan McCleery
<i>Ferrisburgh:</i>	Kevin Rooney		
<i>Goshen:</i>	Chad Chamberlain	<i>Vergennes:</i>	
		<i>Waltham:</i>	Tom Yager
<i>Leicester:</i>	James Maroney	<i>Weybridge:</i>	Scott Wales
<i>Lincoln:</i>	Steve Revell		
		<i>Whiting:</i>	Ellen Kurrelmeyer Jonathan Heppell
<i>Middlebury:</i>	Fred Dunnington Karl Nuese David Hamilton		
<i>Monkton:</i>	Charlie Huizenga Thea Gaudette Wendy Sue Harper		
<i>New Haven:</i>	Harvey Smith Linda Horn		
<i>Orwell:</i>	Andrea Ochs David King		

CITIZEN INTEREST REPRESENTATIVES:

<i>Addison County Farm Bureau:</i>	Kent Wright
<i>Addison County Economic Development Corp:</i>	Harvey Smith
<i>Otter Creek Audubon Society:</i>	Margaret Lowe
<i>Otter Creek Natural Resources:</i>	Paul Wagner
<i>Addison County Chamber of Commerce:</i>	

ACRPC EXECUTIVE BOARD

Chair: Harvey Smith
Vice-Chair: Jeremy Grip
Secretary: William Sayre
Treasurer: Fred Dunnington
At Large: Steve Revell
Andrew Manning
Ellen Kurrelmeyer

STAFF

Executive Director: Adam Lougee
Assistant Director/GIS Manager: Kevin Behm
EM/Senior Planner: Tim Bouton
Transportation/Senior Planner: Richard Kehne
Land use Planner: Claire Tebbs
Office Manager/Bookkeeper: Pauline Cousino
Regional Planner: Kevin Lehman

Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 www.acrpc.org Phone: 802.388.3141 Fax: 802.388.0038

BUSINESS MEETING:

Harvey Smith, the Chair, called the Business Meeting to order to address the agenda before the Commission at 7:35 p.m.

- I. **Vote to amend and readopt the Addison County Regional Plan.** Copies of the proposed amendments have been distributed to all delegates and alternates of the Addison County Regional Planning Commission. They are also available from ACRPC's web page at http://www.acrpc.org/pages/publications/Reg_Plan/NR_TOC.htm.

According to ACRPC's bylaws, 60 percent of all seated delegates must vote in favor of a proposed amendment to the Addison County Regional Plan. Only Delegates representing municipalities or alternates serving in their place may vote. Since ACRPC currently has 33 seated delegates, at least 20 must vote in favor of any amendment to the Plan for it to pass. Therefore, in order to conduct a fair and meaningful vote, ACRPC needs as many of its delegates and alternates present at this meeting as possible.

The Natural Resources Committee has worked for 3 years developing proposed amendments to the Addison County Regional Plan. They have taken testimony, reviewed and responded to all comments from commissioners and from three public hearings. After a long and thoughtful review, they have presented the commission with a final draft of the following sections of the Plan for a vote:

- **Vote to adopt the proposed 2011 Natural Resources Section of the Addison County Regional Plan. Peter Grant moved to approve the 2011 Natural Resources Section of the Plan. Andrea Ochs seconded the motion. On a vote of hands, the commission voted in favor of the Natural Resources Section of the Plan by a vote of 22 in favor and 1 against with no abstentions.**
- **Vote to adopt the proposed 2011 Utilities, Facilities and Services Section of the Addison County Regional Plan. Thea Gaudette moved to approve the 2011 Utilities, Facilities and Services Section of the Plan. Andrea Ochs seconded the motion. On a vote of hands, the commission voted in favor of the Utilities, Facilities and Services Section of the Plan by a vote of 24 in favor and none against and 1 abstention.**

Addison
Lincoln
Salisbury

Bridport
Middlebury
Shoreham

Bristol
Monkton
Starksboro

Cornwall
New Haven
Vergennes

Ferrisburgh
Orwell
Waltham

Goshen
Panton
Weybridge

Leicester
Ripton
Whiting



- **Vote to adopt the proposed 2011 Land Use Section of the Addison County Regional Plan. Michael Hermann moved to approve the 2011 Land Use Section of the Plan. Thea Gaudette seconded the motion. On a vote of hands, the commission voted in favor of the Land Use Section of the Plan by a vote of 25 in favor, 1 against and 1 abstention.**
- **Vote to re-adopt the entire Addison County Regional Plan as amended. Peter Grant moved to approve the entire Regional Plan as amended. Thea Gaudette seconded the motion. On a vote of hands, the commission voted in favor of the re-adoption of the entire Regional Plan by a vote of 26 in favor, 1 against and 0 abstentions.**

I. Approval of the Minutes of the November 9, 2011 meeting. Harvey asked for a motion on the Minutes. **Andrea Ochs moved the minutes. Peter Grant seconded the motion. After a brief discussion, The Commission passed the minutes by voice vote with two abstentions**

II. Executive Board Minutes: November 30, 2011 - Harvey explained that the Draft Executive Board Minutes are provide for information only, and asked if anyone had any questions. No one asked another question on the Executive Board minutes.

III. Committee Reports:

- a. **Act 250.** Ellen noted that the commission had some activity this month including the following:

New Applications:

1. On November 21, 2011 the District 9 Environmental Commission received an application from Pike Industries in New Haven to build a permanent asphalt drum plant replacing the existing plant at its existing facility. A public hearing is planned for this application on January 12, 2012 at the Vermont State Police Barracks.
2. On November 25, 2011 the District 9 Environmental Commission received an application from the Marble works in Middlebury to tear down an existing non-historic building within the Marbleworks complex.
3. On November 28, 2011 the District 9 Environmental Commission received an application from Bristol Works for the redevelopment of its campus on Munsil Ave in Bristol. The District Environmental Commission has deemed this a minor permit application and will not hold a hearing unless a party requests a hearing prior to December 27, 2011.

Approvals or Denials:

1. On November 21, 2011 the District 9 Environmental Commission issued a land use permit to Tom and Shelly Erickson approving their pre-existing boat storage operation on Basin Harbor Road in Ferrisburgh.
 - b. **Local Government.** Thea reported that the committee did not meet, but will meet with the Town of Starksboro on January 5th and the Town of Weybridge on January 10th, 2012.
 - c. **Natural Resources.** Andrea announced the Natural Resources committee will meet for a celebration on January 24th at 7:00 p.m.
 - d. **TAC.** Andrew Manning reported that the TAC spent most of its last meeting reviewing the success of some of the feasibility studies it had paid for and conducted over the past several years. Sally Ober of Lincoln came and spoke about the path study ACRPC did for Lincoln this past year, how they used it to influence the work on the Gove Hill Bridge and how they are implementing it. .
 - e. **Energy.** Jeremy reported that the Energy Committee had not met, but had held a PACE Seminar at the RPC office on October 27, 2011 at 7:00 p.m. He noted a good number of town officers attended. He hopes the program will result in several towns putting together PACE district votes on the ballot in March for Town meeting day. The PACE meeting is available for viewing on MCTV. Jeremy also noted that ACRPC had also received results for the electric car bid, from Peck Electric and that the solar hot water and lighting improvements on the sheriff's office were due today.
 - f. **Brownfields.** Jeremy noted that the committee did not meet and that most of its projects were wrapping up and that it will conclude Whiting by December 31st.
- IV. **Treasurer's Report** – Adam reported on the Treasurer's Report dated December 14, 2011. Adam noted while still strong, our fund balance was less than he liked it to be. He noted that receivables on the other hand were large and that we had some significant Brownfield's expenditures that we had not yet been billed. He also noted that year end revenues slightly ahead of expenses. Adam offered to answer any questions. **Andrea Ochs moved acceptance of the Treasurer's Report. Charlie Huizenga seconded the motion. The motion to accept the Treasurer's Report was approved by voice vote with the majority in favor and one abstention.**
- V. **Joint Partners Report:** Adam distributed a coupon book created by the chamber for its members to use while shopping local businesses.
- VI. **Delegate/Staff Recognition/ Project Highlights:** Harvey recognized Eric Severy, a new delegate from Cornwall. Eric noted he runs an agricultural operation with his father and that he was at the commission because of his interest in planning.

As a project highlight, Adam noted that ACRPC had received results for the electric car bid, from Peck Electric and that the solar hot water and lighting improvements on the sheriff's office were due today.

VII. Old Business:

1. Audit: Adam noted the audit was completed. Vance DeBouter, ACRPC's auditor, had issued a draft final report to the commission for its review. Adam noted that it was a "clean" audit with no adverse findings and reviewed the results of the audit with the commission. In general, ACRPC increased its total net assets by about \$10,000. **Michael Hermann moved that the Commission accept the auditor's report as presented. Andrea Ochs seconded the motion. All approved the auditor's report on a voice vote.**

2. Other: None.

VIII. New Business:

1. Vote on Town Assessments for 2012/2013. Adam presented the commission with the Executive Board's recommendation for municipal assessments for 2012/2013. The Board recommends keeping dues at the same per capita rate of \$1.08 per person in each town, excluding group quarters, but changing the base to measure people according to the 2010 census. After discussion of the commission's finances and the level of dues, **Thea Gaudette moved to adopt the proposed assessment. Michael Hermann seconded the motion, which passed unanimously on a voice vote.**

Other: None.

IX. Members Concerns: None.

X. Adjourn: There being no further business, **Peter Grant moved to adjourn the meeting; Charlie Huizenga seconded the motion, which passed unanimously and Harvey adjourned the meeting at 8:30 pm.**

Respectfully Submitted,

Adam Lougee
Executive Director