

Meeting Minutes
Addison County Regional Planning Commission
Wednesday, June 13, 2012

ACRPC held its Monthly Meeting at its office at 14 Seminary Street in Middlebury on June 13, 2012 with Harvey Smith, the Chair, presiding.

ROLL CALL:

Addison:

Bridport: Ed Payne
Andrew Manning

Panton: Jamie Dayton

Ripton:

Bristol: Garland Chico Martin
William Sayre

Salisbury:

Shoreham:

Cornwall: Marc Cessario

Starksboro: Richard Warren

Ferrisburgh:
Goshen:

Vergennes:

Leicester:

Waltham:

Lincoln:

Weybridge:

Middlebury: Fred Dunnington
David Hamilton

Whiting: Ellen Kurrelmeyer
Jonathan Heppell

Monkton: Thea Gaudette
Wendy Sue Harper

New Haven: Harvey Smith

Orwell:

CITIZEN INTEREST REPRESENTATIVES:

Addison County Farm Bureau:

Addison County Economic Development Corp:

Otter Creek Audubon Society:

Otter Creek Natural Resources:

Addison County Chamber of Commerce:

Harvey Smith
Margaret Lowe

ACRPC EXECUTIVE BOARD

Chair: Harvey Smith

Vice-Chair: Jeremy Grip

Secretary: William Sayre

Treasurer: Fred Dunnington

At Large: Steve Revell

Andrew Manning

Ellen Kurrelmeyer

STAFF

Executive Director: Adam Lougee

Assistant Director/GIS Manager: Kevin Behm

EM/Senior Planner: Tim Bouton

Transportation/Senior Planner: Daryl Benoit

Land use Planner: Claire Tebbs

Office Manager/Bookkeeper: Pauline Cousino

Regional Planner: Kevin Lehman

7:30 BUSINESS MEETING:

Harvey Smith, the Chair, called the Meeting to order at 7:45 to address the Commission's agenda.

- I. Approval of the Minutes of the April 11 and May 9, 2012 meetings.** Harvey asked for a motion on the minutes. **Thea Gaudette moved the minutes. Andrew Manning seconded the motion. After a brief discussion, in which Fred Dunnington requested a change to the portion of the minutes in which he addressed Vermont Gas's service territory, the Commission passed the minutes by voice vote, as amended, unanimously.**
- II. Executive Board Minutes:** Harvey noted that draft sets of Executive Board minutes from April 25 and May 21, 2012 were inserted in the packet for people's information. He offered all the opportunity to ask questions or to comment. Hearing none, he moved to the next item on the agenda.
- III. Treasurer's Report:** Adam asked to move this report to later in the program when he could do with the budget.

IV. Committee Reports:

- a. **Act 250.** Ellen noted that the region had very little activity this month:

New Applications: On May 1, 2012 Mark and Anne Guillmette filed an application to permit their previously constructed 40X 50' auto repair shop on Sliver Street in Monkton. That application has been treated as a minor and no hearing held.

Approvals or Denials: On July 19, 2011 the A Johnson company submitted an application for a 43 unit housing development near Schoolhouse Hill Road in East Middlebury. The District 9 Environmental Commission issued a permit approving that project on May 10, 2012.

Other: None

- b. **Local Government.** No Meeting.
- c. **Natural Resources.** The Natural Resources Committee spent its last two meetings reviewing Vermont Gas's project. Kevin B handed out a memorandum summarizing the committee's recommendations. David Hamilton noted it was a thorough and fair process drawing on conditions imposed on other gas pipelines in the United States.
- d. **TAC.** Andrew Manning reported that the TAC did not meet in May, but will meet again next week.
- e. **Energy.** The Energy Committee had met to discuss ACRPC's ongoing energy projects. The Committee focused on the successful grand opening of the charging stations it had

had n May, its work with the solar community and towns and on the meeting to implement the energy audits that it created.

V. **Joint Partners Report:** None provided.

VI. **Delegate/Staff Recognition/ Project Highlights:** Harvey introduced Jamie Dayton, a new Delegate from the Town of Panton and asked him to say a few words about himself.

VII. **Old Business:**

Town Selection of Delegates and Alternates: Adam asked all Commissioners to check in with their selectboards and to make sure that they had been reappointed for next year. He also noted he would make some discrete calls.

Proposed Workplan and Budget for next year: Adam distributed the proposed Workplan and Budget for next year. Adam walked the commission through the Workplan. He then focused on the budget. He noted that he continued to work on the budget, but it was largely the same as that which he had distributed at the April meeting. Adam noted that he was still uncertain about the funding of those portions of the budget highlighted in yellow, which consist of grants ACRPC has applied for, but not received or still plans to apply for. The Commission spent some time reviewing the budget and Workplan. At the end of the review, Fred Dunnington moved to accept the Workplan and budget for next year. Thea Gaudette seconded the motion, which passed unanimously.

Proposed New Mission Statement: Adam distributed a proposed mission Statement, clarified by underlying action items. After a brief discussion, the commission voted to approve the mission statement as proposed.

Other: None.

VIII. **New Business:**

New Grant Opportunities: Adam noted that he had covered a lot of this ground in the proposed budget, but discussed several grant opportunities that he believed ACRPC was pursuing or would pursue in the next year. He focused on the Alternative Fuels Transportation Planning application in the energy section, Brownfields and Sustainable Communities.

Committee Assignments: Adam asked each of the Commissioners to please think about the Committee they would like to serve on next year. He noted that he would ask for committee requests in July.

Programs: Adam asked the commission and took ideas for commission programs for next year beginning in September. Several commissioners suggested programs they would like to discuss. Adam thanked them and will look into the programs.

Other: None.

IX. Members Concerns: None.

X. Adjourn: There being no further business, **Thea moved to adjourn the meeting; Ellen seconded the motion, which passed unanimously and Harvey adjourned the meeting at 9:35 p.m.**

Respectfully Submitted,

Adam Lougee
Executive Director